

**UNION FIRE DISTRICT BOARD OF WARDENS
MEETING MINUTES
131 ASA POND ROAD, WAKEFIELD, R.I.
NOVEMBER 4, 2013
7:00 PM**

Wardens: Present: Mr. Steere, Mr. Ciccone, Mr. Boisvert, Mr. McClarnon and Mr. Sloan

Chiefs: Chief Perry, Deputy Chiefs Carney, Quinn, Pinch and Collinson

Others: District Clerk

Mr. Steere called the meeting to order at approximately 7:04 PM.

APPROVAL OF MINUTES OF PREVIOUS MEETING:

Motion 13-11-1: Mr. McClarnon moves to approve the meeting minutes from September 16, 2013. Mr. Sloan seconded the motion. All in favor; motion carries.

COMMITTEES & REPORTS:

BUILDING COMMITTEE REPORT: Deputy Chief Pinch reported for the Building Committee that work is being finished up at the Tuckertown Fire Station with the exterior painting being completed and only signage is needed for completion at this time. Deputy Chief Pinch further advised that he had placed a call to the land trust and is hoping to schedule a meeting in the future regarding a possible land swap for the Matunuck Fire Station building project.

TRAINING COMMITTEE REPORT: Deputy Chief Collinson reported for the Training Committee that the NFPA 1001 Firefighter 1 class is going well. Deputy Chief Collinson then advised following Firefighter 1 training there will be HAZMAT training scheduled and which will then be followed by Firefighter 2 training.

NEW BUSINESS:

AWARD BID FOR TWO (2) CUSTOM PUMPERS: **Motion 13-11-2:** Mr. Ciccone moves to award the bid for two (2) new custom pumpers to New England Fire Equipment and Apparatus (NEFEA) representing Smeal Fire Apparatus including three (3) options for the total cost of \$873,742.00 (not including trade-in values). The motion was seconded by Mr. Boisvert. All in favor; motion carries.

FINANCING FOR TWO (2) CUSTOM PUMPERS: Mr. Ciccone then discussed the two year lease to purchase financing for the new custom pumpers as offered by NEFEA through Community Leasing Partners. The two year lease to purchase proposal includes an initial down payment of \$350,000.00 with trade in values totaling \$100,000.00. Mr. Ciccone further advised that the two year lease payments include one payment in 2014 totaling \$220,970.90 and a second payment in 2015 totaling \$220,970.90. Mr. Ciccone further advised that the finance charges for the two year

lease financing charges total \$18,199.80 with a finance rate of 2.85%. Mr. Sloan then advised that the lease complies with the Federal, State & Municipal leasing program. **Motion 13-11-3:** Mr. Ciccone moves to approve the two (2) year lease financing with Community Leasing Partners. The motion was seconded by Mr. Sloan. All in favor; motion carries.

UNITED WATER RHODE ISLAND RATE STUDY: Discussion ensued regarding the bids solicited by the Town of South Kingstown to conduct a study of the proposed water rate increase filing with PUC by United Water Rhode Island (UWRI). The proposed study costs to be shared by the Town of South Kingstown, the Town of Narragansett and the Union Fire District and whom all face potential substantial water rate increases as a result of the PUC filing by UWRI. A cost sharing matrix was conducted based on the proposed rate increase for each municipal entity and the estimated UFD shared costs are 20.72% and or \$3,647.00 for the study and testimony. **Motion 13-11-4:** Mr. Ciccone moves to approve joining in with the Towns of South Kingstown and Narragansett for the United Water rate study and which was seconded by Mr. Sloan. All in favor; motion carries.

AWARD PURCHASE OF STREAMLIGHT SURVIVOR LIGHTS: **Motion 13-11-5:** Mr. Boisvert moves to approve the purchase of twelve (12) Streamlight Survivor lights to Shipman's for the sum of \$1,185.00. The motion was seconded by Mr. McClarnon. All in favor; motion carries.

AWARD PURCHASE OF MISCELLANEOUS EQUIPMENT: Discussion ensued regarding miscellaneous equipment and which included the purchase of one Akron 2 ½" hydrant valve, one Darley SCBA bracket and one heavy duty safety strap. **Motion 13-11-6:** Mr. Boisvert moves to approve the purchase of miscellaneous equipment from Firematic for the sum of \$668.00. The motion was seconded by Mr. Sloan. All in favor; motion carries.

