

**UNION FIRE DISTRICT BOARD OF WARDENS  
MEETING MINUTES  
131 ASA POND RD., PEACE DALE, R.I.  
AUGUST 16, 2010 7:00 PM**

Wardens: Present: Mr. Ciccone, Mr. Steere, Mr. Boisvert, and Mr. White  
Absent: Mr. McClarnon

Chiefs: Chief Perry, DC Carney, Collinson, Quinn, and Pinch

Others: District Clerk, Ms. Hogan, and Mr. DeSista

Mr. Steere called the meeting to order at 7:10 PM.

APPROVAL OF MINUTES OF PREVIOUS MEETING: Mr. White moves to dispense with the reading of, and approve the minutes of the July 19, 2010 meeting. Mr. Ciccone seconds. All in favor. Motion carries.

COMMITTEES & REPORTS:

**BUILDING COMMITTEE REPORT:** DC Pinch reports that the committee will meet with the firefighters on Wednesday at 7:00PM to present the plans for the new station and the renovations to stations 7 and 8, and the garage.

NEW BUSINESS:

**AWARD STATION 2 ROOF BID:** Dan Nolan received four bids for the roof project. JPM Construction was low bid, at \$9665.00. Discussion.

**MOTION 10-8-1:** Mr. White moves to award the bid to JPM Construction for a total of \$9665.00. Mr. Boisvert seconds. All in favor. Motion carries.

**AWARD FIRE ALARM CONTRACT:** Dan received two quotes for the fire alarm inspections. PAV Electric was low quote, at \$2560.00.

**MOTION 10-8-2:** Mr. Ciccone moves to award the contract to PAV Electric for \$2560.00. Mr. White seconds. All in favor. Motion carries.

**AWARD NEW TRUCK BID:** Mr. Ciccone reports there were three bids for the two new pumpers. One bid didn't meet the specs; the low bid had thirty five exceptions; the high bid, from Pierce Manufacturing, took no exceptions, offered \$10,000.00 trade, and financing discount. The committee recommends the bid go to Pierce Manufacturing. Discussion.

**MOTION 10-8-3:** Mr. Ciccone moves to award the bid for two pumpers to Pierce Manufacturing, through the dealer Minuteman Fire Apparatus in Massachusetts, pending approval of finance documents and contracts by legal counsel, and final review of the committee, for an annual payment of \$288,270.96 for three years for an overall bid of \$879,724.00 minus \$10,000.00 trade in for a gross figure to be financed of \$837,044.00. Mr. Boisvert seconds. Carl Safstrom of C&S

Specialty asks for an opportunity to meet with the committee to discuss some issues he has with the bid. Discussion.

**MOTION 10-8-4:** Mr. Ciccone moves to have a short recess. Mr. White seconds. All in favor. Motion carries.

All in favor of motion to purchase fire apparatus with stipulations put forth. Motion carries.

**PURCHASING & PETTY CASH:** Mr. Ciccone has reservations about the use of petty cash to purchase gift certificates and liquor for donations and raffles. He feels this is a misuse of taxpayer funds, and any donations should come before the Board for approval. He would like to initiate a freeze on petty cash, other than office needs, until this can be straightened out. Discussion.

**MOTION 10-8-5:** Mr. White moves to table this until the September meeting. Mr. Ciccone seconds. All in favor. Motion carries.

**MOTION 10-8-6:** Mr. Ciccone moves to reopen the truck bid discussion. Mr. Boisvert seconds. All in favor. Motion carries.

Ms. Hogan points out that the motion to award the truck bid does not conform with the resolutions that were voted upon at the June annual meeting. The motion needs to be amended to reflect this information. Discussion.

**MOTION 10-8-7:** Mr. Ciccone moves to amend his original motion to include that any financing is to be consistent with the resolutions set forth at the annual meeting. Mr. Boisvert seconds. All in favor. Motion carries.

**OFFER TO PURCHASE 1964 MACK:** David Gates would like to sell the 1964 Mack he purchased from the UFD in 2003, and is offering first refusal to us, as stipulated in the original purchase agreement. Ms. Hogan advises that we should exercise our right of first refusal and buy the truck back. Then we can determine if Scott Graichen is interested in buying it from us.

**MOTION 10-8-8:** Mr. Boisvert moves to repurchase the truck from Mr. Gates, and then determine if we have a valid buyer. Mr. Ciccone seconds. All in favor. Motion carries.

**BURN BUILDING SURVEY:** Chief Perry wants to have Elliot-Leboeuf survey the burn building in September for approximately \$8900.00.

**MOTION 10-8-9:** Mr. Ciccone moves to award the contract for the survey to Elliot-Leboeuf for \$8900.00, as professional services, as long as they provide the District with a written contract. Mr. Boisvert seconds. All in favor. Motion carries.

NATIONAL FALLEN FIREFIGHTERS WEEKEND: DC Collinson has obtained costs to send the honor guard to the weekend. The total for everything but fuel for the cars is \$1122.70.

**MOTION 10-8-10:** Mr. Ciccone moves to approve the funds for the weekend. Mr. Boisvert seconds. All in favor. Motion carries.

Tdap SHOTS: DC Quinn advises that South County hospital has 50 free doses of tetanus vaccine, which they are offering to the UFD. They will be administering the shots on September 8<sup>th</sup> from 6 to 7 PM at the administration building.

UPGRADE DEPUTY CELL PHONES: DC Pinch has obtained a price for upgrading the cell phones. The total for four phones, five cases and chargers, and a network extender is \$856.10.

**MOTION 10-8-11:** Mr. Boisvert moves to approve the purchase. Mr. Ciccone seconds. All in favor. Motion carries.

ADMINISTRATIVE WARDENS' REPORT REGARDING MEETING: Mr. Ciccone reports that he and Mr. Boisvert met with the mechanic, as directed at the last meeting, to discuss maintenance issues. The meeting was productive, the garage will now be open from 6:30 AM to 3:00 PM, and another meeting is to be scheduled with the administrative wardens, the chief, and the mechanic.

APPARATUS MAINTENANCE: Captain Armstrong states that a work order from early July has still not been addressed. Discussion. Mr. White states that we need a procedure in place to present problems to the mechanic so that they can be resolved. Further discussion.

TREASURER'S REPORT:

Mr. DeSista has copies of his report for the Board.

TAX COLLECTOR'S REPORT/ ABATEMENTS:

**MOTION 10-8-12:** Mr. Ciccone moves to accept the report as presented. Mr. White seconds. All in favor. Motion carries.

COMMENTS FROM CITIZENS/FIREFIGHTERS:

None.

Mr. Ciccone moves to adjourn. Mr. Boisvert seconds. All in favor. Meeting adjourned at 8:20 PM.

Respectfully submitted,

Bette Marco  
District Clerk

Date Amended \_\_\_\_\_

Date Accepted \_\_\_\_\_

I, Bette Marco, District Clerk, do certify that the attached minutes are a true and accurate copy of the August 16, 2010 Meeting of the Board of Wardens of the Union Fire District and that they have not been amended except as cited above.

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Bette Marco, District Clerk