

**UNION FIRE DISTRICT BOARD OF WARDENS
MEETING MINUTES
131 ASA POND ROAD, WAKEFIELD, R.I.
FEBRUARY 1, 2016
7:00 PM**

Wardens: Present: Mr. Steere, Mr. Ciccone, Boisvert, Mr. McClarnon and Mr. Sloan

Chiefs: Chief Carney and Deputy Chief Collinson

Others: District Clerk

Mr. Steere called the meeting to order at approximately 7:03 PM.

APPROVAL OF MINUTES OF PREVIOUS MEETING:

Motion 16-2-1: Mr. McClarnon moves to approve the minutes of the meeting held on January 19, 2016. Mr. Sloan seconded the motion. All in favor; motion carries.

COMMITTEES & REPORTS:

BUILDING COMMITTEE REPORT: Administrator Blessing reported that the best and final bid proposals for the Asa Pond Road Maintenance Facility are due February 4, 2016 at 10:00 AM.

TRAINING COMMITTEE REPORT: Deputy Chief Collinson reported that the final exam for the HAXMAT training class will take place tomorrow night and that the Firefighter Level 2 training class will start on February 16, 2016. Deputy Chief Collinson further advised that Deputy Chief Pinch has scheduled a Fire Service Cancer Awareness training class this Wednesday and the District will be scheduling an EVOC (Emergency Vehicle Operators Course) training class in the future.

OLD BUSINESS:

SOG 06-013 TRAINING GROUNDS USAGE: Motion 16-2-2: Mr. Ciccone made a motion to approve the revised SOG 06-013 Training Grounds Usage – Outside Agencies. The motion was seconded by Mr. McClarnon. All in favor; motion carries.

NEW BUSINESS:

AWARD PURCHASE OF MISCELLANOUS FIRE EQUIPMENT: Motion 16-2-3: Mr. McClarnon then made a motion to award the bid to Firematic, low bidder, in accordance with the purchasing and bid policy. The motion was seconded by Mr. Boisvert. All in favor; motion carries.

AWARD PURCHASE OF PORTABLE RADIOS: Motion 16-2-4: Mr. Boisvert then made a motion to approve the purchase of five Kenwood portable radios from Com Tronics for the sum of \$3,845.40. The motion was seconded by Mr. McClarnon. All in favor; motion carries.

AWARD VOICE PAGERS BID: Discussion ensued regarding the voice pagers bid which included purchasing twenty Unification G1 voice pagers. **Motion 16-2-5:** Mr. McClarnon then made motion to award the voice pagers bid to the low bidder, Ballou Electrical Services, for the sum of \$10,624.80 in accordance with the purchasing and bid policy. The motion was seconded by Mr. Sloan. All in favor; motion carries.

AWARD AUTOMATIC GENERATORS BID: **Motion 16-2-6:** Mr. Ciccone then made a motion to award the bid for two automatic diesel Caterpillar generators to Holland Electric for the sum of \$98,857.00 in accordance with the District purchasing policy. The motion was seconded by Mr. Boisvert. All in favor; motion carries.

APPROVE DIVE TEAM TRAINING EXPENDITURE: Discussion ensued regarding sending Firefighter Winger to the Scuba Shack Master Scuba Diver Training (MSDT) training and upon completion Firefighter Winger would provide training for UFD divers. **Motion 16-2-7:** Mr. Boisvert then made a motion to approve the training class expenditure totaling \$7,295.20. The motion was seconded by Mr. Ciccone. Mr. Ciccone then inquired if Firefighter Winger had agreed to provide training for UFD divers following completion of the training. Firefighter Winger then answered in the affirmative to provide training for UFD divers. No further discussion. All in favor; motion carries.

