

WILLIAM M. DAVIES, JR. CAREER AND TECHNICAL HIGH SCHOOL
50 Jenckes Hill Road, Lincoln, RI 02865

Board of Trustees

Minutes of the Regular Meeting
June 4, 2012

Minutes were accepted at the Sept. 10, 2012 Board meeting.

I. Routine

A. Call Meeting to Order

At 8:09 am, Dr. James Segovis, Chairperson, called the meeting to order.

B. Roll Call of the Board

Davies' Executive Assistant called the roll of the Board.

Members Present: Robert Boisselle; Raymond Chartier; Lawrence Gemma;
Robert Halkyard; Paul Ouellette; James Segovis, Ph.d., *Chairperson*;
Robin Smith

Members Absent: Richard Beaupre; Carolyn Kyle, *vice-Chairperson*; John Quinn

Others Present: Victoria A. Gailliard-Garrick; Joanne Andrews; Cheryl Carroll;
Bernie Blumenthal; Gerry Manning, Peter Fangiullo

C. Approval of Minutes

Dr. Segovis asked for a motion to accept the minutes of the May 7, 2012 meeting.

Mr. Halkyard made the motion; Mr. Chartier seconded the motion; and all were in favor.

D. Recess to Executive Session Pursuant to R.I.G.L. 42.46-5 (A) (1) and (2) to Discuss Pending Litigation and Personnel Issues

Recessing into Executive Session was postponed until the end of the agenda.

E. Return to Regular Session

N/A at this time on the agenda.

F. Opportunity for Audience to Comment

No comments made.

II. Business Agenda

A. Finance Report – Cheryl Carroll, Business Office Coordinator
No report.

B. Human Resources Report – Joanne Andrews, Human Resources Coordinator
No report.

III. Informational Time/Program Updates

A. Director's Report

1) **Davies Teachers' Association**

No representation present.

2) **Davies Teacher Assistants' Association**

No representation present.

3) **Using Data and Stanford 10 Test**

Postponed to the end of the agenda if there is time.

4) **Davies Video Update – *Bernie Blumenthal***

Discussion had taken place over the last few months about developing a Davies video to be used as a recruitment/marketing tool for perspective students/parents, business partners, and government leaders. We had to get three bids from video production companies through the State of RI Purchasing system. DonnaMac Voice was the one selected based on their bid. We have developed good talking points for the video about how Davies is the place to be for technical preparation and college, the best of both worlds. A videographer and a sound person did the video shoot. They went around to every technical area, took some shots with the students, and conducted interviews with teachers, alumni, students and partners. The target date to complete this is June 30th in order to meet the closing of the FY12 budget. We will have the opportunity to edit the video from now until June 30th. Once finalized, it will be uploaded onto the Davies website, on U-Tube, and some hard copies will be made. We are contracted for a 3-4 minute long video. The Guidance Counselors will use it when they go out to the middle schools to do outreach and awareness.

DonnaMac is a quality organization. In fact, the sound and video people did work for 60 Minutes. So hopefully that will translate into our video. Mr. Blumenthal thanked Mr. Gemma for stepping up to be in the video. In fact, they were very impressed with Mr. Gemma.

4) **2012 Senior Placement Survey Report — *Bernie Blumenthal***

(See Supplemental Material: "Davies Graduates: 2012 Placement Data (as of 6/1/12)

This is a survey that the School-to-Career Office conducts every year with the seniors and Mr. Blumenthal reports it out to the Board. The report he gives in June is a preliminary report prior to the final exams. During the months of August or September, the office calls these seniors to re-survey them to see if their plans had changed since the time of the first survey. He then reports out to the Board a final report in October.

They ask them what their plans are upon graduation, college and are they accepted and if so, what major are they interested in pursuing. Is their major related to their technical areas? Are they interested in full-time work and if so, where and is it in their related field. Are they interested in going into the military? If they hadn't made any plans, they are asked if they anticipate pursuing a career in their related field sometime down the road.

Referring to the second page of the handout, 48% of the students are going on to post-secondary education. This is down from last year at 60%. Mr. Blumenthal thinks this is because if they decided to apply late and with space being so tight, they didn't get in. Mrs. Smith added that at CCRI, they would get in, but all the developmental courses that students need coming from high school are already filled.

