

**UNION FIRE DISTRICT BOARD OF WARDENS
MEETING MINUTES
131 ASA POND RD., PEACE DALE, R.I.
OCTOBER 20, 2008 7:00 PM**

Wardens: Present: Mr. Ciccone, Mr. Steere, Mr. McClarnon, and Mr. Boisvert
Absent: Mr. White

Chiefs: Chief Perry, DC Pinch, Quinn, Collinson and Carney

Others: District Clerk, Mr. DeSista, and Ms. Hogan

Mr. Ciccone called the meeting to order at 7:05 PM.

APPROVAL OF MINUTES OF PREVIOUS MEETING: Mr. Steere moves to dispense with the reading of, and approve the minutes of the October 6, 2008 meeting. Mr. Boisvert seconds. All in favor. Motion carries.

COMMITTEES & REPORTS:

STRATEGIC PLANNING COMMITTEE REPORT: DC Pinch reports that the committee met last week and discussed the plans submitted by the architect. The consensus was that the proposed plans should be downsized. The architect will be here on Thursday at 2:30 if anyone would like to meet with him to further discuss the new station. The next meeting will be on November 10th at 5:00. Members will meet here, and then go to Carolina, Ashaway, and Charlestown to view their new stations. Mr. Ciccone explains that the Chief in Western Coventry is sending him a floor plan of their station for review.

OLD BUSINESS:

DISTRICT EMPLOYEE VEHICLE USE SOG: Ms. Hogan has completed the revisions to the draft.

MOTION 08-10-1: Mr. Steere moves to accept the revised policy. Mr. Boisvert seconds. All in favor. Motion carries.

NEW BUSINESS:

DISCUSS/APPROVE REVISED PURCHASING SOG: Discussion of current pricing categories.

MOTION 08-10-2: Mr. Boisvert moves to accept the revised SOG. Mr. Steere seconds. All in favor. Motion carries.

RADIO MAINTENANCE CONTRACT: DC Carney has received price quotes from Chief Barrington for the maintenance contract for the radios for both UFD and KFD. New England Communications was the low quote, at \$3192.00 per year. UFD will pay part of the cost, and KFD will pay the balance.

MOTION 08-10-3: Mr. Boisvert moves to accept the quote, with the stipulation that DC Carney checks the bills to be sure our share of the expenses is correct. Mr. Steere seconds. Mr. Ciccone points out that the Board should be advised in advance of any joint ventures with KFD that involve expenditure of funds. Motion carries.

PURCHASE FIRST RESPONDER BOOKS: DC Collinson explains that Connecticut Fire Academy Bookstore is the sole source for these books, at a cost of \$2008.94.

MOTION 08-10-4: Mr. Boisvert moves to purchase the books from Connecticut Fire Academy Bookstore for \$2008.94. Mr. Steere seconds. All in favor. Motion carries.

AWARD BID FOR EXERCISE EQUIPMENT: The request for bids for exercise equipment was advertised in the paper, and two bids were received.

MOTION 08-10-5: Mr. Boisvert moves to award the bid to Gymco for a total of \$7391.05. Mr. Steere seconds. All in favor. Motion carries.

COMPUTER PROGRAMS: Mr. McClarnon spoke to Chris Hiener regarding our computer programs, to try to find a solution to get them up and working. Within 2 to 3 months he wants all stations to have working computer systems. Chief Perry knows people who will clean up the computers for \$100.00 each, and then charge \$75.00 per hour thereafter to maintain them. Discussion. Chief Perry, DC Pinch, Mr. Steere, Mr. McClarnon, and Chris Hiener will meet to set up a plan, and will present it, with costs, at the next meeting.

AWARD TRAINING GROUND CRACK SEAL JOB: Dan Nolan has obtained price quotes to seal the cracks in the blacktop at the training ground. The low quote is from Frank Clynes Inc. for a total of \$1840.00.

MOTION 08-10-6: Mr. Steere moves to award the job to Frank Clynes Inc. for \$1840.00. Mr. McClarnon seconds. Discussion. All in favor. Motion carries.

AWARD STATION 9 BOILER REPLACEMENT: Dan Nolan obtained bid prices for replacing the boiler at station 9.

MOTION 08-10-7: Mr. Steere moves to award the bid to SmithCo for a total of \$5900.00, less sales tax. Mr. Boisvert seconds. Mr. Steere, Mr. Boisvert, and Mr. McClarnon vote aye. Mr. Ciccone recuses himself. Motion carries.

ACTION RE: FIRE POLICE EQUIPMENT: Mr. McClarnon asks what is the status of the request to have the equipment returned. Peter Schofield explains that the equipment has been turned in to John Foreman, who is presently out of state. When he returns, Mr. Schofield will bring the equipment back. Ms. Hogan will meet with the Chief to discuss the matter, and draft letters, if necessary.

BASEMENT CAGE FOR FIREMEN'S RELIEF: Mr. Steere presented a proposal to Firemen's Relief that the UFD buy and install the cage in the basement, and we will bill them for materials and labor. Firemen's Relief accepted the arrangement, and Dan Nolan will take care of the installation.

TREASURER'S REPORT: Mr. Desista has prepared the report for the Board, but has questions. He asks if the cost of the pumper we purchased last year include the trade-in for the old pumper. Discussion. He also points out that there are funds in the dive team account that are not being used. DC Pinch will speak to the dive team commander about this.

TAX COLLECTOR'S REPORT/ ABATEMENTS:

MOTION 08-10-8: Mr. Steere moves to accept the report as presented. Mr. McClarnon seconds. All in favor. Motion carries.

COMMENTS FROM CITIZENS/FIREFIGHTERS:

DC Pinch shows one of the new AED's that were purchased recently, explaining that it will be kept in the gym area downstairs.

DC Quinn states that the fire safety trailer was at the Harvest Festival at Old Mountain Field on Saturday, and had an excellent turnout. This is great PR for the District.

WARDENS AND CHIEFS MEETING: The Wardens and Chiefs discussed mechanic services for the District, and decided that Matt Coyle should be called when the mechanic is not available. Also discussed was the disposition of the trucks at stations 3 and 9 while the epoxy is being applied to the floors.

Mr. Steere moves to adjourn. Mr. McClarnon seconds. Meeting adjourned at 9:35 PM.

Respectfully submitted,

Bette Marco
District Clerk

Date Amended _____

Date Accepted _____

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I, Bette Marco, District Clerk, do certify that the attached minutes are a true and accurate copy of the October 20, 2008 Meeting of the Board of Wardens of the Union Fire District and that they have not been amended except as cited above.

Bette Marco, District Clerk