APPROVE TRAVEL RELATED EXPENDITURES FOR DIVE TRAINING: Discussion ensued regarding authorizing travel related expenses for Firefighter Winger to attend the MSDT class to include meals and mileage reimbursement (use of personal vehicle). Further discussion included that the MSDT training takes place in the Rocky Hill, CT area and the training is expected to take approximately six months to one year and may include fifty plus trips to the Rocky Hill area. Mr. McClarnon then advised that he was under the impression that a member of the South Kingstown Police Department (SKPD) may be attending the training as well. Firefighter Winger advised that approval for the SKPD attendee is still pending at this time. Discussion further ensued regarding potential reduction in the travel expenditures (mileage reimbursement) if there was ride sharing between the UFD and SKPD. **Motion 16-2-8:** Mr. Boisvert then made a motion to approve the travel related expenditures which was estimated at \$5,811.30. The motion was seconded by Mr. Ciccone. All in favor; motion carries.

APPROVE PURCHASE OF BOAT TRAILER FOR STATION 5: Administrator Blessing then advised that the District is still waiting for additional price quotes and recommended tabling this item until the next meeting. **Motion 16-2-9:** Mr. Sloan made a motion to table the matter until the next meeting. The motion was seconded by Mr. Ciccone. All in favor; motion carries.

APPROVE PURCHASE OF ICE RESCUE EQUIPMENT: Administrator Blessing recommended tabling this item until the next meeting. **Motion 16-2-10:** Mr. McClarnon made a motion to table this matter until the next meeting. The motion was seconded by Mr. Sloan. All in favor; motion carries.

APPROVE PURCHASE OF NEW VEHICLES: Discussion ensued regarding the purchasing vehicles from MHQ of Marlborough, MA through the Plymouth County Commissioners Cooperative Bid Agreement for Public Service Vehicles. Administrator Blessing then advised the District received a price quote for a fully equipped F150 XL pickup truck with four wheel drive, super crew cab and optional equipment to include

emergency lights, siren, radio console etc. for the total sum of \$34,668.00 to include a trade-in value of \$1,500. **Motion 16-2-11:** Mr. McClarnon then made a motion to award the bid to MHQ in accordance with the bid and purchasing policy for the sum of \$34,668.00. The motion was seconded by Mr. Sloan. Mr. Ciccone then inquired if the price included striping and lettering. Administrative Blessing that the price quote did include custom graphics. No further discussion. All in favor; motion carries.

AWARD PURCHASE OF FLAMMABLE/COMBUSTIBLE CABINETS: Discussion ensued regarding the purchase of three flammable/combustible cabinets for the stations following recommendations by VFIS (Insurance). **Motion 16-2-12:** Mr. McClarnon then made a motion to award the bid to Yankee Supply being the low bidder for the sum of \$1,875.00 in accordance with the purchasing and bid policy. The motion was seconded by Mr. Sloan. All in favor; motion carries.

COMMENTS FROM CITIZENS/FIREFIGHTERS:

Deputy Chief Collinson then advised that he will be applying for a SAFER grant for the Firefighter Level 1 class which will include physicals and turn out gear. Chief Carney then advised that all Stations were manned during the snowstorm last Saturday and wanted to thank everyone for covering the stations during the snowstorm. Chairman Steere then inquired about the updates to the run cards and Chief Carney then advised that most of the changes have been made and he only needs to review a couple more changes with Assistant Fire Marshal Hiener. Firefighter Winger then thanked the District for the opportunity to attend the MSDT training class.

ADJOURNMENT:

Motion 16-2-13: Mr. Ciccone moves to adjourn the meeting at approximately 7:24 PM and which was seconded by Mr. McClarnon. All in favor; motion carries.

The next Wardens' meeting is scheduled for Tuesday, February 16, 2016 at 7PM.

Respectfully submitted,

John P. Blessing
District Clerk

Date Amended _____

Date Accepted _____

I, John P. Blessing, District Clerk, do certify that the attached minutes are a true and accurate copy of the February 1, 2016 Meeting of the Board of Wardens of the Union Fire District of South Kingstown and that they have not been amended except as cited above.

John P. Blessing
District Clerk