

WILLIAM M. DAVIES, JR. CAREER AND TECHNICAL HIGH SCHOOL  
50 Jenckes Hill Road, Lincoln, RI 02865

**Board of Trustees**

**Minutes of the Regular Meeting**

February 6, 2012

*Minutes were accepted at the April 2, 2012 Board meeting.*

**I. Routine**

A. **Call Meeting to Order**

At 8:08 am, Dr. James Segovis, Chairperson, called the meeting to order.

B. **Roll Call of the Board**

Davies' Executive Assistant called the roll of the Board.

**Members Present:** Robert Boisselle; Raymond Chartier; Lawrence Gemma; Paul Ouellette; John Quinn; James Segovis, Ph.d., *Chairperson*; Robin Smith

**Members Absent:** Richard Beaupre; Robert Halkyard; Carolyn Hebert; Carolyn Kyle, *vice-Chairperson*

**Others Present:** Victoria A. Gailliard-Garrick; Joanne Andrews; Cheryl Carroll; Bernie Blumenthal; Susan Paquin

C. **Approval of Minutes**

*Dr. Segovis asked for a motion to accept the minutes of the December 12, 2011 meeting. Mr. Ouellette made the motion; Mr. Chartier seconded the motion; and all were in favor*

*Dr. Segovis asked for a motion to accept the minutes of the January 6, 2012 meeting; Mrs. Smith made the motion; Mr. Boisselle seconded the motion; and all were in favor.*

D. **Recess to Executive Session Pursuant to R.I.G.L. 42.46-5 (A) (1) and (2) to Discuss Pending Litigation and Personnel Issues**

*At 8:10 a.m., Dr. Segovis asked for a motion to recess into Executive Session. Mr. Ouellette made the motion to recess into Executive Session pursuant to R.I.G.L. 42.46-5 (A) (1) and (2) to discuss pending litigation and personnel issues; Mr. Boisselle seconded the motion; and all were in favor.*

E. **Return to Regular Session**

*At 8:41 a.m., Dr. Segovis asked for a motion to recess out of Executive Session. Mr. Gemma made the motion to recess back into Regular Session; Mr. Quinn seconded the motion; and all were in favor.*

*Dr. Segovis asked for a motion to seal the minutes of the Executive Session; Mr. Quinn made the motion; Mr. Ouellette seconded the motion; and all were in favor.*

In Executive Session, personnel issues were discussed and upcoming potential layoff notifications.

F. **Opportunity for Audience to Comment**  
N/A

**II. Business Agenda**

A. **Finance Report** – Cheryl Carroll, Business Office Coordinator  
Report was given in Executive Session

**Human Resources Report** – Joanne Andrews, Human Resources Coordinator

We had three new hires due to retirements and a termination. One is Shaleene Plante, Cosmetology teacher. The other two are certified in English and Social Studies: Sabrina Macaruso and Kristin St. Pierre.

**III. Informational Time/Program Updates**

A. **Director's Report**

1) **Davies Teachers' Association** – William Foley, President

There was no representative present. Dr. Segovis mentioned that he is very appreciative of all the work Mr. Foley is doing on behalf of Davies' funding.

2) **Davies Teacher Assistants' Association**

No representation present.

3) **School-wide Goals – School Improvement Plan [SIP]** – Mrs. Gailliard-Garrick, Director

The completion of the SIP [*School Improvement Plan*] is pretty much done. It has the six components: Instructional, Technology, Business, HR, Facilities, Business in Education Partnerships. The primary focus is the Instructional Operations as well as Business and Business in Education Partnerships Operations.

There are a number of instructional goals that have to do with all of the BEP [*Basic Education Plan*] changes that have to be in place by the fall of 2012, the High School Regulations, and the new CTE [*Career and Technical Education*] Regulations. There are a lot of changes in our instructional program, e. g, the development of a comprehensive assessment system, gathering of much more data, looking at data that improves instruction. Mrs. Gailliard-Garrick has two administrative interns that are working on putting this together, changing some of our grading policies, developing an instructional delivery system. We have a very diverse population and we are getting more and more students that are on IEPs [*Individualize Education Plan*]. We have a couple of instructional delivery systems in place but they are not working well: Inclusion Model (co-teaching) and Differentiated Instruction Model. The teachers have students at different levels in the classroom and they are not differentiating instruction. Sometimes there are three teachers in the classroom and there are no changes.

The second primary focus, which came out of the Board's strategic retreat, is creating more business partnerships and articulation agreements. Mr. Manning and Mr. Blumenthal have already begun taking a closer look at

partnerships in ways to really enhance the programs through certifications, what advisory boards can do, what partners can bring to us. They have been asked to put together a three-year plan. They have been targeting different groups who are outside of Davies and also looking at the strengths and weaknesses of some of our programs. They want to start with Electronics and look at Robotics as part of the Advanced Manufacturing area that Workforce Development has targeted and look at Sensata who have a wonderful robotics and manufacturing program. They also want to tie in the Electrical program with Geothermal Solar Wind and combine it with the Building and Trades program. With Graphics, they are developing a partnership with Xerox and the Blackstone Valley Office Systems. They are looking at Biomanufacturing with Alexion and Amgen. They want to start targeting in each of the areas based on what Workforce Development is saying about the growth areas.

