

**UNION FIRE DISTRICT BOARD OF WARDENS
MEETING MINUTES
131 ASA POND ROAD, WAKEFIELD, R.I.
JUNE 20, 2016
7:00 PM**

Wardens: Present: Mr. Steere, Mr. Ciccone, Mr. Boisvert, Mr. McClarnon and Mr. Sloan

Chiefs: Deputy Chiefs Pinch, Collinson, Whaley and Cinquegrana

Others: District Clerk, Ms. Hogan and Mr. DeSista

Chairman Steere called the meeting to order at approximately 7:00 PM.

APPROVAL OF MINUTES OF PREVIOUS MEETING:

Motion 16-6-1: Mr. McClarnon moves to approve the minutes of the meeting held on May 16, 2016. Mr. Sloan seconded the motion. All in favor; motion carries.

COMMITTEES & REPORTS:

BUILDING COMMITTEE REPORT: Deputy Chief Pinch then advised that the Building Committee met tonight and reviewed some drawings regarding the maintenance building project, there was no new information regarding Station 7 building project and the next Building Committee meeting is scheduled for July 18, 2016.

TRAINING COMMITTEE REPORT: Deputy Chief Collinson advised that there was no new information to report at this time.

NEW BUSINESS:

APPROVE PURCHASE OF LADDER TRUCK: Discussion ensued regarding the purchase of a 2017 SMEAL 105' Heavy Duty Aerial mounted on a Spartan chassis designed, constructed and equipped in accordance with approved specifications.

Motion 16-6-2: Mr. Ciccone then made a motion to approve contracting Smeal Fire Apparatus through their local dealer New England Fire Equipment and Apparatus to purchase a new ladder truck not to exceed \$830,000.00. The motion was seconded by Mr. Sloan. All in favor; motion carries.

APPROVE PURCHASE OF O2 CARDIAC COMPLETE KIT: **Motion 16-6-3:** Mr. McClarnon then made a motion to award the bid to Scuba Shack for the sum of \$2,750.00 in accordance with the purchasing and bid policy. The motion was seconded by Mr. Sloan. All in favor; motion carries.

AWARD PROTECTIVE CLOTHING BID: Discussion ensued regarding the protective clothing bid. **Motion 16-6-4:** Mr. McClarnon then made a motion to award the bid to

Firematic for the sum of \$28,170.00 in accordance with the purchasing and bid policy. The motion was seconded by Mr. Sloan. All in favor; motion carries.

APPROVE PURCHASE OF EXTRICATION GLOVES: Discussion ensued regarding the purchase of extrication gloves. **Motion 16-6-5:** Mr. McClarnon then made a motion to approve the purchase of twenty four pairs of extrication gloves from Fire Tech & Safety for the total sum of \$888.00. The motion was seconded by Mr. Sloan. All in favor; motion carries.

APPROVE PURCHASE OF JACKETS: Discussion ensued regarding the purchase of jackets. **Motion 16-6-6:** Mr. McClarnon then made a motion to approve the purchase of seven jackets from Kenyon Embroidery for the sum of \$1,048.50. The motion was seconded by Mr. Sloan. Discussion then ensued regarding the jacket purchase to include who would be receiving the new jackets. Mr. McClarnon then amended his motion and tabled the matter. The amended motion was then seconded by Mr. Sloan. All in favor; motion carries.

APPROVE PURCHASE OF DELL RUGGED TABLET AND EQUIPMENT: Discussion ensued regarding the purchase of the tablet and accessories through State of RI MPA 345. **Motion 16-6-7:** Mr. McClarnon Ciccone then made a motion to approve the purchase of the tablet from Dell as part of a pilot program to determine if the District should purchase additional tablets in the future. The motion was seconded by Mr. Boisvert. All in favor; motion carries.

APPROVE PURCHASE OF DELL TABLET EQUIPMENT ACCESSORIES & INSTALLATION: **Motion 16-6-8:** Mr. Boisvert made a motion to approve the purchase of Dell tablet equipment accessories and installation costs from MHQ for the sum of \$2,432.00 in accordance with the purchasing policy. The motion was seconded by Mr. McClarnon. All in favor; motion carries.

APPROVE PURCHASE OF COMMERCIAL TRUCK CAP FOR FORD 350: **Motion 16-6-9:** Mr. McClarnon then made a motion to approve the purchase of a truck cap from Cap City of RI for the sum of \$2,950.00 in accordance with the purchasing and bid policy. The motion was seconded by Mr. Sloan. All in favor; motion carries.

