

**UNION FIRE DISTRICT BOARD OF WARDENS
MEETING MINUTES
131 ASA POND ROAD, WAKEFIELD, R.I.
JUNE 18, 2013
7:00 PM**

Wardens: Present: Mr. Steere, Mr. Ciccone, Mr. Boisvert, Mr. McClarnon and Mr. Sloan

Others: District Clerk, Mr. DeSista and Mr. Nolan

Mr. Steere called the meeting to order at approximately 7:03 PM.

APPROVAL OF MINUTES OF PREVIOUS MEETING:

Motion 13-6-1: Mr. McClarnon moves to approve the meeting minutes from May 20, 2013. Mr. Sloan seconded the motion. All in favor; motion carries.

COMMITTEES & REPORTS:

Mr. Steere reported that the Building Committee met earlier tonight and there are a few remaining deficiencies at the Tuckertown Fire Station that need to be addressed and which include signage, plantings and exterior painting. Mr. Steere further reported that the Building Committee will start looking at the Matunuck Fire Station improvements and renovations during the coming months.

NEW BUSINESS:

AWARD MISCELLANEOUS EQUIPMENT BID: Discussion ensued regarding the miscellaneous equipment bids received and recommendation to award the bids between four vendors and who were the lowest bidders for the respective miscellaneous equipment. **Motion 13-6-2:** Mr. Ciccone moves to award the miscellaneous bid awards to C&S Specialty for the sum of \$6,473.80, Firematic Supply for the sum of \$5,410.00, New England Fire Equipment and Apparatus for the sum of \$683.15 and Shipman's for the sum of \$5,533.10 in accordance with the purchasing policy. Mr. Sloan seconded the motion. All in favor; motion carries.

AWARD PURCHASE OF FITNESS EQUIPMENT (TREADMILL) **Motion 13-6-3:** McClarnon moves to award purchase of fitness equipment to Big Fitness for the sum of \$3,894.00 in accordance with the bid and purchasing policy. The motion was seconded by Mr. Ciccone. All in favor; motion carries.

AWARD PURCHASE OF FIRE DEPARTMENT OVERCOATS: Discussion ensued regarding the purchase of five (5) overcoats utilizing the Honor Guard budget line item

along with recommended preference for the Dairen brand rather than the William Wallace brand overcoat. **Motion 13-6-4:** Mr. McClarnon moves to award purchase of the Fire Department overcoats to RI Uniform and Supply, Inc. for the sum of \$869.00. The motion was seconded by Mr. Ciccone. All in favor; motion carries.

APPROVE TRAVEL EXPENDITURES FOR MUNICIPAL FIRE SCHOOL: Discussion ensued regarding travel related expenditures for Lieutenant Hart to attend the Texas A&M Municipal Fire training school during the week of July 21-26, 2013. **Motion 13-6-5:** Mr. McClarnon made a motion to approve the travel related expenditures. The motion was then seconded by Mr. Ciccone. All in favor; motion carries.

NVFC ACCIDENTAL DEATH & DISABILITY INSURANCE: **Motion 13-6-6:** Mr. Ciccone moves to approve to expend the FY 2012-2013 budgeted NFVC Accident Death & Disability supplemental insurance. The motion was seconded by Mr. Boisvert. All in favor; motion carries.

SCOTTS EQUIPMENT: Discussion ensued regarding the SCBA equipment to include Scott's breathing equipment masks which need to be replaced and which budget may be overextended due to equipment related repairs and replacement needs.

LETTER FROM DEPARTMENT OF HEALTH DATED MAY 28, 2013: Discussion regarding letter received by Chief Perry from the Rhode Island Department of Health and which stated "it has come to the attention of the Division of Emergency Medical Services that your organization may provide emergency medical services and/or carry emergency medical equipment without the appropriate ambulance service and vehicle licenses". The letter also stated that if the (UFD) does not pursue ambulance licensure, any EMT associated with the UFD shall have their licensure status changed from "Active, fee exempt" to "Active". Prior to the meeting Chief Perry spoke with Director DeMello of the South Kingstown Emergency Medical Services regarding the letter and is in the process of looking into the matter.

DISCUSS SK HOUSING CAMERA INSTALLATION: Discussion ensued regarding SK Housing looking into the possibility of placing CCTV camera(s) on UFD property in the future. Discussion included concerns about trimming or cutting down hedges on the property line near Station 1 and which were planted by Station 1 members in the past.

2013 NEW ENGLAND FIRE EXPOSITION: **Motion 13-6-7:** Mr. McClarnon moves to approve related 2013 NE Fire Exposition travel related expenses for district members and staff. The motion was seconded by Mr. Sloan. All in favor, motion carries.

DISPATCH: Deputy Chief Carney discussed meeting with South Kingstown Police Captain Geaber and providing a South Kingstown Fire Dispatch procedures sheet as a reminder to follow when dispatching fire related calls for service. Discussion ensued regarding dispatch related concerns.

AWARD PURCHASE OF LICENSES FOR PUBLIC EYE MOBILE APP.: This agenda item was tabled until the next monthly meeting.

AWARD PURCHASE OF NFPA FIRE PREVENTION WEEK MATERIALS: This agenda item was tabled until the next monthly meeting.

AWARD PURCHASE OF PROJECTOR FOR FIRE PREVENTION: This agenda item was tabled until the next monthly meeting.

AWARD PURCHASE OF IPAD: This agenda item was tabled until the next monthly meeting.

TREASURER'S REPORT: Mr. DeSista provided copies of the treasurer's report for the Wardens.

TAX COLLECTOR'S REPORT/ABATEMENTS: **Motion 13-6-8:** Mr. Ciccone moves to accept the Tax Collector's report as presented and further stated that the Tax Collector should be commended for her efforts and which resulted in a ninety seven (97%) collection rate. The motion was seconded by Mr. Boisvert. All in favor; motion carries.

COMMENTS FROM CITIZENS/FIREFIGHTERS

Discussion ensued regarding the process for physical examinations for UFD drivers to include the need to find a new physician or medical practice to handle these examinations as the previous physician, Dr. Warcup, moved away and is no longer available. Discussion continued regarding this important issue along with the possibility of expanding this process in the future.

Mr. Ciccone then advised that there was a truck committee last night and the committee is very close to getting the bid specifications finalized and would like to go out to bid in the near future. Discussion continued and it was agreed that the truck committee had the authority to go out to bid for the new pumpers when the bid documents were finalized.

Deputy Chief Carney inquired if the District could obtain an EZ-Pass transponder to be used for District vehicles and related business. Chairman Steere then advised Administrator Blessing look into this matter.

Discussion ensued regarding parking related concerns at Station 3 with vehicle parked on School Street and which create problems for the Ladder truck to pull in and out of the station. Deputy Chief Carney advised that Captain Cinquegrana has spoken with Mr. Ferrandi of the Highway Department and who is looking into the matter.

ADJOURNMENT:

Motion 13-6-9: Mr. McClarnon moves to adjourn the meeting at approximately 7:47 PM and which was seconded by Mr. Sloan. All in favor; motion passes.

Respectfully submitted,

John P. Blessing
District Clerk

Date Amended _____

Date Accepted _____

I, John P. Blessing, District Clerk, do certify that the attached minutes are a true and accurate copy of the June 18, 2013 Meeting of the Board of Wardens of the Union Fire District of South Kingstown and that they have not been amended except as cited above.


John P. Blessing
District Clerk