

**UNION FIRE DISTRICT OF SOUTH KINGSTOWN
WORKSHOP MEETING MINUTES
131 ASA POND ROAD, WAKEFIELD, R.I.
NOVEMBER 3, 2014 7:30 PM**

Wardens: Present: Mr. Steere, Mr. Ciccone, Mr. Boisvert, Mr. McClarnon and Mr. Sloan

Chiefs: Chief Carney, Deputy Chiefs Pinch, Collinson, Whaley and Cinquegrana

Others: District Clerk and Assistant Fire Marshal Hiener

CALL TO ORDER:

Mr. Steere called the meeting to order at approximately 7:40 PM.

NEW BUSINESS:

DISPATCH: Discussion ensued regarding a potential regional dispatch center. Chief Carney then discussed meeting with surrounding communities to determine if there is any interest in a regional dispatch center. Further discussion included a recent Brown University study that was conducted at the request of the Rhode Island General Assembly's Joint Commission on Shared Municipal Services. The study involved researching the need for regional dispatch centers in Rhode Island (RI). The study recommended the consolidation of the 72 local public safety dispatch centers across the state to regional dispatch centers. Discussion ensued regarding the present status of dispatch for the Union Fire District (UFD) and which included meeting with the South Kingstown Police to look into dispatch improvements moving forward. A second group from UFD is to look into regional dispatch options.

COMPUTERS: Chief Carney then mentioned that his UFD laptop is extremely slow and that it took seven minutes tonight to be able to access windows after being turned on. Mr. Hiener will check out the Chief Carney's laptop. It was agreed that if a new laptop is needed that funds will be appropriated in the future. Deputy Chief Pinch then discussed issues with his UFD laptop and which has experienced issues with IMC software. Mr. Hiener then advised that he will look into this and may require updates from IMC. Further discussion included looking into other virus protections besides AVG. Chief Carney then inquired about receiving administrator rights for his laptop. Discussion ensued and it was agreed that the Chiefs should have administrator rights for their respective laptops.

EMS FEES: Discussion ensued regarding charging fees for services similar to the practice presently being conducted by SKEMS. This matter is to be further researched at this time.

DISTRICT CREDIT CARDS: Discussion ensued regarding obtaining District credit cards for each of the Chiefs on the District account and which would be beneficial for UFD travel related expenditures (vehicle rentals, flights etc.). The District Treasurer is looking into this matter.

VEHICLES: Discussion ensued regarding leaving assigned District vehicles at the District offices when those assigned personnel are on vacation status. Further discussion included those District employees, who are firefighters, should respond to fire scenes in fire apparatus rather than their assigned District vehicles (SUV's, pickup trucks etc.) during business hours. Chief Carney then advised that he wanted to further research the budgeted purchase of a new ATV for the District and may be interested in purchasing a six wheel ATV for off road fire related responses.

BUDGET: Deputy Chief Pinch then inquired about budget requests and inquired if equipment could be changed if it was under the same line item. Equipment changes are allowed under the same approved budget line items.

TURN OUT GEAR CLEANING: Deputy Chief Pinch then inquired about available budget funds to have turnout gear sets cleaned by Pier Cleaners at a cost of twenty dollars per set. The budget to be reviewed and funds may be available in equipment maintenance and repairs and or protective clothing budget line items.

FIRE MARSHAL CALL-OUTS: Discussion ensued regarding procedures on fire marshal call-outs. The procedure remains that the UFD Duty Chief to contact UFD Fire Marshal when a fire marshal is needed at a fire scene. Once the UFD Fire Marshal responds to the scene; determination would be made at that time if the State Fire Marshal's Office (RISFMO) is needed to respond to the scene. If the UFD Fire Marshal is not available; the Duty Chief would then contact the RISFMO directly to respond to the scene if needed.

ADJOURNMENT: The meeting was adjourned at approximately 9:05 PM.

Respectfully submitted,

John P. Blessing
District Clerk

Date Amended _____

Date Accepted _____

I, John P. Blessing, District Clerk, do certify that the attached minutes are a true and accurate copy of the November 3, 2014 Meeting of the Board of Wardens of the Union Fire District and that they have not been amended except as cited above.

John P. Blessing
District Clerk