

**UNION FIRE DISTRICT BOARD OF WARDENS  
MEETING MINUTES  
131 ASA POND ROAD, WAKEFIELD, R.I.  
DECEMBER 16, 2013  
7:00 PM**

Wardens: Present: Mr. Steere, Mr. Ciccone, Mr. Boisvert, Mr. McClarnon  
Absent: Mr. Sloan

Chiefs: Chief Perry, Deputy Chiefs Carney, Pinch and Collinson

Others: District Clerk and Mr. DeSista

Mr. Steere called the meeting to order at approximately 7:05 PM.

APPROVAL OF MINUTES OF PREVIOUS MEETING:

**Motion 13-12-4:** Mr. Ciccone moves to approve the meeting minutes from December 2, 2013. Mr. McClarnon seconded the motion. All in favor; motion carries.

COMMITTEES & REPORTS:

**BUILDING COMMITTEE REPORT:** Deputy Chief Pinch reported for the Building Committee that there are only a couple of items remaining to be completed for Station 8. Deputy Chief Pinch further advised that the committee is looking into both financing options as well as meeting with the Land Trust regarding a possible land swap regarding Station 7.

**TRAINING COMMITTEE REPORT:** Deputy Chief Collinson reported for the Training Committee that the Firefighter 1 class finished up on Saturday and the forty hour HAZMAT course is scheduled to begin in two weeks. Deputy Chief Collinson then advised that the committee is taking applications regarding a Firefighter 2 class and which should be starting during the last week of February. Deputy Chief Collinson further advised that the District will be holding a Social Media for Fire Service on December 22<sup>nd</sup> and has scheduled a Pride and Tradition class in February and is looking into a cyanide training class. Deputy Chief Collinson then advised that he would like to send four District members to a one day training class entitled "Man vs. Machinery" and which estimated costs are approximately \$400.00 for conference related expenses. **Motion 13-12-5:** Mr. McClarnon moves to approve sending four members to the training class at the Connecticut Fire Academy and which was then seconded by Mr. Boisvert. All in favor; motion carries.

OLD BUSINESS:

**DISCUSS ELECTRONIC LOCKS/CARD ACCESS SYSTEM:** Mr. Nolan then advised that he has not completed his research and comparisons regarding wireless and hardwired electronic lock/card access systems for District facilities at this time.

NEW BUSINESS:

AWARD PICKUP TRUCK WITH PLOW PACKAGE BID: **Motion 13-12-6:** Mr. Ciccone moves to award the pickup truck with plow package bid to Tasca Dodge for the sum of \$39,021.00 as per the District purchasing policy. The motion was seconded by Mr. McClarnon. All in favor; motion carries.

AWARD PROTECTIVE CLOTHING BID: **Motion 13-12-7:** Mr. Ciccone made a motion to approve the turn out gear bid to Firematic for the total sum of \$35,322.00 as per the District purchasing policy. The motion was seconded by Mr. McClarnon. All in favor; motion carries.

AWARD PURCHASE OF OUTBOARD MOTOR: Deputy Chief Collinson then advised that this purchase is to replace a boat motor for the Snug Harbor Fire Station. Discussion ensued regarding the price quotes received as well as repairing and or potentially selling older UFD boat motors in the future. **Motion 13-12-8:** Mr. McClarnon moves to award the purchase of a 30HP Evinrude motor to Gary F. Burdick & Son Inc. for the sum of \$3820.50 in accordance with the purchasing policy. The motion was seconded by Mr. Boisvert. All in favor; motion carries.

METER REPAIRS: **Motion 13-12-9:** Mr. Boisvert makes a motion to authorize the repair of meters by Firematic for the sum of \$1,392.00. The motion was seconded by Mr. Ciccone. All in favor; motion carries.

AWARD PURCHASE OF STOVE: Mr. Nolan then discussed obtaining written price quotes for a new gas stove at Station 9 along with contacting Amerigas to connect the stove. **Motion 13-12-10:** Mr. McClarnon makes a motion to award purchase of stove in accordance with the purchasing and bid policy to Wickford Appliance for the sum of \$519.95. The motion was seconded by Mr. Boisvert. All in favor; motion carries.

AWARD PURCHASE OF LAPTOP: **Motion 13-12-11:** Mr. Boisvert makes a motion to approve the purchase of a laptop computer from DELL for the sum of \$1,230.27. The motion was seconded by Mr. McClarnon. All in favor; motion carries.

AWARD PURCHASE OF TABLE: **Motion 13-12-12:** Mr. Ciccone moves to approve the purchase of a table for Station 8 from OfficeFurniture2go.com for the sum of \$619.00 as per the District's purchasing policy. The motion was seconded by Mr. McClarnon. All in favor; motion carries.

DISCUSS 2014 MEETING SCHEDULE: The 2014 Wardens bi-monthly meetings along with a draft schedule of building committee and budget meetings for the first quarter of 2014 was reviewed and discussed. Mr. Ciccone advised that that the meeting schedule looked fine but could be changed if any scheduling conflicts arise in the future. Mr. Steere then discussed the past practice of having only one monthly meeting during the summer months. Mr. Ciccone further advised that at the upcoming budget meetings he would like to have more specific information for respective budget line items and or requests.

TREASURER'S REPORT: Mr. DeSista provided copies of the treasurer's report for the Wardens.

TAX COLLECTOR'S REPORT/ABATEMENTS: **Motion 13-12-13:** Mr. Ciccone moves to accept the Tax Collector's report as presented. Mr. Ciccone further mentioned the good work being done by the Tax Collector and who has collected 88% of the UFD taxes to date. The motion was seconded by Mr. McClarnon. All in favor; motion carries.

COMMENTS FROM CITIZENS/FIREFIGHTERS: Chief Perry then advised that the Wakefield Fire Station had their breakfast with Santa Clause event this past Saturday and turned in over 500 lbs. of donated food to the Food Bank. Chief Perry then inquired if the District has ever thought about getting on the government bid list. Mr. Boisvert then advised that the District has discussed this issue and is presently looking into the matter. Chief Perry then discussed continued issues regarding Dispatch. Discussion ensued regarding recent and past Dispatch related concerns and issues. Discussion continued and included forming a committee to explore options and solutions as well as to look into a potential regional dispatch center. Mr. Ciccone then wished everyone a safe and Merry Christmas. Deputy Chief Collinson then inquired is the District had a hardship fund and was advised to check with the South Kingstown Firefighter's Relief Association.

ADJOURNMENT: **Motion 13-12-14:** Mr. McClarnon moves to adjourn the meeting at approximately 7:36 PM and which was seconded by Mr. Boisvert. All in favor; motion passes.

Respectfully submitted,

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John P. Blessing  
District Clerk

Date Amended \_\_\_\_\_

Date Accepted \_\_\_\_\_

I, John P. Blessing, District Clerk, do certify that the attached minutes are a true and accurate copy of the December 16, 2013 Meeting of the Board of Wardens of the Union Fire District of South Kingstown and that they have not been amended except as cited above.

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John P. Blessing  
District Clerk