

WILLIAM M. DAVIES, JR. CAREER AND TECHNICAL HIGH SCHOOL  
50 Jenckes Hill Road, Lincoln, RI 02865

**Board of Trustees**

**Minutes of the Regular Meeting**

Wednesday, March 7, 2007

*Minutes were accepted at the April 4, 2007 meeting*

**I. Routine**

**A. Call Meeting to Order**

At 5:13 pm, Dr. Segovis, Chairman elect, called the meeting to order.

**B. Roll Call of the Board**

Davies' Executive Assistant called the roll of the Board.

Members Present: Richard Beaupre; John Gregory; Robert Halkyard; Carolyn Kyle; *Vice-Chairperson*; Dr. James Segovis, *Chairman-elect*; Harvey Simms; Robin Smith

Members Absent: V. Michael Ferdinandi, James Bone, Larry Gemma, Lornette Uthman

Others Present: Victoria A. Gailliard, Judy Valentine, Bernie Blumenthal, Fred Slemon, Susan Paquin, Joanne Andrews, Amy Bigelow, Brigit Bettencourt

Mrs. Garrick introduced two ladies sitting in the audience, Amy Bigelow and Brigit Bettencourt, Davies' graduates. Ms. Bettencourt is here to observe the meeting for a Foundations of Education assignment, and Ms. Bigelow was here for support. Dr. Segovis welcomed them and offered to speak to them after the meeting.

**C. Recess to Executive Session Pursuant to R.I.G.L. 42.46-5 (A) (1) and (2) to Discuss Pending Litigation and Personnel Issues**

*At 5:20 pm, Dr. Segovis asked for a motion to go into Executive Session; Mr. Gregory made the motion pursuant to R.I. G. L. 42.46-5 (A) (1) and (2) to discuss pending litigation and personnel issues; Mr. Simms seconded the motion and all were in favor.*

**D. Return to Regular Session**

*At 5:49 pm, Dr. Segovis asked for a motion to return to Regular Session; Mr. Gregory made the motion; Mr. Simms seconded the motion and all were in favor.*

*Dr. Segovis asked for a motion to keep the minutes of the Executive Session sealed; Mr. Simms made the motion; Mr. Gregory seconded the motion and all were in favor.*

For the record, Dr. Segovis mentioned that personnel issues were discussed in Executive Session.

- E. **Approval of Minutes** – December 6, 2006, January 3, 2007 and February 14, 2007  
Regular Session Minutes  
*Dr. Segovis asked for a motion to accept the minutes of the December 6, 2006, January 3, 2007 and February 14, 2007 minutes. Mr. Gregory made the motion, Mr. Simms seconded the motion, and all were favor.*
- F. **Opportunity for Audience to Comment**  
No comments were made.

## **II. Business Agenda**

*(There was a problem with the electronic recording of this meeting at this point on the agenda)*

- A. **Finance Report** –*Victoria A. Gailliard-Garrick*  
Ms. Carroll is presently at the State House representing Davies at the Senate Finance Committee hearing for the 2008 budget request. The governor approved our budget request with a \$125,000 reduction from the 2007 budget. Our plan for the House hearing is to be present just to answer questions. Mr. Simms offered his assistance should Mrs. Garrick need it.
- B. **Human Resources Report**- *Joanne Andrews, Human Resources Coordinator*  
Currently we have posted for two positions: Sr. Maintenance position and 2<sup>nd</sup> Shift Janitor. We are trying to change the latter position to 2<sup>nd</sup> Shift Janitor Supervisor because there is no supervision during that shift. A posting that has been on-going is the Math Teacher with ESL certification, a position that became vacant upon Mr. Murgo's retirement in October.
- C. **Strategic Plan** – *Victoria A. Gailliard-Garrick, Director*  
A partial draft of the next 5-year strategic plan was distributed to the Board members. The School Improvement Team has been working collaboratively on the development of this plan. They decided on using the school's mission statement and then brainstormed a vision statement and the goals. It contains the mission, goals, and strategies of most of the five sub-committees. Some committees got off to a late start, but they are currently working on them. What has yet to be inserted are each of the sub-committees' action-plans.

She hasn't completed the 2006-2007 School Improvement Plan because she wanted to wait for the NEASC recommendations, the SALT Survey results, and the Commissioner's Review report in order to incorporate them all into the plan. She chose to wait for them so that she wouldn't have to edit the plan. Because of the timing, this plan will cover the rest of this year and the entire following school year, and she should have it available for the Board's stamp of approval by the May 2007 meeting and then be submitted to RIDE.

We still need to find a business partner for the School Improvement Team. Should we target a particular sector? Maybe we should target finance or biotech. Mr. Gregory gave Mr. Blumenthal, Davies Business Education Partnership Coordinator some names of people who would be ideal and he will follow-up on them.

### **III. Informational Time/Program Updates**

#### **A. Director's Report**

- 1) Teachers' Association-Frank Barcellos, President  
No report
- 2) Teacher Assistants' Association-Lynn Tait-Romano, President  
No report
- 3) State Assessment Testing, 11<sup>th</sup> Graders—*Victoria A. Gailliard-Garrick*  
This is the final year the state will be administering this test. Annually, Mrs. Garrick goes around to all the Junior shop classes to give her motivational speech that addresses taking the test seriously and to have perfect attendance during the ELA testing period, 3/12-16, and the Math testing period, 3/19-23. For additional motivation, she provides them with a pizza party for those classes that have perfect attendance.

Next year the State will be administering the NECAP test based on the GSE's during the month of October as the new assessment tool for determining the schools' performance classification.

- 4) Commissioner's Review Process, Preliminary Approval for Regent's Diploma –*Victoria A. Gailliard-Garrick*  
Relative to the Commissioner's Review, Mrs. Garrick has to submit a progress report of the Davies High School Diploma System to the commissioner which means writing addendums to the narratives of the five components along with attaching new evidence. During the summer she will have to submit the entire binder again when they will determine if Davies will be preliminarily approved to award the students a Regent's Endorsed Diploma.
- 5) Other  
There was no other discussion.

#### **IV. Adjournment:**

At 6:17 p.m., Dr. Segovis asked for a motion to adjourn and all were in favor.

#### **V. Next Meeting:**

April 4, 2007