

**UNION FIRE DISTRICT BOARD OF WARDENS  
MEETING MINUTES  
131 ASA POND RD., WAKEFIELD, R.I.  
JUNE 20, 2011 7:00 PM**

Wardens: Present: Mr. Steere, Mr. Ciccone, Mr. Boisvert, Mr. McClarnon and Mr. Sloan

Chiefs: Chief Perry, Deputy Chiefs Carney, Pinch and Collinson

Others: District Clerk, Mr. DeSista and Ms. Hogan

Mr. Steere called the meeting to order at 7:05 PM.

APPROVAL OF MINUTES OF PREVIOUS MEETING: Mr. McClarnon moves to dispense with the reading of, and approve the minutes of the meeting on June 13, 2011. Mr. Boisvert seconded the motion. All in favor; motion carries.

COMMITTEES & REPORTS:

Deputy Chief Pinch reports that architect Dennis Ross will be meeting with the building committee on this Thursday and the project is moving forward with the plans for Tuckertown Fire Station.

NEW BUSINESS:

ELECT BOARD CHAIRMAN: **Motion 11-6-10:** Mr. Ciccone nominates Mr. Jeff Steere and which was seconded by Mr. McClarnon. No further nominations. All in favor; motion carries. Mr. Steere continues to serve as Chairman for the Board of Wardens.

APPOINTMENTS: **Motion 11-6-11:** Mr. McClarnon moves to table appointments to the next meeting and which was seconded by Mr. Boisvert. All in favor; motion carries.

DISCUSSION OF BOARD OF WARDENS ASSIGNMENTS: **Motion 11-6-12:** Mr. McClarnon moves to table discussion of Board of Wardens assignments to the next meeting and which was seconded by Mr. Boisvert. All in favor; motion carries.

AWARD LAND SURVEY BID: **Motion 11-6-13.** Mr. Ciccone moves to award Land Survey bid to the low bidder, Crossman Engineering, and which was seconded by Mr. McClarnon. All in favor; motion carries.

AWARD EQUIPMENT BID FOR PORTABLE RADIOS: **Motion 11-6-14:** Mr. McClarnon moves to award purchase of portable radios to Seaport Communications in accordance with the purchasing policy. Mr. Sloan then seconded the motion. All in favor; motion carries.

AWARD EQUIPMENT BID FOR PAGERS: **Motion 11-6-15:** Mr. McClarnon moves to award purchase of pagers to Comtronix, Inc. and which was seconded by Mr. Boisvert. All in favor; motion carries.

AWARD PURCHASE OF ONE (1) PORTABLE RADIO: **Motion 11-6-16:** Mr. McClarnon moves to award purchase of one (1) portable radio according to the purchasing policy to WPCS and which was seconded by Mr. Sloan. All in favor; motion carries.

AWARD PURCHASE REQUEST FOR 5" HOSE: Chief Perry recommends awarding purchase of 1100 feet of 5 inch hose for Engine 10 to C&S Specialty, which was the low bidder. **Motion 11-6-17:** Mr. Boisvert moves to award purchase to C&S Specialty and which was seconded by Mr. Ciccone. All in favor; motion carries.

AWARD EQUIPMENT PURCHASE OF HURST AIR BAG CONTROL: Chief Perry recommends awarding sole source purchase of one (1) Hurst air bag control to Firematic Supply Company. **Motion 11-6-18:** Mr. Boisvert moves to award purchase to Firematic Supply Company and which was seconded by Mr. McClarnon. All in favor; motion carries.

AWARD TRANSFER SWITCH BID FOR ADMINISTRATION BUILDING: Mr. Nolan recommends awarding transfer switch bid for administration building to Crown Supply Company which was lowest bidder including shipping. **Motion 11-6-19:** Mr. Boisvert moves to award transfer switch bid to Crown Supply Company and which was seconded by Mr. Ciccone. All in favor; motion carries.

AWARD WINDOW PANE REPLACEMENT QUOTE FOR STATION 3: Mr. Nolan recommends awarding window pane replacement with window tinting at Station 3 to Custom Glass Inc. **Motion 11-6-20:** Mr. Boisvert moves to award window replacement quote to Custom Glass Inc and which was seconded by Mr. Sloan. All in favor; motion carries.

