

**UNION FIRE DISTRICT BOARD OF WARDENS
MEETING MINUTES
131 ASA POND ROAD, WAKEFIELD, R.I.
OCTOBER 6, 2014
7:00 PM**

Wardens: Present: Mr. Steere, Mr. Ciccone, Mr. Boisvert, Mr. McClarnon and Mr. Sloan

Chiefs: Chief Carney, Deputy Chiefs Pinch, Collinson, Whaley and Cinquegrana

Others: District Clerk

Mr. Steere called the meeting to order at approximately 7:11 PM.

APPROVAL OF MINUTES OF PREVIOUS MEETING:

Motion 14-10-1: Mr. McClarnon moves to approve the meeting minutes from September 15, 2014. Mr. Sloan seconded the motion. All in favor; motion carries.

COMMITTEES & REPORTS:

BUILDING COMMITTEE REPORT: Deputy Chief Pinch reported for the Building Committee that the next building committee meeting is scheduled for October 20, 2014. Deputy Chief Pinch further advised that there has been no new action regarding the proposed land swap proposal involving Station 7 and the South Kingstown Land Trust.

TRAINING COMMITTEE REPORT: Deputy Chief Collinson reported for the Training Committee that the committee has revised District burn building procedures and which follow NFPA guidelines. Discussion ensued regarding the NFPA 1403 training certification. Deputy Chief Collinson then advised that he is waiting to hear back from Director Mark Pare of the RI Fire Academy regarding this training.

OLD BUSINESS:

DISTRICT COMPUTER USE POLICY: Motion 14-10-2: Mr. Ciccone makes a motion to approve the District Computer Use Policy. The motion was seconded by Mr. Boisvert. Discussion ensued regarding accountability and notification regarding the new computer use policy. All in favor; motion carries.

AWARD ASPHALT REPAIRS BID: Motion 14-10-3: Mr. Ciccone makes a motion to award asphalt repairs bid to KCI Corporation, low bidder, for the sum of \$6,000 in accordance with the District purchasing policy. The motion was seconded by Mr. Sloan. All in favor; motion carries.

AWARD PURCHASE OF RESCUE SAW: Motion 14-10-4: Mr. McClarnon makes a motion to award purchase of a Tempest rescue saw to Shipman's for the sum of \$1,825 in accordance with the purchasing policy. The motion was seconded by Mr. Ciccone. All in favor; motion carries.

NEW BUSINESS:

SUPPORT SERVICES CONTRIBUTION: **Motion 14-10-5:** Mr. Ciccone makes a motion to approve an annual contribution of \$500 to the Rhode Island Critical Incident Stress Management Team. The motion was seconded by Mr. Sloan. All in favor; motion carries.

UFD RISFL DESIGNEE: Chief Carney then made the request have District member Kevin Quinn remain as the Union Fire District designee for the Rhode Island State Firefighters League. Discussion ensued and which included Chief Carney being the alternate for this position. This request was approved with no objections.

BLOOD DRIVE: Discussion ensued regarding the District hosting a Blood Drive in conjunction with the RI Blood Center at the District offices on January 14, 2015 from 5PM to 8PM. This event was approved with no objections.

BURN BUILDING PROCEDURES: Deputy Chief Collinson then discussed revising the burn building procedures. The new burn building procedures were reviewed and approved with no objections.

FIREFIGHTER BACKGROUND CHECKS: Discussion ensued regarding a new law requiring national background checks to include fingerprinting for any person seeking employment as a firefighter. Discussion on this matter was tabled pending further review by legal counsel.

AWARD PURCHASE OF NFPA FIRE PREVENTION WEEK MATERIALS: **Motion 14-10-6:** Mr. McClarnon makes a motion to approve the purchase of fire prevention week materials from NFPA for the sum of \$634.48 in accordance with the purchasing and bid policy. The motion was seconded by Mr. Sloan. All in favor; motion carries.

COMMENTS FROM CITIZENS/FIREFIGHTERS: Chief Carney then discussed scheduling a workshop meeting for the Board of Wardens and Fire Chiefs in the future. A date for the workshop meeting was then scheduled for November 3, 2014. Deputy Chief Collinson then advised that the new driver physicals examinations will be starting tomorrow night at the District offices and these physicals will take place during the month of October. Deputy Chief Collinson further advised that drivers will now receive a health card following the exam and that the District received a reduced rate of \$50 per exam. Deputy Chief Pinch then thanked everyone for their participation in the 2014 South Kingstown Firefighters Parade and that the event went very well. Discussion also ensued regarding looking into purchasing a new speaker system and which can be utilized for events at the District offices, training grounds as well as the Firefighter Memorial Ceremony. Chief Carney then advised that the marine radios were in and to be installed in the District boats in the near future.

ADJOURNMENT: **Motion 14-10-7:** Mr. McClarnon moves to adjourn the meeting at approximately 7:44 PM and which was seconded by Mr. Sloan. All in favor; motion passes.

Respectfully submitted,

John P. Blessing
District Clerk

Date Amended _____

Date Accepted _____

I, John P. Blessing, District Clerk, do certify that the attached minutes are a true and accurate copy of the October 6, 2014 Meeting of the Board of Wardens of the Union Fire District of South Kingstown and that they have not been amended except as cited above.

John P. Blessing
District Clerk