

**UNION FIRE DISTRICT BOARD OF WARDENS  
MEETING MINUTES  
131 ASA POND ROAD, WAKEFIELD, R.I.  
SEPTEMBER 17, 2012  
7:00 PM**

Wardens: Present: Mr. Steere, Mr. Ciccone, Mr. Boisvert, Mr. McClarnon and Mr. Sloan

Chiefs: Chief Perry, Deputy Chiefs Carney, Pinch and Collinson

Others: District Clerk and Mr. DeSista

Mr. Steere called the meeting to order at 7:01 PM.

APPROVAL OF MINUTES OF PREVIOUS MEETING:

**Motion 12-9-1:** Mr. Ciccone moves to approve the minutes of the meeting held on August 20, 2012. Mr. Boisvert seconded the motion. All in favor; motion carries.

COMMITTEES & REPORTS:

Deputy Chief Pinch reported that the Building Committee met tonight to discuss the Tuckertown Fire Station building project and the construction project is moving along.

NEW BUSINESS:

**DISCUSS REPLACEMENT OF FLAGPOLE AT STATION 1:** Discussion ensued regarding the members of Station 1 – Peacedale Fire Station would like to replace the present flagpole outside their station with a new 30' flagpole with funds raised by station members. The Board of Wardens welcomed the installation of a new flagpole at Station 1.

**APPROVE RELEASE OF FUNDS FOR 2012 FIREFIGHTER'S PARADE TO SOUTH KINGSTOWN FIREFIGHTER'S RELIEF ASSOCIATION.** **Motion 12-9-2:** Mr. Boisvert moves to authorize release of the firefighter's parade funds to the South Kingstown Firefighter's Relief Association. The motion was seconded by Mr. Ciccone. All in favor; motion carries.

**DISCUSSION COMMUNICATIONS EQUIPMENT FOR EOC:** Chief Perry then discussed the need to purchase communications equipment in order to implement an emergency operations center (EOC) at the administration building in the future. Discussion ensued regarding the potential cost of the equipment; location of the EOC within the administration building as well budget related issues. **Motion 12-9-3:** Mr. Ciccone moves to table the discussion until the October 15<sup>th</sup> Wardens' meeting. The motion was seconded by Mr. Sloan. All in favor; motion carries.

**DISCUSS TRANSPORTATION DETAIL:** Chief Perry then discussed that the Rhode Island Association of Fire Chief is working with Honor Flights regarding an initiative to

transport World War II (WWII) veterans to the WWII Memorial in Washington, DC. Chief Perry then advised that Chief Stanley of the Hope Valley/Wyoming Fire District inquired with him as to whether retired Union Fire District employee Mr. Reggie Hazard would be interested in taking part in the program. Chief Perry then advised that he will contact Mr. Hazard to see if he would be interested in the program. Chief Perry further advised that the RIAFC has offered to pay for Mr. Hazard's transportation expenses for a scheduled trip during the month of November (2012) and that it has been recommended that attendees travel with an escort and or guardian. Chief Perry then inquired if the District would consider paying for the escort/guardian's travel related expenses. **Motion 12-9-4:** Mr. McClarnon moves to authorize funds to pay for travel expenses for an escort for Mr. Hazard to Washington DC. The motion was seconded by Mr. Ciccone. All in favor; motion carries.

AWARD QUOTE FOR ELECTRICAL WORK FOR PLYMOVENT SYSTEMS AT STATION 5 AND STATION 6: **Motion 12-9-5:** Mr. McClarnon moves to award electrical work for plymovent systems at Station 5 and Station 6 to Marinelli & Sons for the sum of \$1,900.00. The motion was seconded by Mr. Sloan. All in favor; motion carries.

APPROVE PURCHASE OF IMC ADMINISTRATION SOFTWARE: Discussion ensued regarding the purchased of IMC administration software and which will be utilized by both the Union Fire District and South Kingstown Emergency Medical Services and which both entities will split (50% each) the costs for the software. **Motion 12-9-6:** Mr. McClarnon moves to approve purchase of IMC administration software for the sum of \$2,675.00 (50% of the IMC software costs). The motion was seconded by Mr. Boisvert. All in favor; motion carries.

APPROVE PURCHASE OF FIRE PREVENTION PLASTIC FIRE HATS: **Motion 12-9-7:** Mr. Boisvert moves to the approve purchase of plastic fire hats for the fire prevention program from the sum of sum of \$790.00. The motion was seconded by Mr. McClarnon. All in favor; motion carries.

DISCUSS NFPA TECHNICAL COMMITTEE TECHNICAL APPOINTMENT: Discussion ensued regarding Assistant Fire Marshal Hiener being appointed to the NFPA (96) Technical Committee on Venting Systems for Cooking Appliances. Discussion continued regarding the committee's duties and responsibilities which includes one to two meetings per year for two days each for a three year code development cycle and twenty percent (20%) of related travel expenses. It was further discussed that NFPA would reimburse eighty percent (80%) of travel related expenses and that the Union Fire District would be responsible for the remaining twenty percent (20%) of the related travel expenses. **Motion 12-9-8:** Mr. Ciccone moves to approve the NFPA appointment for Assistant Fire Marshal Hiener. Mr. Boisvert seconded the motion. All in favor; motion carries.

RI SENATE GRANT: Deputy Chief Collinson discussed the Rhode Island Senate Grant and which required the expenditure of grant funds for the FY2011-2012 as part of the completion of the Rhode Island Senate Grant for FY2012-2013. Deputy Chief Collinson then requested to expend the received grant funds for the FY2011-2012 for firefighter memorial related materials. **Motion 12-9-9:** Mr. Boisvert moves to authorize expenditure of the RI Senate grant funds (which totaled \$1000.00) for firefighter

memorial related materials. The motion was seconded by Mr. McClarnon. All in favor; motion carries.

**NATIONAL FALLEN FIREFIGHTER WEEKEND: Motion 12-9-10:** Mr. McClarnon moves to authorize release of budgeted related travel expenses for the upcoming National Fallen Firefighter Weekend. The motion was seconded by Mr. Boisvert. All in favor; motion carries.

**DISCUSS BID PROCESS FOR BRUSH TRUCK:** Mr. Ciccone reported for the Truck Committee that the brush truck specifications were nearly complete and that an invitation to bid for the brush truck would be going out in the near future.

**TREASURER'S REPORT:** Mr. DeSista has copies of the report for the Wardens.

**TAX COLLECTOR'S REPORT/ABATEMENTS:** **Motion 12-9-11:** Mr. Boisvert moves to approve the Tax Collector's report as presented and which was seconded by Mr. McClarnon. All in favor; motion carries.

**COMMENTS FROM CITIZENS/FIREFIGHTERS:**

Chief Perry then discussed the upcoming South Kingstown Firefighters Memorial Ceremony and Parade which is scheduled for Sunday, September 23, 2012.

**ADJOURNMENT:**

**Motion 12-9-12:** Mr. McClarnon moves to adjourn the meeting at approximately 7:48 PM and which was seconded by Mr. Ciccone. All in favor; motion passes.

Respectfully submitted,

John P. Blessing  
District Clerk

Date Amended \_\_\_\_\_

Date Accepted \_\_\_\_\_

I, John P. Blessing, District Clerk, do certify that the attached minutes are a true and accurate copy of the September 17, 2012 Meeting of the Board of Wardens of the Union Fire District of South Kingstown and that they have not been amended except as cited above.

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John P. Blessing  
District Clerk