Of the 48% going onto college, 47% of the majors are related to their training. It's a good amount; it's higher than what has been seen in the last couple of years. Mr. Blumenthal assumes more will get to college so this number will go up.

The Employment category is one that has been revised. In the past, when Mr. Blumenthal said "employment" it was just employment that was related to their technical field. It didn't take into account those students who are working part-time or full-time in a non-related field so it made our numbers look a little bit worse. He added another column, "Related Employment" so we can now see those who are at least continuing on in their field. 10% will be working in their field which has been the norm.

The "Military" is at only 3% which is very surprising based on the way students were talking. He expected it to be a very high number. The "Undecided" always concerns him. 25% of the students didn't express any kind of interest, work, college, not quite sure. He didn't see any sense of energy from this group. Those students that didn't seem focused were from Culinary, Electrical, Building and Construction Trades, and Automotive.

With the college choices, 36% are going to a four-year and 63% are going to a two-year. Those going to a two-year are for financial reasons or they are not sure so they want to stay close to get the credits and then decide. Only 1% are going on to a technical school, UTI. Could it be because of the expense because these technical schools are very expensive especially UTI? Mr. Chartier asked if Mr. Blumenthal heard if it was because of financial reasons why some of the 24% were undecided. He heard nothing from them.

Mr. Halkyard added that the "undecided" numbers have always been a concern. Is it part of our Guidance program that Guidance Counselors instill in these students that very soon they will be graduating and out there with nothing to do? They really need to start thinking about getting a job, doing something. Is this part of what the Guidance Counselors do? Mrs. Gailliard-Garrick answered, "They should as part of the student's ILP, Individual Learning Plan." That ILP kind of maps out what they are going to do through high school and transitioning them from high school to the world of work or post-secondary education. This is something that she needs to look at with the counselors to make sure they are working with these kids that are undecided, and they should have an idea who those students are who are not motivated to do anything.

The end of the sophomore year is a very challenging time for students because it is at that time some realize they do not like the shop they are in. What do

we do at that point? Do we have flexibility to move them? They are on their way to certifications. Space is at a premium with the new students coming in. So it is a challenge; what do we do with that group? School-to-Career moved up Career Awareness up to the sophomore year before they meet with them as juniors for Employability Skills. They try to generate this notion that their technical field and career awareness have great possibilities. Between 50-75% of students want to carry on in their field depending what technical area they are in. We need to attack those programs with less interest and provide them with more career awareness. Part of his goals for the new School Improvement Plan is to create College Awareness Center here and he would take the lead in coordinating it. Dr. Segovis added that he could get some Board help and alumni help in doing that. Mr. Halkyard read an article about military recruitment and they are finding these days that more and more of the kids are not qualified, even to volunteer, either because of academics or physical fitness. That may be why the “Military” percentage is low.

5) 2012 Technical Certifications Report — Gerry Manning

(See Supplemental Material: “William M. Davies, Jr. Career and Technical Industry Certifications” and “Certifications 2012”

“Certifications 2012” is a one-year view. Automotive was very strong at 100% across the board. Biomanufacturing doesn’t have certifications at this time. They are looking into adding some certifications next year. What they do have at this time is two articulation courses. In the past, they had 100% passing them, but we had a transition of two new teachers this year who are trying to align the articulation more into the junior/senior year than in the sophomore/junior year because it will hold more value so close to college. Building and Construction Trades, what is missing on the chart is all 7 students have their OSHA 10 certifications. They have no conclusive information on NCCER Level 1 and Core Curricula. They are all pending final testing. Business Technology, this program is being phased out and moving toward Electronic Health Records, but the seniors in this BT completed 100% of their certifications. Cosmetology, 100% passed their written and practical for their state license. Electrical, there was a huge improvement with 100% certifications in NCCER Level 1 and Core Curricula. Electronics, students took a test for ESA 2 on May 30th and those results have not come in yet but you can see from ESA 1, 3, and 4 and the IPC, students did fairly well with those certifications. Print Ed, the numbers are down a little bit and don’t know why. There is nothing definitive to explain why. Mrs. Gailliard-Garrick said it was because when the CIS program was closed, 8 of those seniors went into Graphic Arts. Those kids should have been separated out in this report because they were not prepared for that test. If you look at the kids who were actually in Graphic Arts from 10th grade up, you will see 100% passing and those 8 who were not trained in Graphic Arts, we just did components of the program with them. They shouldn’t have been added into the report. That is what happened. Health Careers, the Adult CPR/AED and First Aid are just in the process of finishing now. Those numbers should be in by the end of the year, but typically, they finish at 100% certified. We had one teacher out since January so they are a little bit behind in getting those kids certified but they expect to have it done

