

**UNION FIRE DISTRICT BOARD OF WARDENS  
MEETING MINUTES  
131 ASA POND ROAD, WAKEFIELD, R.I.  
FEBRUARY 18, 2014  
7:00 PM**

Wardens: Present: Mr. Steere, Mr. Ciccone, Mr. Boisvert, Mr. McClarnon and Mr. Sloan

Chiefs: Deputy Chiefs Carney and Quinn

Others: District Clerk and Mr. Nolan

Mr. Steere called the meeting to order at 7:02 PM.

APPROVAL OF MINUTES OF PREVIOUS MEETING:

**Motion 14-2-10:** Mr. McClarnon moves to approve the minutes of the meeting held on February 3, 2014. Mr. Sloan seconded the motion. All in favor; motion carries.

COMMITTEES & REPORTS:

**BUILDING COMMITTEE REPORT:** Mr. Nolan reported for the Building Committee that AA Thrifty Sign was at Station 8 and who was in the process of completing the quote for the station sign installation.

**TRAINING COMMITTEE REPORT:** Deputy Chief Quinn reported for the Training Committee that progress continues regarding the District's training programs.

NEW BUSINESS:

**AWARD PROPOSAL OF PROFESSIONAL ENGINEERING SERVICES FOR STATION 7:** **Motion 14-2-11:** Mr. Ciccone moves to approve the quote for professional engineering services for Station 7 from Joe Casali Engineering. The motion was seconded by Mr. McClarnon. All in favor; motion carries.

**AWARD TAX ADMINISTRATION & COLLECTION SOFTWARE:** **Motion 14-2-12:** Mr. Sloan moves to approve Vision Government Solutions tax administration and tax collection (including maintenance services) software purchase for the sum of \$27,500.00 in accordance with the purchasing policy. The motion was seconded by Mr. McClarnon. All in favor; motion carries.

**APPROVE TAX BILL PRINTING & MAILING QUOTE:** **Motion 14-2-13:** Mr. Ciccone makes a motion to approve Vision Government Solutions tax bill printing

and mailing quote for the sum of \$10,143.20. The motion was seconded by Mr. Boisvert. All in favor; motion carries.

**RETIREMENT LETTER:** Deputy Chief Quinn then discussed a letter of retirement that he had submitted to the Board of Wardens and announced that that he plans to retire from his position of Deputy Chief with the Union Fire District of South Kingstown on April 18, 2014. Deputy Chief Quinn then advised that he has appreciated all the support that he has received during his time with the District and has been fortunate to have been in fire service. Deputy Chief Quinn further advised that he is a crossroads in his fire service career and is looking to move on to the national and international level and just cannot devote the time that is necessary to continue as a Deputy Chief with Union Fire District. Deputy Chief Quinn then advised looking back on his tenure with the District he was fortunate to have worked with the other Deputies as well as being able to establish a lot of things during the past years to include mission statements, standard operating guidelines, creating an "safety always" message in an effort to raise the bar for the District with each year. Deputy Chief Quinn then advised that he is honored to have served the District but most importantly he would like to thank the volunteers as they are the heart and soul of the Union Fire District. **Motion 14-2-14:** Mr. Ciccone moves to accept the retirement submitted by Deputy Chief Quinn with thanks and gratitude for his service and that the Clerk to prepare an appropriate letter of commendation and thanks. The motion was seconded by Mr. McClarnon. All in favor; motion carries.

**TREASURER'S REPORT:** Mr. DeSista had prepared copies of the treasurer's report for the Wardens.

**TAX COLLECTOR'S REPORT/ABATEMENTS:** **Motion 14-2-15:** Mr. Ciccone moves to accept the Tax Collector's report as presented and which was seconded by Mr. Sloan. All in favor; motion carries.

**COMMENTS FROM CITIZENS/FIREFIGHTERS:** Deputy Chief Carney then advised that Sunday is the final meeting for the upcoming pasta dinner fundraiser to be held on Wednesday, February 26, 2014 at the District Administration building and that everyone is welcome. Mr. Ciccone then advised that he had to delete the running board hose compartments on the right hand side/officer side for the new pumpers due to exhaust related issues. Mr. McClarnon then inquired about the status of the trade-in for Engine 18 and which has not been traded-in to date pending legal documents. Lieutenant Whaley then advised that he would like to say thank you to Deputy Chief Quinn and wished Deputy Chief Quinn good luck in his future endeavors. Deputy Chief Carney then advised that it has been a pleasure working with Deputy Chief Quinn and that he is sad to see him go and also wished Deputy Chief Quinn good luck in the future.

**ADJOURNMENT: Motion 14-2-16:** Mr. McClarnon moves to adjourn the meeting at approximately 7:14 PM and which was seconded by Mr. Sloan. All in favor; motion passes.

Respectfully submitted,

John P. Blessing  
District Clerk

Date Amended \_\_\_\_\_

Date Accepted \_\_\_\_\_

I, John P. Blessing, District Clerk, do certify that the attached minutes are a true and accurate copy of the February 18, 2014 Meeting of the Board of Wardens of the Union Fire District of South Kingstown and that they have not been amended except as cited above.

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John P. Blessing  
District Clerk