

**UNION FIRE DISTRICT BOARD OF WARDENS  
MEETING MINUTES  
131 ASA POND RD., PEACE DALE, R.I.  
APRIL 6, 2009 7:00 PM**

Wardens: Present: Mr. Ciccone, Mr. Steere, Mr. McClarnon, Mr. Boisvert,  
and Mr. White

Chiefs: Chief Perry, DC Carney, Quinn, Pinch, and Collinson

Others: District Clerk and Ms. Hogan

Mr. Ciccone called the meeting to order at 7:07 PM.

APPROVAL OF MINUTES OF PREVIOUS MEETING: Mr. Steere moves to dispense with the reading of, and approve the minutes of the March 16, 2009 meeting. Mr. McClarnon seconds. All in favor. Motion carries.

COMMITTEES & REPORTS:

**STRATEGIC PLANNING COMMITTEE REPORT:** DC Pinch reports that the committee will meet with Dennis Ross of Ross/Pacheco Architects on Tuesday, April 14<sup>th</sup> at 6:00 PM.

NEW BUSINESS:

**DESIGNATE BUILDING COMMITTEE:** The building committee will be as follows: Bob Perry, Steve Pinch, Dan Nolan, Jeff Steere, Tony Ciccone, and Dave Sloan, with Andy Boisvert as alternate.

**MOTION 09-4-1:** Mr. Boisvert moves to approve the committee. Mr. Steere seconds. All in favor. Motion carries.

**APPROVE LOOSE EQUIPMENT PURCHASES:** Chief Perry has obtained prices for loose equipment.

**MOTION 09-4-2:** Mr. Steere moves to accept the Chief's recommendations for the equipment bids. Mr. Boisvert seconds. Discussion regarding the purchase of gas meters. All in favor. Motion carries.

**APPROVE REVISED SOG:** DC Quinn has presented the SOG for Traffic Incident Management.

**MOTION 09-4-3:** Mr. McClarnon moves to accept the SOG as presented. Mr. Steere seconds. All in favor. Motion carries.

**REVISE PURCHASING POLICY:** Discussion regarding the present policy and recommendations for changes made by legal counsel. The Wardens will discuss this further in a workshop meeting following the April 20<sup>th</sup> regular meeting.

**APPROVE INSTALLATION OF LIGHT AT DRAFTING PIT:** Dan Nolan has obtained three quotes for the installation of the electrical service at the drafting pit.

**MOTION 09-4-4:** Mr. McClarnon moves to award the job to Icon Communications, as low quote, for \$806.32. Mr. Steere seconds. All in favor. Motion carries.

**DESIGNATE FIREMEN'S LEAGUE DELEGATES:** The RI State Firemen's League has requested that we designate delegates from the UFD. Mr. Ciccone appoints Tony Cinquegrana Sr., and Kevin Quinn.

**DISCUSS INSURANCE POLICIES:** It was voted at the last meeting to retain our current insurance coverages and agent. Mr. White feels that we should reconsider this decision and obtain other prices for our policies.

**MOTION 09-4-5:** Mr. Boisvert moves to revisit the insurance issue. Mr. McClarnon seconds. All in favor. Motion carries. Mr. Ciccone directs Mr. White and the administrator to investigate the issue further.

**APPROVE PURCHASE OF SERVER, BACKUP SERVER, & INSTALLATION OF SERVER & SETUP:** Chris Hiener has obtained quotes for a new server, a backup server, and installation charges. Discussion regarding whether this should go out to bid.

**MOTION 09-4-6:** Mr. Boisvert moves to put the servers and installation out to bid as a package. Mr. White seconds. All in favor. Motion carries.

**APPROVE BLACKBERRY CHARGES-CODE ENFORCEMENT:** Mr. Steere explains that Chris Hiener wants to upgrade his phone before the end of the fiscal year, and the additional charges of \$45.00 per month can be paid from the telephone account.

**MOTION 09-4-7:** Mr. McClarnon moves to approve the payment of the additional \$135.00 to the end of the fiscal year. Mr. White seconds. All in favor. Motion carries.

**BUDGET: ADD TO RESERVE FOR TRUCKS:** Mr. Ciccone asks the Board to increase the budget line for reserve for trucks in the proposed budget by \$25,000.00.

**MOTION 09-4-8:** Mr. Steere moves to increase the budget line, reserve for trucks, by \$25,000.00. Mr. Boisvert seconds. All in favor. Motion carries.

**ADVERTISE SH9 FOR SALE:** Mr. Ciccone would like to advertise SH9 for sale, rather than trade it in on the next new truck, because he feels we would get more money for it. Discussion.

**MOTION 09-4-9:** Mr. Boisvert moves to advertise the truck for sale, with any money from the sale going to the reserve account for trucks. Mr. Steere seconds. All in favor. Motion carries. Mr. Ciccone and the Chief will get specs and asking price for the ad.

**MOTION 09-4-10:** Mr. Boisvert moves to amend the motion to increase the reserve for trucks account. Mr. Steere seconds. All in favor. Motion carries.

**MOTION 09-4-11:** Mr. Boisvert moves to increase the reserve for trucks line in the budget by \$50,000.00 instead of \$25,000.00. Mr. Steere seconds. All in favor. Motion carries.

**APPROVE REPLACEMENT SINK IN MAINTENANCE GARAGE:** Dan Nolan has obtained prices for a replacement sink and faucet in the garage.

**MOTION 09-4-12:** Mr. Steere moves to purchase the sink and faucet from Grainger, as low price, for \$674.10. Mr. McClarnon seconds. All in favor. Motion carries.

**AWARD LAWN MOWING BID:** Dan Nolan has obtained bids for mowing the station lawns this season.

**MOTION 09-4-13:** Mr. McClarnon moves to award the bid to Tony Cinquegrana, Jr., as low bidder, for \$225.00 per mowing. Mr. Boisvert seconds. All in favor. Motion carries.

**APPROVE PURCHASE OF 6 SCBA MASKS FOR TRAINING:** DC Collinson wants to purchase 6 SCBA masks for the training facility.

**MOTION 09-4-14:** Mr. Boisvert moves to approve purchase of 6 masks. Mr. Steere seconds. All in favor. Motion carries.

COMMENTS FROM CITIZENS/FIREFIGHTERS:

Chris Hiener asks what the date of the annual meeting is. We should know by the 21<sup>st</sup> of this month at the latest.

Mr. McClarnon moves to adjourn. Mr. Steere seconds. All in favor. Meeting adjourned at 8:35 PM.

Respectfully submitted,

Bette Marco  
District Clerk

Date Amended \_\_\_\_\_  
Date Accepted \_\_\_\_\_

I, Bette Marco, District Clerk, do certify that the attached minutes are a true and accurate copy of the April 6, 2009 Meeting of the Board of Wardens of the Union Fire District and that they have not been amended except as cited above.

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Bette Marco, District Clerk