

**UNION FIRE DISTRICT BOARD OF WARDENS  
MEETING MINUTES  
131 ASA POND RD., PEACE DALE, R.I.  
JUNE 21, 2010 7:00 PM**

Wardens: Present: Mr. Ciccone, Mr. Steere, Mr. Boisvert, Mr. White,  
and Mr. McClarnon

Chiefs: Chief Perry, DC Carney, DC Collinson, and DC Pinch

Others: District Clerk, Ms. Hogan, and Mr. DeSista

Mr. Ciccone called the meeting to order at 7:10 PM.

APPROVAL OF MINUTES OF PREVIOUS MEETING: Mr. McClarnon moves to dispense with the reading of, and approve the minutes of the June 14, 2010 meeting. Mr. Boisvert seconds. All in favor. Motion carries.

COMMITTEES & REPORTS:

**BUILDING COMMITTEE REPORT:** DC Pinch reports that there will be a meeting immediately following this Wardens' meeting.

NEW BUSINESS:

**ELECT BOARD CHAIRMAN:** Mr. Boisvert nominates Jeff Steere. Mr. White seconds. No further nominations. All in favor. Mr. Steere is the new Chairman of the Board of Wardens.

APPOINTMENTS:

**MOTION 10-6-1:** Mr. Ciccone moves to appoint Bob Perry as Chief, Jack Carney, Kevin Quinn, Steve Pinch and Richard Collinson as deputy chiefs, Margaret Hogan as legal counsel, Richard DeSista as treasurer, and Bette Marco as clerk. Mr. McClarnon seconds. All in favor. Motion carries.

**VEHICLE MAINTENANCE ISSUES:** Mr. Ciccone suggests that a work session would be in order to discuss policies with the mechanic, the board and the Chief. Ms. Hogan points out that if job performance is to be discussed, it must be an executive session, unless the employee in questions opts for open session. Discussion.

**MOTION 10-6-2:** Mr. White moves that the administrative Wardens set out an agenda of issues to be discussed, and present it to the Board at the July 19<sup>th</sup> meeting. Mr. McClarnon seconds. Mr. DeSista asks if the invoices for engine 10 will be discussed. He is asked to have copies of the invoices in question ready for the executive session. All in favor. Motion carries.

NE FIRE CHIEFS' SHOW:

**MOTION 10-6-3:** Mr. Ciccone moves to allow any Chiefs, Wardens, code enforcement people, and maintenance people who would like to attend the show to be reimbursed for parking and admission. Mr. Boisvert seconds. All in favor. Motion carries.

DISCUSS REINSTATEMENT OF VEHICLE TAX: The tax collector has forwarded copies of a letter from the State, allowing the reinstatement of the vehicle tax. Discussion. Ms. Hogan suggests that the Board should discuss this with the tax collector for her opinions on the matter.

**MOTION 10-6-4:** Mr. Boisvert moves to table the issue until September, when the Board will have more information. Mr. McClarnon seconds. All in favor. Motion carries.

APPROVE PURCHASE RADIO EQUIPMENT: DC Carney has obtained quotes for radio equipment.

**MOTION 10-6-5:** Mr. Ciccone moves to approve the purchase of radio equipment as recommended by DC Carney. Mr. McClarnon seconds. All in favor. Motion carries.

SHELTER FOR FIRE PREVENTION TRAILER: Chris Hiener has obtained price quotes for a shelter for the trailer.

**MOTION 10-6-6:** Mr. McClarnon moves to award the purchase of a shelter to American Steel, in accordance with the purchasing policy. Mr. Ciccone seconds. All in favor. Motion carries.

NFPA FIRE PREVENTION WEEK MATERIAL: Chris Hiener has obtained a price from NFPA, as sole source, for materials for fire prevention week.

**MOTION 10-6-7:** Mr. McClarnon moves to approve the purchase of materials from NFPA for \$625.53, in accordance with purchasing policy. Mr. Boisvert seconds. All in favor. Motion carries.

IMC FIRE ATTACHMENTS: Chris Hiener states that after July 1 this item will cost \$2500.00, but if we buy it now it will cost \$1700.00. IMC is the sole source.

**MOTION 10-6-8:** Mr. White moves to approve the purchase. Mr. Boisvert seconds. All in favor. Motion carries.

CANTEEN DONATION: Chief Perry would like to donate \$750.00 to the Providence Canteen for their continuing support.

**MOTION 10-6-9:** Mr. McClarnon moves to donate \$750.00 to the Providence Canteen. Mr. White seconds. All in favor. Motion carries.

**NFA WEEKEND TRANSPORTATION:** Chief Perry states that DC Quinn wants to rent two twelve passenger vans for \$954.00. Discussion.

**MOTION 10-6-10:** Mr. McClarnon moves to approve the van rental in accordance with purchasing policy. Mr. Boisvert seconds. All in favor. Motion carries.

**SHIRTS:** Chief Perry obtained a price from Needle Designs for T-shirts. He would like to purchase 8 dozen shirts, not to exceed \$1490.00.

**MOTION 10-6-11:** Mr. McClarnon moves to allow the purchase from Needle Designs. Mr. Boisvert seconds. All in favor. Motion carries.

**LOOSE EQUIPMENT:** Chief Perry has received only one response to his request for price quotes. He would like to table this until he has more information. Discussion.

**MOTION 10-6-12:** Mr. Boisvert moves to allow the Chief to solicit price quotes and spend up to \$3000.00 for equipment, per purchasing policy. Mr. White seconds. All in favor. Motion carries.

**APPRECIATION DAY:** Chief Perry would like to have an appreciation day for the firefighters on July 18<sup>th</sup>.

**MOTION 10-6-13:** Mr. Boisvert moves to approve holding appreciation day, not to exceed \$750.00. Mr. McClarnon seconds. All in favor. Motion carries. Mr. White suggests that administrative staff be included.

**TREASURER'S REPORT:**

Mr. DeSista has copies of his report for the Board.

**TAX COLLECTOR'S REPORT/ ABATEMENTS:**

**MOTION 10-6-14:** Mr. Ciccone moves to accept the report as presented. Mr. McClarnon seconds. All in favor. Motion carries.

**COMMENTS FROM CITIZENS/FIREFIGHTERS:**

Chief Perry reports that the new fireworks law is a nightmare. Discussion.

Ms. Hogan asks that the record reflect our appreciation to Mr. Ciccone for all of his years as Chairman. Mr. Ciccone thanks everyone for the cooperation he received while serving in that capacity.

Chief Perry reports that he is working with the relief committee on the parade.

Chris Hiener reports that he is still working on the tax collector's connection to the town hall; it is a work in progress.

Mr. McClarnon moves to adjourn. Mr. Boisvert seconds. All in favor. Meeting adjourned at 7:56 PM.

Respectfully submitted,

Bette Marco  
District Clerk

Date Amended \_\_\_\_\_  
Date Accepted \_\_\_\_\_

I, Bette Marco, District Clerk, do certify that the attached minutes are a true and accurate copy of the June 21, 2010 Meeting of the Board of Wardens of the Union Fire District and that they have not been amended except as cited above.

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Bette Marco, District Clerk