2014 F.I.E.R.O. Fire Station Symposium: Discussion ensued regarding District attendees for the 2014 F.I.E.R.O. Fire Station Symposium to be held in Raleigh, North Carolina and which estimated travel and symposium costs are \$1313.00 per attendee. **Motion 13-11-7:** Mr. Boisvert moves to approve sending two (2) UFD attendees to the 2014 F.I.E.R.O. Fire Station Symposium. The motion was seconded by Mr. McClarnon. All in favor; motion carries.

DISCUSS DRIVEWAY APRON REPAIRS AT STATION 3: **Motion 13-11-8:** Mr. McClarnon moves to award driveway apron repairs at Station 3 to George Sherman Sand & Gravel Company in accordance with the purchasing policy for the sum of \$1,500.00. The motion was seconded by Mr. Sloan. All in favor: motion carries.

AWARD PURCHASE OF SONIC WALL SECURITY PLANS: **Motion 13-11-9:** Mr. McClarnon moves to award purchase of sonic wall security plans to PC Troubleshooters for the sum of \$2,356.26 in accordance with the purchasing policy. The motion was seconded by Mr. Sloan. All in favor: motion carries.

AWARD PURCHASE OF TOTAL VAULT CARE: **Motion 13-11-10:** Mr. Boisvert moves to approve purchase of Total Vault Care (one time set up fee) to PC Troubleshooters for the sum of \$2,499.00. The motion was seconded by Mr. Ciccone. All in favor: motion carries.

DISCUSS MEETING SCHEDULE: **Motion 13-11-11:** Mr. Boisvert then discussed changing back to two Wardens meetings each month. Mr. Ciccone thought it was a good idea with the exception of the summer schedule when there is only one meeting per month. All wardens were in agreement with the schedule change.

AWARD PURCHASE OF TECHNICAL RESCUE EQUIPMENT: **Motion 13-11-12:** Mr. McClarnon moves to approve purchase of Arizona Vortex Multipod Package to Shipman's for the sum of \$4045.00 in accordance with the purchasing policy. The motion was seconded by Mr. Boisvert. All in favor: motion carries.

SOG'S EMS LICENSURE REQUIREMENTS AND RESTOCKING OF SUPPLIES: Chief Perry then discussed the need to add two new policies and or SOG's and which included EMS Licensure Requirements and EMS Restocking of Supplies. Discussion ensued regarding the new SOG's. **Motion 13-11-13:** Mr. Boisvert moved to approve the two new SOG's and the motion was then seconded by Mr. McClarnon. All in favor; motion carries.

TREASURER'S REPORT: Mr. DeSista to provide copies of the treasurer's report for the Wardens.

TAX COLLECTOR'S REPORT/ABATEMENTS: **Motion 13-11-14:** Mr. Ciccone moves to accept the Tax Collector's report as presented and which was seconded by Mr. Boisvert. All in favor; motion carries.

COMMENTS FROM CITIZENS/FIREFIGHTERS: Mr. Ciccone then advised that the Peace Dale Fire Station has revamped the memorial monument area at their station and that it looked very nice and the Station did a great job. Deputy Chief Collinson then advised that the last two weeks have been a very trying time following the injury of a fellow firefighter. Deputy Chief Collinson then commended Chief Perry for his actions following the injury and for taking care of his firefighters. Mr. McClarnon then advised that he was with Chief Perry for two nights in a row at the Tuckertown Fire Station and that Chief Perry did an outstanding job meeting with the firefighters as well as coordinating information with the Woonsocket Fire Chief regarding the firefighter's condition. Mr. Ciccone advised that he has heard this also from others too. Chief Perry then advised that he would do it for any firefighter and that he had spoken with the firefighter today.

ADJOURNMENT: **Motion 13-11-15:** Mr. Ciccone moves to adjourn the meeting at approximately 7:42 PM and which was seconded by Mr. Sloan. All in favor; motion passes.

Respectfully submitted,

John P. Blessing
District Clerk

Date Amended _____

Date Accepted _____

I, John P. Blessing, District Clerk, do certify that the attached minutes are a true and accurate copy of the November 4, 2013 Meeting of the Board of Wardens of the Union Fire District of South Kingstown and that they have not been amended except as cited above.

John P. Blessing
District Clerk