

**UNION FIRE DISTRICT BOARD OF WARDENS
MEETING MINUTES
131 ASA POND ROAD, WAKEFIELD, R.I.
JANUARY 19, 2016
7:00 PM**

Wardens: Present: Mr. Steere, Mr. Ciccone, Mr. Boisvert, Mr. McClarnon and Mr. Sloan

Chiefs: Chief Carney, Deputy Chiefs Pinch, Whaley and Cinquegrana

Others: District Clerk

Mr. Steere called the meeting to order at approximately 7:14 PM.

APPROVAL OF MINUTES OF PREVIOUS MEETING:

Motion 16-1-6: Mr. McClarnon moves to approve the minutes of the meeting held on January 4, 2016. Mr. Sloan seconded the motion. All in favor; motion carries.

COMMITTEES & REPORTS:

BUILDING COMMITTEE REPORT: Deputy Chief Pinch reported that the committee met tonight and discussed a few items which included that the maintenance building went back out to bid and bids will be back on February 4th and that the land swap proposal is still pending at this time.

TRAINING COMMITTEE REPORT: Deputy Chief Whaley reported that the HAZMAT training class started and is ongoing at this time.

OLD BUSINESS:

SOG 06-013 TRAINING GROUND USAGE – OUTSIDE AGENCIES: Discussion ensued regarding the draft training ground usage policy. **Motion 16-1-7:** Mr. Boisvert made a motion to table this item pending further review. The motion was seconded by Mr. Sloan. All in favor; motion carries.

NEW BUSINESS:

APPROVE PURCHASE OF MEDICAL TRAINING EQUIPMENT: No action required on this agenda item.

APPROVE PURCHASE OF STIHL CUT OFF SAWS: Mr. McClarnon recused himself from this agenda item for employment and family related reasons. **Motion 16-1-8:** Mr. Ciccone then made a motion to approve the purchase of two STIHL TS-700 cut off saws from Howard Johnson, Inc. for the total sum of \$2,300 in accordance with the District purchasing policy. The motion was seconded by Mr. Sloan. Mr. Boisvert seconded the motion. All in favor; motion carries.

APPROVE PURCHASE OF STIHL RESCUE SAW: Mr. McClarnon recused himself from this agenda item for employment and family related reasons. **Motion 16-1-9:** Mr. Ciccone then made a motion to approve the purchase of one STIHL MS-461 rescue saw from Howard Johnson, Inc. for the total sum of \$1,300 in accordance with the District purchasing policy. The motion was seconded by Mr. Sloan. Mr. Boisvert seconded the motion. All in favor; motion carries.

DISCUSS DISTRICT AUDIT: Administrator Blessing then advised that the District sent an audit extension request to the State of Rhode Island Auditor General regarding the audit involving financial statements ending June 30, 2015. Further discussion included that the District auditor, Robert J. Civetti, CPA, estimated that the pending audit should be completed and delivered by January 31, 2016.

TREASURER'S REPORT:

DISCUSS AND APPROVE UNPAID BILLS REPORT: Mr. DeSista provided copies of the unpaid bills detail report for the Wardens.

TAX COLLECTOR'S REPORT/ABATEMENTS:

DISCUSS AND APPROVE TAX COLLECTOR'S REPORT/ABATEMENTS: **Motion 16-1-10:** Mr. Ciccone moves to accept the Tax Collector's report as presented and which was seconded by Mr. Sloan. All in favor; motion carries.

COMMENTS FROM CITIZENS/FIREFIGHTERS: Deputy Chief Cinquegrana advised that this Sunday the District organized a photograph to support #DSTRONG. Deputy Chief Cinquegrana further advised that Dorian Murray's mother was tagged in the photograph and who was very impressed by the support of the Union Fire District. Mr. McClarnon then advised that he has learned that Forestry would like to have more input regarding discussions involving the purchase of a new ladder truck. It was further discussed that the Station Captain is on the truck committee and who has been attending the meetings. Mr. Ciccone further advised that in the past there had been eighteen committee members involved in the purchase of the present ladder truck and it was later determined that having more than five or six committee members would result in the committee going in a lot of different directions. Mr. Ciccone then advised that the Truck committee has held a couple of meetings which included input from member Kevin Jutras and who is a Captain on a Ladder Company with the Providence Fire Department and who provided great input for the Truck committee. Mr. Ciccone further advised that the District Mechanic is on the committee as well and believes that the committee is covering all the bases. Lt. Dubee then advised that we have two Deputy Chiefs who are former Captains at Station 3 and who are not on the Truck committee. Discussion ensued which included that Station 3 members who have concerns regarding the purchase of a ladder truck should forward these concerns to their Station Captain so these concerns can be brought to the attention of the Truck committee.

ADJOURNMENT: **Motion 16-1-11:** Mr. Ciccone moves to adjourn the meeting at approximately 7:35 PM and which was seconded by Mr. McClarnon. All in favor; motion passes.

The next Wardens' meeting is scheduled for Monday, February 1, 2016 at 7PM.

Respectfully submitted,

John P. Blessing
District Clerk

Date Amended _____

Date Accepted _____

I, John P. Blessing, District Clerk, do certify that the attached minutes are a true and accurate copy of the January 19, 2016 Meeting of the Board of Wardens of the Union Fire District of South Kingstown and that they have not been amended except as cited above.

John P. Blessing
District Clerk