We need to focus our energy on building good, strong partners, strengthening advisory boards, looking at what funding they can help us with, classroom presentations, identifying new training modules, looking at certifications for our teachers and our students, working with some of the associations such as Tech Collective who have always been very helpful to us.

He has also begun thinking about an imaging campaign, looking at creating a video on Davies and looking at Facebook social media. They would appreciate any input or suggestions from the Board on any potential partnerships.

One of the career strands they have looked at in terms of where technology is going and where the industry is going is in the area of Electronic Health Records [EHR]. We are working with New England Institute of Technology [NEIT] to take a look at developing a training program at Davies that our Health Career students will have an opportunity to explore. Health Careers currently has the CNA [*Certified Nursing Assistant*] Program and Pharmacy Tech Program and now they will have another strand, EHR.

We have brought all of our freshmen who are going through our Exploration Program to NEIT for a visit and get the opportunity to see Health Careers in action in a different way with emphasis on EHR program. We also have had to bring our Health Career teachers up to speed through training so they will be able to teach it. Electronic Health Records is coming very quickly so we are positioning our students to take advantage of it. We already have begun looking at an advisory board to help us with what the curriculum should look like; what certifications will be needed. It is going to be a very successful program here. It was a good choice to make.

Dr. Segovis suggested contacting the former chief medical information officer at RIDE. He is no longer there but Dr. Segovis can get his contact information. Another person to contact is David Lane who is now the COO of Summer Infants. You would have him for manufacturing with a strong IT background. Dr. Segovis will contact him. Another area to look at is industrial design and Steve Lane from Xemedica should be the person to contact; he's a real visionary. Dr. Segovis would like to get him on the

Board. The field is growing and his company is one of the prototype centers in the US because of Hasbro and a lot of the smaller places do a lot of the design for mass production. This would move us to a new area and move us up into the game. It's a field with a lot of money and a lot of promise.

The School Improvement Plan is going to be a very large document so once it is completed Mrs. Gailliard-Garrick will give the Board an executive summary.

- 4) **2011 Fall NECAP Results** —*Mrs. Gailliard-Garrick, Director*  
Unfortunately we hit a plateau. In Mathematics, we had very little movement from the Partially Proficient category to the Proficient and in the Substantially Below Proficient, we went from 20% to 32%. That was a big jump. There was a change in the test. Based on her conversation with the math teachers, the test was a lot more rigorous. RIDE is moving toward more of the Common Core Standards. The Reading and the Writing remained the same. She is waiting to see how the rest of the state did, but because we plateaued, it is time to make a change and looking at the Inclusion Model and the Differentiation of Instruction Model is going to be crucial in making those changes. There is going to be a lot more accountability in the new teacher evaluation system plus there is going to be no more seniority; it's all going to be based on performance. So based on this evaluation system coupled with the changes to the two instructional models, we will get an increase in student performance because with the Class of 2014 (current sophomores), they will be the first class that must meet the graduation requirements (getting a 2 or better on the state assessment test) or they will not graduate.

Mrs. Smith has an e-mail address on Jill Halloway, a professional development teacher she will forward to Mrs. Gailliard-Garrick. Ms. Halloway runs the Professional Development Center which is funded by RIDE. There was a national research grant through Workforce Development and that co-teaching was the model in the grant to have content specialists in Reading and Math embedded in the classroom. For instance, if you had an auto mechanic class and the kids had a problem with reading or doing math, these content teachers would be there to help them. This is a huge change in teaching but this is the kind of thing Ms. Halloway would do. CCRI is going to send their instructors to learn about techniques in this collaborative teaching. You will get more people to embrace this philosophy than others.

Also a part of that grant is an advisory board and the kind of industry-recognized credentials is a part of it so perhaps that would be a good opportunity for CCRI to send students to some of the training the grant is going to have. It is going to be in IT and Healthcare specifically and the students will have the opportunity to build stackable credentials. It hasn't been fully developed yet; however, only adults and unemployed will be eligible, but once the students graduate, perhaps they will then be eligible.

- 5) **CTE Regulations** — *Mrs. Gailliard-Garrick, Director*  
The Board of Regents had a meeting last week. Mrs. Gailliard-Garrick was unable to attend because of a conflict but her colleagues went. The Chairman

felt that the regulations need to go through further study because there were more names of people in our position (other CTE directors) who were against them (all but one). He took their testimonies and the letters that were written into consideration and told RIDE that they need to get out there and talk to the stakeholders and practitioners.

