

**UNION FIRE DISTRICT BOARD OF WARDENS
MEETING MINUTES
131 ASA POND ROAD, WAKEFIELD, R.I.
FEBRUARY 3, 2014
7:30 PM**

Wardens: Present: Mr. Steere, Mr. Ciccone, Mr. Boisvert, Mr. McClarnon and Mr. Sloan

Chiefs: Chief Perry, Deputy Chiefs Carney, Quinn, Pinch and Collinson

Others: District Clerk and Ms. Hogan

Mr. Steere called the meeting to order at 7:34 PM.

APPROVAL OF MINUTES OF PREVIOUS MEETING:

Motion 14-2-1: Mr. McClarnon moves to approve the minutes of the meeting held on January 27, 2014. Mr. Sloan seconded the motion. All in favor; motion carries.

COMMITTEES & REPORTS:

BUILDING COMMITTEE REPORT: Deputy Chief Pinch reported that the committee is awaiting a quote from Joe Casali Engineering for field work at the Matunuck Fire Station. Discussion included pending invoice from J.J. Cardosi for the Tuckertown Fire Station as well to look into past engineering completed at the Matunuck Fire Station along with adjacent land trust property.

TRAINING COMMITTEE REPORT: Deputy Chief Collinson reported nothing new to report from the training committee.

NEW BUSINESS:

AWARD MISCELLANEOUS FIRE EQUIPMENT BID (HELMETS AND GLOVES):
Motion 14-2-2: Mr. Boisvert moves to award miscellaneous fire equipment bid for helmets and gloves to low bidder C&S Specialty for the sum of \$6,192.00. The motion was seconded by Mr. Ciccone. All in favor; motion carries.

AWARD MISCELLANEOUS FIRE EQUIPMENT BID (HOODS): **Motion 14-2-3:** Mr. McClarnon moves to award the miscellaneous fire equipment bid for hoods to Shipman's for \$1,475.28 in accordance with the purchasing and bid policy. The motion was seconded by Mr. Ciccone. All in favor; motion carries.

AWARD PURCHASE OF JAWS UPGRADE EQUIPMENT: **Motion 14-2-4:** Mr. Ciccone moves to award purchase to Firematic, who is sole source for Hurst, for the sum of \$11,890.00 in accordance with the District purchasing policy. The motion was seconded by Mr. Sloan. All in favor; motion carries.

DISCUSS ENGINE 18 TRADE-IN: Discussion ensued regarding the early trade-in of Engine 18 along with the fact that the trade-in value was not included in the

performance bond with Smeal Fire Apparatus Co. Discussion continued regarding increasing the performance bond and or approving a letter of guarantee by New England Fire Equipment Apparatus (NEFEA). **Motion 14-2-5:** Mr. Boisvert moves to authorize Legal Counsel and the Administrator to work out the specifics of the letter of guarantee with NEFEA regarding the trade-in for Engine 18. Mr. McClarnon seconded the motion. All in favor; motion carries.

DISCUSS FEBRUARY MEETING SCHEDULE: No changes made for the February meeting schedule and which included Thursday budget meetings.

COMMENTS FROM CITIZENS/FIREFIGHTERS: Chief Perry then discussed that Engine 22 was brought back today from Minuteman and who also inspected Engines 1 & 16. Both engines need to be repainted by Minuteman and which work is under warranty.

MOTION TO CONVENE IN EXECUTIVE SESSION PURSUANT TO RHODE ISLAND GENERAL LAW 42-46-5 (a) (1) REGARDING JOB PERFORMANCE: **Motion 14-2-6:** Mr. McClarnon moves to adjourn in executive session pursuant to RIGL 42-46-5 (a) (1) to discuss job performance. Mr. Sloan seconded the motion. All in favor; motion carries.

Motion 14-2-7: Mr. McClarnon moves to reconvene back in the open meeting and which was seconded by Mr. Sloan. All in favor; motion carries.

No votes were taken in executive session.

Motion 14-2-8: Mr. McClarnon makes motion to seal minutes of the executive session pursuant to personnel. The motion was seconded by Mr. Sloan. All in favor; motion carries.

ADJOURNMENT: **Motion 14-2-9:** Mr. McClarnon moves to adjourn the meeting at approximately 8:55 PM and which was seconded by Mr. Sloan. All in favor; motion passes.

Respectfully submitted,

John P. Blessing
District Clerk

Date Amended _____
Date Accepted _____

I, John P. Blessing, District Clerk, do certify that the attached minutes are a true and accurate copy of the February 3, 2014 Meeting of the Board of Wardens of the Union Fire District of South Kingstown and that they have not been amended except as cited above.

John P. Blessing
District Clerk