

**UNION FIRE DISTRICT BOARD OF WARDENS  
MEETING MINUTES  
131 ASA POND ROAD, WAKEFIELD, R.I.  
MAY 19, 2014  
7:00 PM**

Wardens: Present: Mr. Steere, Mr. Ciccone, Mr. Boisvert, Mr. McClarnon and Mr. Sloan

Chiefs: Chief Perry, Deputy Chiefs Carney, Pinch and Whaley

Others: District Clerk and Mr. DeSista

Mr. Steere called the meeting to order at 7:08 PM.

APPROVAL OF MINUTES OF PREVIOUS MEETING:

**Motion 14-5-4:** Mr. McClarnon moves to approve the minutes of the meeting held on May 5, 2014. Mr. Sloan seconded the motion. All in favor; motion carries.

COMMITTEES & REPORTS:

**BUILDING COMMITTEE REPORT:** Deputy Chief Pinch reported that the committee met tonight regarding an electronic locks presentation, the signage at Station 8 has been installed and that members of the committee are meeting with the South Kingstown Land Trust (SKLT) on Wednesday, May 21, 2014 to discuss a potential land swap between the Union Fire District and the SKLT.

**TRAINING COMMITTEE REPORT:** Deputy Chief Whaley reported all is well with the Training Committee.

NEW BUSINESS:

**AWARD PURCHASE OF COPY MACHINE:** **Motion 14-5-5:** Mr. McClarnon made a motion to award the purchase of a Sharp MX 3116 copy machine with staple finisher to Automated Business Solutions for the sum of \$6,549.80 in accordance with the purchasing policy. The motion was seconded by Mr. Sloan. All in favor; motion carries.

**DISCUSS LANDSCAPING AT ADMINISTRATION BUILDING:** This agenda item was tabled until the June 16, 2014 Wardens' meeting.

**TRAINING GROUNDS REPAIRS:** Discussion ensued regarding training grounds pavement repairs and which may require crack sealing. This agenda item was tabled until price quotes are obtained for the repairs.

**AWARD PURCHASE OF 3 DESKTOP COMPUTERS:** Assistant Fire Marshal Hiener advised that the three desktop computers are to replace computers in the Fire Marshal's office and which was budgeted in the present fiscal year. **Motion 14-5-6:** Mr. McClarnon made a motion to approve the purchase from DELL from the sum of

\$4,186.95 in accordance with the purchasing policy. Mr. Sloan seconded the motion. All in favor; motion carries.

**AWARD PURCHASE OF 1 LAPTOP COMPUTER:** Assistant Fire Marshal Hiener then advised that the laptop purchase is to replace his work laptop and which has outdated Windows XP software and that funds were available in the computer budget for the purchase. **Motion 14-5-7:** Mr. Boisvert makes a motion to approve the purchase from Dell for the sum of \$920.00 and which was seconded by Mr. McClarnon. All in favor; motion carries.

**EMAIL SPAM FILTER:** Assistant Fire Marshal Hiener then advised he was looking into prices for the purchase of email spam filter for District's email system. The agenda item was tabled until prices quotes are obtained.

**TREASURER'S REPORT:** Mr. DeSista has copies of the treasurer's report for the Wardens.

**TAX COLLECTOR'S REPORT/ABATEMENTS:** **Motion 14-5-8:** Mr. Ciccone moves to approve the Tax Collector's report as presented and which was seconded by Mr. McClarnon. All in favor; motion carries.

**COMMENTS FROM CITIZENS/FIREFIGHTERS:** No comments from citizens and or firefighters.

**ADJOURNMENT:** **Motion 14-5-9:** Mr. Ciccone moves to adjourn the meeting at approximately 7:20 PM and which was seconded by Mr. Sloan. All in favor; motion passes.

Respectfully submitted,

John P. Blessing  
District Clerk

Date Amended \_\_\_\_\_

Date Accepted \_\_\_\_\_

I, John P. Blessing, District Clerk, do certify that the attached minutes are a true and accurate copy of the May 19, 2014 Meeting of the Board of Wardens of the Union Fire District of South Kingstown and that they have not been amended except as cited above.

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John P. Blessing  
District Clerk