We talked at the last Board meeting about how we need to speak to the advisory board members to get them to write letters. All the CTE directors across the state did that. Mr. Ouellette did a wonderful presentation to the Regents. The Regents noticed one major concern in particular and it is the one that is a concern of Mrs. Gailliard-Garrick's and that is with the CTE preparation and what constitutes a program. CTE is dear to the Chairman's heart and he wants to see it more rigorous and less watered-down.

The Commissioner came out and spoke to the directors last week. With the two sequence course in the comprehensive high schools, they will never get the industry certifications nor will they have the staff to provide the types of training these students will need. When you look at a Culinary Arts program that has a Home Economics teachers vs. a certified Culinary Art chef, it's like apples and oranges. They need to make sure the programs are quality programs and the kids will get the skill sets they are going to need.

That is where they are. Mrs. Gailliard-Garrick does not know what the next step is. She hasn't heard anything from RIDE at this point. She does have a meeting at NEIT (New England Institute of Technology) this afternoon with RIDE's CTE director and hopefully she will find out more.

Mrs. Gailliard-Garrick thanked Mr. Ouellette publically for attending a number of meetings for at least 2 hours before he was finally heard speaking on behalf of the Board and Davies.

Mr. Ouellette learned something he was not aware of and it's regarding the time the students under the age of 18 puts into an Electrical program for example. Massachusetts and Connecticut takes that time and puts it toward their journeyman's required hours. Can we advocate to doing the same in RI? Mr. Boisselle answered that they do get one-year credit for what they do in high school. This is legislation that was passed in 2008, but the student needs to be approved by RIDE and the Apprentice Council. The student still needs to complete 8000 hours of on-the-job training. A student comes out of school with a background in Electrical. They will enroll in the second-year of the journeyman's program and complete years 2, 3, and 4, while in the meantime complete the 8000 hours of on-the-job-training (2000 hours/yr) So in the fourth year, that student just will not be attending classes.

The high school student needs to be made aware of this. Davies has a partnership with CCRI's electrical program. They give tuition waivers to Davies students for all four years for the use of our building. We have four or five students currently enrolled.

## 6) Other

—**Status of the Regents' approval of the Board member nominees**

Two letters, one for Mr. Bone and the other for Mr. Brown, were sent to the Commissioner and the Regents. Mrs. Gailliard-Garrick received a notice from RIDE indicating they are in the process of reviewing their regulations regarding the appointments of state board members. There may be some language changes but they will be sending out a draft very soon. So the acceptance of our nominees is on hold. The Commissioner's last field memo stated they will be looking at those changes at the next Regents meeting. Mr. Gailliard-Garrick has no idea what those changes will be but what she does know is that she doesn't believe it has anything to do with our Board. There has been a great deal of problems with the School of Deaf's board of trustees and there has been some with Central Fall's and the Met. This is what prompted the Commissioner to look into making these. We have a strong board; they always talk highly of this board; and they are using this board as the model.

Also, Dr. Segovis received a letter of resignation from Mrs. Carolyn Hebert. Her student teaching assignment has become too much of a conflict during the day. She said if we have meetings at night she would be more than happy to attend until a replacement has been found. She has done an excellent job and has been very forthright on her views and a real supporter of our kids and the school, and a great parent. We will need a parent replacement so he will need two strong recommendations. In the meantime, the Nomination Committee (Dr. Segovis, Mrs. Kyle, Mr. Ouellette, Mr. Halkyard, and Mr. Blumenthal) need to meet to find new Board members and come back to the board with strong recommendations after making some contacts. It would be good to find someone in the medical and IT fields.

—**Mr. Beaupre's award from the NRI Chamber of Commerce.**

Mrs. Gailliard-Garrick, Mrs. Smith and Mr. Blumenthal will be attending the award dinner ceremony at Twin Rivers. The Chamber established the Ben G. Mondor Award. Last year, the first recipient was Dan Sullivan from Collette Vacations. Ben was a huge community person who gave a lot of money to charities, sat on a lot of boards. The Chamber looks for someone who emulates his community giving and they came up with Dick Beaupre. If you read all of the things he is involved with, Dick gives back a lot to the community. One of the things Mr. Ouellette was not aware of is back when he went to URI he received a scholarship from someone who understood how much work it is to be married and going to school. He was so appreciative of that, he established a scholarship at URI for a married person pursuing a degree in Chemistry.

On Wednesday, Feb. 15<sup>th</sup>, the Chamber will be honoring Mr. Beaupre at the annual dinner and if enough people would like to attend, they will put everyone at the same table. It would be nice to show him the support. Cocktails are at 5:30 and dinner is around 7:00 pm. The keynote speaker is Gina Raimondo, RI General Treasurer. She will be receiving the Barbara Burlingame Award for public service.

**V. Adjournment**

*At 9:22 a.m., Dr. Segovis asked for a motion to adjourn and all were in favor.*