APPROVE PURCHASE OF TONNEAU COVER FOR FORD 150: **Motion 16-6-10:** Mr. Boisvert then made a motion to approve the purchase of a Bak-Flip tonneau cover from Auto Audio of Westerly for the total sum of \$875.00. The motion was seconded by Mr. Sloan. All in favor; motion carries.

APPROVE ASBESTOS REMOVAL FOR STATION 1: **Motion 16-6-11:** Mr. Ciccone then made a motion to approve the asbestos removal at Station 1 by Atlantic Abatement & Construction for the sum of \$2,925.00 in accordance with the District purchasing policy (State MPA 196). The motion was seconded by Mr. Sloan. All in favor; motion carries.

APPROVE PAVING WORK AT STATION 3: **Motion 16-6-12:** Mr. Ciccone then made a motion to approve paving work at Station 3 for the total sum of \$17,903.40 from Hartford Paving in accordance with the District purchasing policy (State MPA 381). The

motion was seconded by Mr. Sloan. The motion was seconded by Mr. Sloan. All in favor; motion carries.

APPROVE PAVING WORK AT ADMINISTRATION BUILDING: **Motion 16-6-13:** Mr. Ciccone then made a motion to approve paving work at the Administration Building for the total sum of \$4,606.44 from Hartford Paving in accordance with the purchasing policy (State MPA 381). The motion was seconded by Mr. Sloan. All in favor; motion carries.

APPROVE PURCHASE OF MOTOROLA PORTABLE BATTERIES: **Motion 16-6-14:** Mr. McClarnon then made a motion to approve the purchase of Motorola portable batteries from Motorola Solutions in accordance with the purchasing and bid policy for the sum of \$1,449.00. The motion was seconded by Mr. Sloan. All in favor; motion carries.

APPROVE RI LEGISLATIVE GRANT FOR TRAINING SOFTWARE: Captain Notarantonio then discussed the legislative grant that the Forestry Station submitted for training related software. **Motion 16-6-15:** Mr. Ciccone then made a motion to approve the South Kingstown Forest Fire Service to apply for a RI Legislative grant for training equipment with the understanding the entire District may utilize the software for training purposes. The motion was seconded by Mr. Boisvert. All in favor; motion carries.

GENERAL TALENT RELEASE: Deputy Chief Pinch then discussed a general talent release form forwarded by Chairman Kevin Quinn of the National Volunteer Fire Council (NFVC) that would allow NFVC to utilize photographs etc. forwarded to the NFVC from the Union Fire District. **Motion 16-6-16:** Mr. Ciccone then made a motion to approve the request. The motion was seconded by Mr. McClarnon. Ms. Hogan then discussed wording in the general talent release that referred to the release of rights for infant and or minor children. Discussion further ensued regarding junior members of the District and who are minors and that release of information for these members would require parental or legal guardian authorization. Mr. Boisvert then made a motion to amend Motion 16-6-16 to approve the concept of the release form subject to an appropriate form and documentation. The motion was seconded by Mr. Sloan. All in favor; motion carries.

APPROVE PURCHASE OF FIRE PREVENTION MATERIALS: **Motion 16-6-17:** Mr. McClarnon then made a motion to approve the purchase of fire prevention materials from NFPA in accordance with the purchasing and bid policy for the sum of \$1,192.56. The motion was seconded by Mr. Sloan. All in favor; motion carries.

APPROVE PURCHASE OF IPADS: **Motion 16-6-18:** Mr. Ciccone then made a motion to approve the purchase of five iPads Air 2 from CDW for the total sum of \$1,915.20 in accordance with the District purchasing policy. The motion was seconded by Mr. McClarnon. All in favor; motion carries.

APPROVE PURCHASE OF TABLE SAW: **Motion 16-6-19:** Mr. Boisvert then made a motion to approve the purchase of a table saw from Global Industrial for the sum of \$1,296.00. The motion was seconded by Mr. Ciccone. All in favor; motion carries.

APPROVE PURCHASE OF FLOOR DRILL PRESS: **Motion 16-6-20:** Mr. Ciccone then made a motion to approve the purchase of a floor drill press from Global Industrial for the sum of \$614.40 in accordance with the purchasing policy. The motion was seconded by Mr. Sloan. All in favor; motion carries.