AWARD NEW SIGNS QUOTE FOR STATION 5: **Motion 11-6-21:** Mr. Boisvert moves to award new signs quote for Station 5 to Signs by Bob and which was seconded by Mr. McClarnon. All in favor; motion carries.

AWARD PURCHASE REQUEST FOR DESKTOP COMPUTERS: Mr. Hiener received three quotes for the purchase of two (2) desktop computers. **Motion 11-6-22:** Mr. McClarnon moves to award purchase to Dell Computer, which was

lowest quote, and the motion was seconded by Mr. Sloan. All in favor; motion carries.

AWARD PURCHASE REQUEST FOR LAPTOP COMPUTERS: Mr. Hiener received three quotes for the purchase of three (3) laptop computers. **Motion 11-6-23:** Mr. Boisvert moves to award purchase request for laptop computers to Dell Computer, which was lowest quote, and the motion was seconded by Mr. Sloan. All in favor; motion carries.

AWARD PURCHASE REQUEST FOR FIRE PREVENTION ITEMS:

**Motion 11-6-24:** Mr. Ciccone moves to award sole source purchase of 2011 Fire Prevention Week Package to NFPA and which was seconded by Mr. Boisvert. All in favor; motion carries.

**Motion 11-6-25:** Mr. Boisvert moves to award purchase of plastic fire hats to Stephens Publishing Company, which was the low bidder, and which was seconded by Mr. Sloan. All in favor; motion carries.

DISCUSS RESERVE FOR COMPUTER CONSULTANT ACCOUNT: Mr. DeSista closing out the computer reserve account and applying remaining funds which totaled one hundred and thirty eight dollars (\$138.00) towards a bill. **Motion 11-6-26:** Mr. McClarnon makes motion to close out reserve account and apply remaining funds in the account to the payment of a bill. Mr. Sloan seconded the motion. All in favor; motion carries.

AWARD TRAVEL RELATED EXPENDITURES FOR FIREHOUSE EXPO 2011:

**Motion 11-6-27:** Mr. Boisvert moves to approve travel related expenditures at the Baltimore Hilton for the Firehouse Expo 2011. Motion was then seconded by Mr. McClarnon. All in favor; motion carries.

AWARD PURCHASE REQUEST FOR NEW DOOR FRAME AT STATION 2:

**Motion 11-6-28:** Mr. Ciccone moves to approve purchase request for new door frame at Station 2 from Columbus Door Company. The motion was then seconded by Mr. Boisvert. All in favor; motion carries.

AWARD PURCHASE REQUEST FOR BLACK BOX NETWORK EXTENDER:

Mr. Hiener recommended solo source purchase of Black Box network for improved computer related connection between the District Administration Building and the Maintenance Building. **Motion 11-6-29:** Mr. Boisvert moves to approve purchase request for black box network extender and which was seconded by Mr. McClarnon. All in favor; motion carries.

TAX COLLECTOR REPORT/ ABATEMENTS: **Motion 11-6-30:** Mr. Ciccone moves to approve tax collector report and abatements as presented and which was seconded by Mr. McClarnon. All in favor; motion carries.

COMMENTS FROM CITIZENS/FIREFIGHTERS: Mr. McClarnon inquired about the electrical on Ladder 1 and Chief Perry advised that the mechanic is waiting for estimate for parts at this time. Deputy Chief Carney advised that there has been no word from Masse Chevrolet (regarding the Equinox vehicle(s) emergency light repairs).

Mr. Boisvert moves to adjourn. Mr. Sloan seconded the motion. All in favor; motion carries. Meeting adjourned at 7:31 PM.

Respectfully submitted,

John P. Blessing  
District Clerk

Date Amended \_\_\_\_\_

Date Accepted \_\_\_\_\_

I, John P. Blessing, District Clerk, do certify that the attached minutes are a true and accurate copy of the June 20, 2011 Meeting of the Board of Wardens of the Union Fire District of South Kingstown and that they have not been amended except as cited above.

\_\_\_\_\_  
John P. Blessing  
District Clerk