by the end of the year. Hospitality, 100% ServeSafe and 100% NOCTI in Baking and Culinary. OSHA will be added next year since one of the Culinary teachers is certified to teach it. This is our second year since we transitioned from ProStart to NOCTI. This year's results are a great accomplishment. Machine Technology, 100% certification with NIMS.

Mrs. Gailliard-Garrick mentioned that we have some very strong shops and over the course of "x" amount of years, we are going to be looking at those shops that are the strongest and hopefully keeping them up and running and get those students who will be motivated to go onto college or the world of work. She wants to commend Culinary Arts that has come a long way. Machine Technology is building rapidly. There has been a major, major shift in that shop. Our Graphic Arts department is exploding along with Electronics. We have our Health Careers program where we added another career path called Electronic Health Records that will kick off in September with our first 10th graders who went through an exploratory program at NEIT this year. She took a tour at NEIT and talked about developing a partnership with them in the healthcare area, IT for the Graphic Arts and interesting enough for Machine Technology. It is part of the Perkins Reauthorization. You have to have these articulation agreements with these business partnerships. We are on the right track in building the programs that RIDE wants to see. Great job to these technical teachers.

The other handout is a five-year breakout of the data. All in all our programs have stepped up. It was an important year for them with the understanding of what the funding situation is. There is change going on with Perkins along with new CTE regulations. Everybody understands that not only are we under the microscope but that their programs are in jeopardy if they don't have high quality, state-of-the-art, keeping up with industry and having the certifications to back it up. Biomanufacturing is looking into adding certifications to their program for next year. Machine Technology, which has had only one certification, is looking at having 4 new certifications for next year. They had a showcase last week and it was phenomenal. They had over 100 people attend. All our programs need to showcase what they do. In addition to this new video, the programs need to do some PR of their own and that is what the Machine teacher did.

Mr. Gemma asked if these certifications translate into post-graduate jobs. Yes, these are all certifications that are recognized by industry. This is what the hold-up has been in Biomanufacturing. They added certifications in their budget for next year, but they need to meet with their advisory board to find out which of those certifications they found on the BINOME (sp?) website is recognized by industry so they can go and pursue them for the students. They are also adding another component to this program. The two teachers are looking into nanotechnology. They are getting some training in that and then they will be adding another module into their curriculum.

Mr. Fangiullo wanted the Board to know that Mr. Manning and Mr. Blumenthal did a great job in guiding us through this year's Perkins application process. The application didn't come in until a very short time

period before it was due to the people who put out the application. They kept us all on the ball.

- 6) **Graduation – June 8th, at CCRI-Warwick Field House, at 6:30 p.m.**
Dr. Segovis asked for a board volunteer to address the seniors at the graduation ceremony. Mr. Gemma volunteered.

Recess to Executive Session Pursuant to R.I.G.L. 42.46-5 (A) (1) and (2) to Discuss Pending Litigation and Personnel Issues

At 8:45 a.m., Dr. Segovis asked for a motion to recess into Executive Session; Mr. Boisselle made a motion to recess into Executive pursuant to R.I.G.L. 42.46-5 (A) (1) and (2) to discuss pending litigation and personnel issues. Mr. Ouellette seconded the motion and all were in favor.

Return to Regular Session

At 9:28 a. m., Dr. Segovis asked for a motion to return to Regular Session; Mr. Chartier made the motion; Mr. Halkyard seconded the motion and all were in favor.

Dr. Segovis asked for a motion to seal the minutes of the Executive Session; Mr. Ouellette made the motion; Mr. Chartier seconded the motion and all were in favor.

V. Adjournment

At 9:29 a.m., Dr. Segovis asked for a motion to adjourn and all were in favor.