

**UNION FIRE DISTRICT BOARD OF WARDENS
MEETING MINUTES
131 ASA POND ROAD, WAKEFIELD, R.I.
JULY 18, 2011 7:00 PM**

Wardens: Present: Mr. Steere, Mr. Ciccone, Mr. Boisvert, Mr. McClarnon and Mr. Sloan

Chiefs: Chief Perry, Deputy Chiefs Carney, Quinn, Pinch and Collinson

Others: District Clerk and Mr. DeSista

Mr. Steere called the meeting to order at 7:09 PM.

APPROVAL OF MINUTES OF PREVIOUS MEETING: Mr. McClarnon moves to dispense with the reading of, and approve the minutes of the meeting on June 20, 2011. Mr. Ciccone seconded the motion. All in favor; motion carries.

COMMITTEES & REPORTS:

Deputy Chief Pinch reports that he along with Mr. Marchetti reviewed the land survey plan and which looked good and only needed a few additional items to include benchmarks for the water line, interior angles and notes on the easements. Deputy Chief Pinch further added that the surveyor would not be able to set bounds or get the legal description until after final approval which is standard procedure.

OLD BUSINESS:

DISCUSSION OF WARDEN ASSIGNMENTS AND APPOINTMENTS: Motion 11-7-1: Mr. McClarnon moves to re-appoint all current appointees and which was seconded by Mr. Ciccone. Current appointees include Chief Robert Perry, Deputy Chiefs Jack Carney, Kevin Quinn, Steve Pinch and Richard Collinson, Treasurer Richard DeSista, Clerk John Blessing and Legal Counsel Margaret Hogan. All in favor; motion carries.

NEW BUSINESS:

AWARD INSPECTION OF SPRINKLER SYSTEMS CONTRACT: Motion 11-7-2: Mr. Sloan moves to award inspection of sprinkler systems contract to AFA RI and which was seconded by Mr. Boisvert. All in favor; motion carries.

AWARD FIRE ALARM INSPECTION AND MAINTENANCE CONTRACT: Motion 11-7-3: Mr. Boisvert moves to award inspection of fire alarm inspection and

maintenance contract to AFA RI and which was seconded by Mr. Sloan. All in favor; motion carries.

DISCUSS PACHECO ROSS ARCHITECTS BILLING AND AMENDMENT 003: **Motion 11-7-4:** Mr. Boisvert moves that once Chairman Steere confirms with Ms. Hogan regarding the proper contract language is in place; the bill will then be paid. The motion was then seconded by Mr. McClarnon. All in favor; motion carries.

DISCUSSION OF RI DEM VOLUNTEER ASSISTANCE GRANT AWARD: Deputy Chief Quinn advised that the Union Fire District (UFD) received a grant award from the Rhode Island Department of Environmental Management for the sum of \$3,889.00 and which requires matching funds from the UFD of \$3,889.00 for a combined total of \$7,778.00. Deputy Chief requests to permission to execute the contract for the DEM grant award. **Motion 11-7-5:** Mr. Boisvert moves to approve execution of the RI DEM grant award contract and which was seconded by Mr. Sloan. All in favor; motion carries.

DISCUSSION OF WORK AND INSPECTION OF LADDER 1: Discussion included that once Mechanic Richard Arnold completes his repairs on Ladder 1 he will then schedule any remaining repairs along with the annual aerial inspection with New England Fire Equipment and Apparatus (NEFEA). Chief Perry further discussed that once Ladder 1 is returned by NEFEA following repairs that NEFEA will provide training for Ladder 1 to Station 3 drivers.

DISCUSSION OF R.P.E. BILLING: Recent billing by R.P.E. Waste Services was discussed and bill paid.

DISCUSSION OF TARGET SAFETY PROGRAM: **Motion 11-7-6:** Mr. McClarnon moves to authorize annual fee of up to \$75 per user within the allotted budget for the Target Safety Program. The motion was then seconded by Mr. Sloan. All in favor; motion carries.

DISCUSSION OF FIRE CHIEF'S MAGAZINE VOLUNTEER FIRE CHIEF OF YEAR AWARD: **Motion 11-7-7:** Mr. Boisvert moves to send a delegation from the Union Fire District, to attend the Volunteer Chief of the Year Award for Chief Perry, to the International Association of Fire Chiefs Meeting during August in Atlanta, Georgia. This motion was seconded by Mr. Ciccone. All in favor; motion carries.

TAX COLLECTOR REPORT/ ABATEMENTS: **Motion 11-7-8:** Mr. Ciccone moves to approve tax collector report as presented and which was seconded by Mr. Boisvert. All in favor; motion carries.

COMMENTS FROM CITIZENS/FIREFIGHTERS: Mr. Ciccone then discussed the issue regarding the two newer deputy chief vehicles have not been striped as

of this time. Deputy Chief Pinch advised that he will contact Mr. Quinn regarding completing the striping of these vehicles. Deputy Chief Pinch then discussed the continuing issue involving water and condensation getting into vehicle lights of two deputy chief vehicles purchased from Masse Chevrolet. These water and condensation problems followed the installation of emergency lights in these vehicles by Masse Chevrolet. Mr. McClarnon advised that he will check with Masse Chevrolet regarding this issue. Deputy Chief Quinn then advised that the spring live burn training report has been completed and distributed. Chairman Steere then inquired if anyone had been to the new state of Rhode Island training ground and Chief Perry advised that he had been to the facility and which is a Class B facility and the state will be charging for use of the facility as well as for any use of propane at the training facility. It was further reported that the grand opening for the new state fire training facility is scheduled for July 27, 2011. Chief Perry further advised that the Mr. Andrew Duckworth is the new Captain at Station 7. Deputy Chief Collinson then requested to get copies of the present budget and which will be forwarded by the administrator.

Mr. Ciccone moves to adjourn. Mr. Sloan seconded the motion. All in favor; motion carries. Meeting adjourned at 7:45 PM.

Respectfully submitted,

John P. Blessing
District Clerk

Date Amended _____
Date Accepted _____

I, John P. Blessing, District Clerk, do certify that the attached minutes are a true and accurate copy of the July 18, 2011 Meeting of the Board of Wardens of the Union Fire District of South Kingstown and that they have not been amended except as cited above.

John P. Blessing
District Clerk