

**UNION FIRE DISTRICT BOARD OF WARDENS
MEETING MINUTES
131 ASA POND ROAD, WAKEFIELD, R.I.
JULY 20, 2015
7:00 PM**

Wardens: Present: Mr. Steere, Mr. Ciccone, Mr. Boisvert, Mr. McClarnon and Mr. Sloan

Chiefs: Deputy Chiefs Collinson, Whaley and Cinquegrana

Others: District Clerk and Ms. Hogan

Mr. Steere called the meeting to order at approximately 7:03 PM.

APPROVAL OF MINUTES OF PREVIOUS MEETING:

Motion 15-7-1: Mr. McClarnon moves to approve the minutes from the meeting held on June 29, 2015. Mr. Boisvert seconded the motion. All in favor; motion carries.

COMMITTEES & REPORTS:

BUILDING COMMITTEE REPORT: Mr. Steere reported that the Building Committee met tonight and is presently waiting to hear back from the South Kingstown Land Trust (land swap proposal) and is hoping to get the Workshop Storage building project off the ground soon.

TRAINING COMMITTEE REPORT: Deputy Chief Collinson then advised that the Firefighter Level 1 and HAZMAT training classes will be starting in September and that there are sixteen (16) UFD members enrolled in the upcoming Firefighter Level 1 class. Deputy Chief Whaley then advised that the Foam Training class taught by Mr. Al Conkle went very well and attendees learned a lot about the use of foam in firefighting. Deputy Chief Whaley further advised that during the training it was learned that the UFD (foam) equipment is substandard and outdated. Deputy Chief Whaley further advised that the instructor had not received his half payment as expected when he showed up on Friday prior to the training and this put Deputy Chief Whaley in an embarrassing position. Deputy Chief Whaley then advised that he was a little upset and was going to cut a check himself and Mr. DeSista was then called and met with Deputy Chief Whaley on Friday evening and provided a check for the full amount for the training class.

OLD BUSINESS:

DISCUSS REVISED SOG 06-001 TRAINING GROUNDS FACILITIES: Deputy Chief Collinson then discussed the revised SOG 06-001 entitled training grounds facilities. Discussion ensued regarding the training facilities fees and which are in a separate policy (SOG 06-013 Training Grounds Facility Usage – Outside Agencies). **Motion 15-7-2:** Mr. McClarnon then made a motion to approve the revised SOG 06-001 which is to include today's revision date. The motion was seconded by Mr. Sloan. All in favor; motion carries.

DISCUSS NEW SOG ATV VEHICLE USE: Discussion ensued regarding the ATV vehicle use policy. The discussion was placed on hold during the meeting. Discussion then resumed regarding the agenda item. Mr. McClarnon then inquired about the guideline which stated "Must be a UFD driver unless cleared by Incident Command". Deputy Chief Collinson then advised ATV operators must be previously approved drivers for the Union Fire District for insurance purposes. Deputy Chief Collinson then advised an exception would be if a Duty Chief authorized use at a scene if necessary. **Motion 15-7-4:** Mr. McClarnon then made a motion to approve the SOG for ATV vehicle use and which was seconded by Mr. Sloan. All in favor; motion carries.

NEW BUSINESS:

AWARD ELECTRONIC DOOR ACCESS BID: Discussion ensued regarding the electronic door access project to include previous approved electronic door access bid award (Administration Building, Maintenance Garage and Stations 1, 2, 3 & 8) as well as the pending electronic door access bid award for Stations 5, 6, 7 & 9 and which totaled \$26,098.69. **Motion 15-7-3:** Mr. Ciccone then made a motion to approve the electronic door access bid to Dane Tech for the sum of \$26,098.69 in accordance with the purchasing policy. The motion was seconded by Mr. McClarnon and Mr. Boisvert. All in favor; motion carries.

APPROVE PURCHASE OF INDIAN SMOKE CHASERS EQUIPMENT: Discussion ensued regarding this equipment purchase and which is part of a DEM grant in which the District to be reimbursed 50% for the equipment purchase. **Motion 15-7-5.** Mr. Ciccone then made a motion to approve the purchase of the equipment from C & S Specialty for the sum of \$1,061.40 in accordance with the purchasing policy. The motion was seconded by Mr. Sloan. All in favor; motion carries.

TREASURER'S REPORT: Mr. DeSista had provided copies of the treasurer's report for the Wardens.

TAX COLLECTOR'S REPORT/ABATEMENTS: **Motion 15-7-6:** Mr. Ciccone moves to accept the Tax Collector's report as presented. The motion was seconded by Mr. Sloan. All in favor; motion carries.

COMMENTS FROM CITIZENS/FIREFIGHTERS: Deputy Chief Collinson then inquired if the District SOG's were on the District website. Discussion ensued regarding the District SOG's and which are available internally through the District computer system. Deputy Chief Collinson then requested if this matter could be placed on the agenda for further discussion. Mr. McClarnon then inquired if a letter should be sent out to the surrounding departments that the District has a new ATV and which would be available for mutual aid calls. Discussion ensued regarding a letter being drafted by the Fire Chief in the future regarding this matter.

ADJOURNMENT: **Motion 15-7-7:** Mr. McClarnon moves to adjourn the meeting at approximately 7:20 PM and which was seconded by Mr. McClarnon. All in favor; motion passes.

The next Wardens' meeting is scheduled for Monday, August 17, 2015 at 7:00 PM.

Respectfully submitted,

John P. Blessing
District Clerk

Date Amended _____

Date Accepted _____

I, John P. Blessing, District Clerk, do certify that the attached minutes are a true and accurate copy of the July 20, 2015 Meeting of the Board of Wardens of the Union Fire District of South Kingstown and that they have not been amended except as cited above.

John P. Blessing
District Clerk