

**UNION FIRE DISTRICT BOARD OF WARDENS  
MEETING MINUTES  
131 ASA POND RD., PEACE DALE, R.I.  
DECEMBER 15, 2008 7:00 PM**

Wardens: Present: Mr. Ciccone, Mr. Steere, Mr. McClarnon, Mr. Boisvert  
and Mr. White

Chiefs: Chief Perry, DC Quinn, Collinson and Carney

Others: District Clerk, Mr. DeSista, Dan Nolan

Mr. Ciccone called the meeting to order at 7:05 PM.

APPROVAL OF MINUTES OF PREVIOUS MEETING: Mr. McClarnon moves to dispense with the reading of, and approve the minutes of the December 1, 2008 meeting. Mr. Steere seconds. All in favor. Motion carries.

COMMITTEES & REPORTS:

**STRATEGIC PLANNING COMMITTEE REPORT:** DC Pinch submitted minutes of the last meeting, when the committee met with Dennis Ross of Pacheco and Ross Architects. DC Pinch has been in contact with two other architects, both of whom would like to meet with the committee as soon as they can put together informational packages for us. DC Pinch will schedule the next meeting when he receives the information from these firms.

**GRANT COMMITTEE UPDATE:** DC Quinn reports that he inquired about RIEMA grants for station security, but there are no funds available for this at this time. The committee is currently working on the Polaris Ranger grant.

NEW BUSINESS:

**DISCUSS DATES FOR BUDGET MEETINGS:** Mr. Ciccone asks the Chief and Deputies to keep requests down this year, to try to keep the budget low in difficult financial times. The Clerk is directed to put together a tentative meeting schedule and forward it to the Board.

**PERMISSION TO APPLY TO AHA AS FIT FRIENDLY COMPANY:** DC Quinn explains that this is a recognition program, and will cost the District nothing. The Board approves the request.

**SKPD/RADIOS:** Chief Perry reports that Chief Vespia received a grant to install the radio equipment cabinet that was discussed at the last meeting; the cabinet will be installed this week. He explains that the decisions regarding the purchase and installation were made by SKPD only, and he feels that the radio committee should be reactivated. Discussion ensued. The Clerk is directed to send a letter

to Steve Alfred to request having our equipment placed in the cabinet, and to suggest the reactivation of the radio committee.

KEY FOBS: Mr. Steere doesn't feel that 30 key fobs for the electronic lock at station 1 are necessary. Discussion.

**MOTION 08-12-1:** Mr. McClarnon moves to purchase 30 key fobs from The Lock Shop for \$270.00. Mr. Steere seconds. The Clerk asks from what account will the money be taken. Miscellaneous account. All in favor. Motion carries.

INSULATION FOR ADMIN BUILDING ATTIC: Dan Nolan has had three companies in to give him prices for insulating the attic and tower in the administration building. Discussion.

**MOTION 08-12-2:** Mr. McClarnon moves to have Dan to go out to bid for 6 inches of insulation in the attic, and R-13 wrap around the tower. Mr. Boisvert seconds. All in favor. Motion carries.

STATION 5: TREE CUTTING, PAY FOR ROOF REPAIRS: Dan explains that we need to remove the choke cherry trees that overhang the station. He has obtained three quotes. Discussion.

**MOTION 08-12-3:** Mr. McClarnon moves to have Ocean State Tree Service do the work for \$975.00. Mr. Steere seconds. All in favor. Motion carries. The funds will come from the station 5 building account. Mr. DeSista will check to see if there is a balance owed to the contractor for the addition to the station.

INTERNET/COMPUTERS: Mr. McClarnon and Chris Hiener met two weeks ago with Cox Communications to discuss our internet service. They decided to leave the service to the stations as is, but to upgrade the speed for the offices, for an additional cost of \$79.69 per month. Discussion.

**MOTION 08-12-4:** Mr. Steere moves to approve the upgrade. Mr. McClarnon seconds. Mr. McClarnon reports that the IT people have completed work on two computers, and are currently working on two more. Discussion regarding rate of pay for Chris Hiener for computer work. All in favor. Motion carries.

TREASURER'S REPORT: Mr. DeSista has copies of the report for the Wardens.

TAX COLLECTOR'S REPORT/ABATEMENTS:

**MOTION 08-12-5:** Mr. Steere moves to accept the report as presented. Mr. McClarnon seconds. All in favor. Motion carries.

COMMENTS FROM CITIZENS/FIREFIGHTERS:

Mr. Ciccone wishes everyone a nice Christmas.

Mr. Steere moves to adjourn. Mr. Boisvert seconds. All in favor. Meeting adjourned at 8:12 PM.

Respectfully submitted,

Bette Marco  
District Clerk

Date Amended \_\_\_\_\_  
Date Accepted \_\_\_\_\_

I, Bette Marco, District Clerk, do certify that the attached minutes are a true and accurate copy of the December 15, 2008 Meeting of the Board of Wardens of the Union Fire District and that they have not been amended except as cited above.

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Bette Marco, District Clerk