APPROVE PURCHASE OF ELECTRIC CORD REELS: **Motion 16-6-21:** Mr. McClarnon then made a motion to approve the purchase of electric cord reels from Northeast Rescue in accordance with the purchasing and bid policy for the sum of \$1,206. The motion was seconded by Mr. Ciccone and Mr. Sloan. All in favor; motion carries.

RETIREMENT: Chairman Steere then advised that the Board of Wardens received a letter of retirement from Chief Carney to be effective July 1, 2016. **Motion 16-6-22:** Mr. Ciccone then made a motion to accept the letter of retirement with regret and that a proper citation should be sent to Chief Carney citing his many years of service and commitment to the Fire District as an Officer, Deputy Chief and Fire Chief. The motion was seconded by Mr. McClarnon. All in favor; motion carries. Chairman Steere then requested that the letter of retirement be entered into the minutes as well.

TREASURER'S REPORT:

DISCUSS AND APPROVE UNPAID BILLS REPORT: Mr. DeSista provided copies of the unpaid bills detail report for the Wardens.

TAX COLLECTOR'S REPORT/ABATEMENTS:

DISCUSS AND APPROVE TAX COLLECTOR'S REPORT/ABATEMENTS: **Motion 16-6-23:** Mr. Ciccone moves to accept the Tax Collector's report as presented and which was seconded by Mr. Sloan. All in favor; motion carries.

COMMENTS FROM CITIZENS/FIREFIGHTERS:

Deputy Chief Collinson advised that he received a call from the Fire Chief at the Quonset Airport and who advised that the Union Fire District members who volunteered at the recent Air Show were very professional and how proud the District should be regarding their actions. Deputy Chief Collinson then advised that Firefighter Winger is doing very well with his Dive Master training class. Deputy Chief Collinson further advised that speaking on behalf of the Deputies and members of the District he would like to applaud Chief Carney for his years of service to the District. Deputy Chief Pinch then advised that he spoke with one of the leaders of the DMAT team and who also praised the members of the District who volunteered at the recent Quonset Air Show. Mr. McClarnon then recognized Chief Whaley for representing the District at reception at the Squantum Club where Chris Hiener's daughter received a college scholarship award from the 100 Club.

ADJOURNMENT: Motion 16-6-24: Mr. Ciccone then made a motion to adjourn the meeting at approximately 7:49 PM and which was seconded by Mr. Sloan. All in favor; motion passes.

The next meeting is scheduled for July 18, 2016 at 7PM.

Respectfully submitted,

John P. Blessing
District Clerk

Date Amended _____

Date Accepted _____

I, John P. Blessing, District Clerk, do certify that the attached minutes are a true and accurate copy of the June 20, 2016 Meeting of the Board of Wardens of the Union Fire District of South Kingstown and that they have not been amended except as cited above.

John P. Blessing
District Clerk

UNION FIRE DISTRICT OF SOUTH KINGSTOWN
131 ASA POND ROAD
P.O. BOX 327
WAKEFIELD, R.I. 02879

PHONE (401) 789-8354

FAX (401) 789-8750

June 16, 2016

Union Fire District

Board of Wardens

131 Asa Pond Road

Wakefield, RI 02879

Dear Board Members:

The time has come for me to submit my letter of retirement as Chief of the Union Fire District effective July 1, 2016.

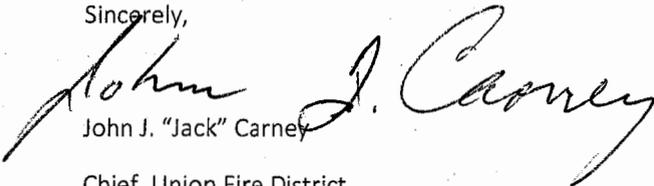
I appreciate the confidence you placed in me when appointing me to this position of leadership of the firefighters of South Kingstown. I feel this is the time to pass on the reins to others.

I have worked my way through the ranks and have seen many changes and improvements in firefighting in my 56-plus years of service.

I would like to extend my sincere thanks to the wardens, deputies, officers, firefighters, auxiliary members, office and vehicle personnel for their support and service throughout. The work of the Union Fire District could not be done without their dedicated service and hard work.

My time and service has been a large part of my life, and the opportunity to be a part of something so valuable as to serve in my capacity as Chief is greatly appreciated.

Sincerely,

A handwritten signature in cursive script that reads "John J. Carney". The signature is written in black ink and is positioned above the printed name and title.

John J. "Jack" Carney

Chief, Union Fire District