

**UNION FIRE DISTRICT BOARD OF WARDENS
MEETING MINUTES
131 ASA POND ROAD, WAKEFIELD, R.I.
JANUARY 6, 2014
7:00 PM**

Wardens: Present: Mr. Steere, Mr. Ciccone, Mr. Boisvert, Mr. McClarnon and Mr. Sloan

Chiefs: Chief Perry, Deputy Chiefs Carney, Pinch and Collinson

Others: District Clerk and Ms. Hogan

Mr. Steere called the meeting to order at 7:02 PM.

APPROVAL OF MINUTES OF PREVIOUS MEETING:

Motion 14-1-1: Mr. McClarnon moves to approve the minutes of the meeting held on December 16, 2013. Mr. Sloan seconded the motion. All in favor; motion carries.

COMMITTEES & REPORTS:

BUILDING COMMITTEE REPORT: Deputy Chief Pinch reported that he has exchanged phone messages with Mr. Clarkson Collins from the South Kingstown Land Trust (SKLT) and who indicated that the SKLT is interested in meeting with the Union Fire District (UFD) in the future to discuss a potential land swap.

TRAINING COMMITTEE REPORT: Deputy Chief Collinson reported that the HAZMAT training class is starting tomorrow night and which will finish in mid-February. Deputy Chief Collinson further advised that following the completion of the HAZMAT training; Firefighter Level 2 training will begin and which training will be completed in April. Deputy Chief Collinson then advised that the UFD will be holding a Social Media Training Class on January 22, 2014 and a Pride and Tradition Class on February 26, 2014.

NEW BUSINESS:

PURCHASING POLICY: Discussion ensued regarding a revised purchasing policy and which would authorize participation by the UFD in cooperative procurement programs such as the State of Rhode Island Master Price Agreements. The revised purchasing policy would allow the UFD to waive telephone and or written quotes as well as sealed bidding if the goods or services have already been competitively bid on a local, regional, state or national level by a government entity and if the waiver would be beneficial for the UFD. **Motion 14-1-2:** Mr. Boisvert moves to accept revised District purchasing policy. The motion was seconded by Mr. McClarnon. All in favor; motion carries.

LEASE AGREEMENT (PUMPERS): Discussion ensued regarding the lease agreement for two new pumpers by Community Leasing Partners. Ms. Hogan then advised that

District was all set regarding the lease agreement. Mr. Sloan then discussed the issue that the lease agreement automatically renews itself at the completion of the term if a written notification is not provided by the UFD to execute the option to purchase prior to the final payment. Ms. Hogan agreed and advised that the District would need to make the proper written notification as required in the lease to purchase agreement. **Motion 14-1-3:** Mr. Ciccone moves to approve the lease agreement with Community Leasing Partners and the Union Fire District has read, reviewed and approved the leasing documents. The motion was seconded by Mr. Sloan. All in favor; motion carries.

WAKEFIELD FIRE STATION PARKING LOT: Mr. Ciccone then discussed a previous request by the Board of Wardens to have a trailer removed from the vacant lot owned by the UFD near the Wakefield Fire Station by January 1, 2014. Mr. McClarnon then advised that he will call the trailer owner to have the trailer removed from the vacant lot.

FIRE HORNS: Chief Perry then discussed having off and on problems with the fire horn at the Snug Harbor Fire Station and recently learned that the Tuckertown Fire Station fire horn was not working as well. Chief Perry then advised that a letter was sent to Superintendent Brian Ballou of the SK Communications Department regarding UFD concerns regarding the fire horn issues. Chief Perry advised that after the letter was sent the Tuckertown Fire Station horn was repaired by Mr. Lance Whaley of the SK Communications Department. Discussion continued regarding the Snug Harbor fire horn and which has been serviced several times since this past August and eventually stops working. Ms. Hogan then discussed the related Public Safety concerns involving the Snug Harbor fire horn and recommended contacting Mr. Nota at the Town of South Kingstown regarding the fire horn issue. Discussion included having Administrator Blessing to contact Mr. Nota regarding the Snug Harbor fire horn matter.

COMMENTS FROM CITIZENS/FIREFIGHTERS:

Deputy Chief Carney then discussed a Firefighter in Need of Assistance fundraiser to be held during the evening of February 26, 2014 at the District administration building. Deputy Chief Carney further advised that tickets for the pasta dinner fundraiser are ten dollars each. The fundraiser is being organized by the South Kingstown Firefighters Relief Association and to include a raffle as well.

Mr. Ciccone then advised that he has spoken with Mr. Jim Feehan of New England Fire Equipment and Apparatus and who forwarded the a pre-construction approval package for the new Smeal pumpers. The packages need to be reviewed by both the UFD Truck Committee and then with Mr. Feehan in the near future.

Deputy Chief Pinch then advised that the LOSAP numbers are due from all of the Stations as well as would like to meet to discuss potential changes to the LOSAP program prior to the budget meetings. Deputy Chief Pinch then suggested forming a committee to review and make recommendations for any changes to the LOSAP program.

Deputy Chief Collinson then inquired about the new Dispatch Committee and requested to set a date in the future for the committee to meet. The Dispatch Committee will meet on Wednesday, January 15, 2014 at 7:00 PM.

ADJOURNMENT:

Motion 14-1-4: Mr. Ciccone moves to adjourn the meeting at approximately 7:34 PM and which was seconded by Mr. Sloan. All in favor; motion passes.

Respectfully submitted,

John P. Blessing
District Clerk

Date Amended _____

Date Accepted _____

I, John P. Blessing, District Clerk, do certify that the attached minutes are a true and accurate copy of the January 6, 2014 Meeting of the Board of Wardens of the Union Fire District of South Kingstown and that they have not been amended except as cited above.

John P. Blessing
District Clerk