

WILLIAM M. DAVIES, JR. CAREER AND TECHNICAL HIGH SCHOOL  
50 Jenckes Hill Road, Lincoln, RI 02865

**Board of Trustees**

**Minutes of the Regular Meeting**  
Wednesday, October 5, 2005

**I. Routine**

A. **Call Meeting to Order**

At 5:13 pm, Mr. Ferdinandi, Chairperson, called the meeting to order.

B. **Roll Call of the Board**

Davies' Executive Assistant called the roll of the Board.

Members Present: Richard Beaupre; V. Michael Ferdinandi, *Chairperson*; John Gregory; Robert Halkyard; Carolyn Kyle; Lornette Uthman

Members Absent: James Bone, Deborah Lopes, Michael Marra; Dr. James Segovis, *Vice-Chairperson*

Others Present: Brian Butler; Cheryl Carroll; Victoria Gailliard; Susan Paquin; Vicki Phelps; Joanne Andrews; Judy Valentine; Stephanie Sullivan

C. **Approval of Minutes** – September 14 and 21, 2005 Regular Session

*Mr. Ferdinandi asked for a motion to accept the minutes of the September 14 and 21, 2005 regular session minutes. Mr. Halkyard made the motion; Ms. Kyle seconded it; and all were in favor.*

D. **Recess to Executive Session Pursuant to R.I.G.L. 42.46-5 (A) (1) and (2) to Discuss Pending Litigation and Personnel Issues**

Recess into Executive Session was postponed to the end of the agenda.

E. **Return to Regular Session**

Did not recess out of Regular Session at this point of the agenda.

**II. Informational Time/Program Updates**

A. **Director's Report**

1) Teachers' Association

There were no Teachers' Association representatives present; therefore, there was no report.

2) Teacher Assistants' Association

There were no Teacher Assistants' Association representatives present; therefore, there was no report.

3) Parents' Visitation Night—September 22, 2005—Ms. Gailliard

The night was a success. About 300 parents/guardians/families/friends attended. The purpose of Parent Night is to get them familiarized with the

academic and technical programming along with relevant information such as course syllabus, grading policy, standards and expectations. It's also a chance to meet the teachers.

4) Future Student Night- November 15, 2005 – *Ms. Gailliard*

This is an upcoming event on November 15th when we have 800-1000 parents/families/friends of perspective students come in and tour Davies.

5) Status High School Regulations—*Ms. Gailliard*

Ms. Gailliard planned to do a Powerpoint presentation on the High School Regulations, but it was deferred until the November Board meeting. Over the last year or so she gave the Board status reports on three of the components. However, the most important and the major component is Proficiency-based Graduation Requirements. She will do a two presentations on this component: 1) the framework of the High School Diploma System and its complex process and 2) show how Davies is going to go through this process. Students will no longer get their diplomas with completing just seat time and Carnegie Units. That system is long gone.

6) Patriot Newsletter, October 2005 Edition —*Ms. Gailliard*

The newsletter contained the usual "Principal's Message" plus a little about the Freshmen Cookout, the 05-06 school's mission, the new staff members, SkillsUSA national level competition and information about our 2005 graduates.

7) Other

—*Parent Council Meeting—Ms. Gailliard*

Davies had its first Parent Council meeting on September 28th. There are 21 members who paid a \$2.00 membership fee to cover the cost of any of the activities that we do. A survey was done with our sending districts and found they charge \$3.00. Based on the low socio-economic status of most of our families, we decided to charge only \$2.00 a year.

The first meeting of the new school year is always an opportunity to get to meet the parents and for them to meet the members of Davies Support Personnel and members of the Administrative Team. Every year the members fill out a survey to see what their interests are and from the results we bring in guest speakers, etc in order to accommodate what their desires are as they pertain to the school.

—*IKON—Ms. Sullivan*

IKON, one of Davies most important partners, has downsized and is discontinuing our partnership and moving out of Davies. We will deeply miss them not only because they provided student training, but because we relied on them to perform our bulk photocopying jobs. However, they left us in good faith. Before removing all of their equipment, they left us a color copier, bindery equipment, laminating equipment, etc. Even though we will miss them, the advantage of this is the valuable space they occupied will become a new center for student projects related to the new graduation requirements.

### **III. Business Agenda**

#### **A. Finance Report**

This report was deferred for Executive Session.

#### **B. Human Resources Report**

This report was deferred for Executive Session.

#### **C. Nominating Committee —Mr. Halkyard**

Mr. Halkyard, John Gregory, and Mr. Ferdinandi met and targeted three or four potential new members for the Board. At this time it was not appropriate to name them until discussions with these people take place. In the past, the committee looked for people who represent specific business and industry, but this point in time, the committee is looking for people who are interested in the education of kids, particularly career education. Hopefully by the November meeting, names can be mentioned.

Ms. Gailliard has a parent who is very interested and she also contacted one of our partners that does the adult, evening training in the areas of electrical, sheetrock and HVAC. He is Harvey Simms, the President of the Associated Builders and Contractors. He is very interested and will send a copy of his bio. She told him someone from the Board would contact him. Ms. Gailliard will also draft a letter to the president of the Rhode Island Auto Association.

### **IV. Return to Routine**

#### **D. Recess to Executive Session Pursuant to R.I.G.L. 42.46-5 (A) (1) and (2) to Discuss Pending Litigation and Personnel Issues**

At 5:19 pm, Mr. Gregory made a motion to recess into Executive Session pursuant to R.I.G.L. 42.46-5 (A) (1) and (2) to discuss pending litigation and personnel issues. Ms. Kyle seconded the motion and all were in favor.

#### **E. Return to Regular Session**

At 5:47 pm, Mr. Gregory made a motion to return to regular session pursuant to R.I.G.L. 42.46-5 (A) (1) and (2) to discuss pending litigation and personnel issues. Ms. Kyle seconded the motion and all were in favor.

Mr. Halkyard made a motion to keep the minutes of the Executive Session confidential; Mr. Gregory seconded the motion, and all were in favor.

*Mr. Ferdinandi made a motion to add an article to the by-laws. Mr. Gregory made a motion to add a section in the by-laws that would allow Board members to participate by electronic communication as drafted by the school's attorney and subsequently for Board approval. Mr. Beaupre seconded the motion and all were in favor.*

Mrs. Uthman was concerned this addition to the by-laws would give members permission not to make every effort to attend the meetings in person. Mr. Gregory agreed this was a valid point. Mr. Ferdinandi

suggested using language that would place limitations on how electronic communication would be used, i.e., only two members or a percentage of the total membership can participate via this method. Ms. Carroll suggested that we definitely want to clarify that participation by electronic communication shall be construed to account toward a quorum for the purposes of voting. Mr. Halkyard adding only under unusual circumstances.

The Board preferred to go this route to obtain a quorum rather than use proxies because the potential problem with proxy voting is the absentee members cannot make an informed vote because they are not present to hear the executive summary and participate in the discussion prior to the vote.

***V. Adjournment:***

At 5:53 p.m., Mr. Ferdinandi made a motion to adjourn and all were in favor.

***VI. Next Meeting***

The next regular meeting is scheduled on November 2, 2005.

***These minutes were approved at the Nov. 2, 2005 Board of Trustees meeting.***