

**UNION FIRE DISTRICT BOARD OF WARDENS
MEETING MINUTES
131 ASA POND RD., PEACE DALE, R.I.
OCTOBER 6, 2008 7:00 PM**

Wardens: Present: Mr. Ciccone, Mr. White, Mr. Steere, Mr. McClarnon
and Mr. Boisvert

Chiefs: Chief Perry, DC Pinch, Quinn, Collinson and Carney

Others: District Clerk and Ms. Hogan

Mr. Ciccone called the meeting to order at 7:05 PM.

APPROVAL OF MINUTES OF PREVIOUS MEETING: Mr. Steere moves to dispense with the reading of, and approve the minutes of the September 15, 2008 meeting. Mr. McClarnon seconds. All in favor. Motion carries.

COMMITTEES & REPORTS:

STRATEGIC PLANNING COMMITTEE REPORT: DC Pinch reports that the committee received a rough draft from the architect, as well as a site plan. The members can use these as a guide for planning the new station. Chief Perry is setting up a tour of new fire stations. The next meeting is planned for October 15th, at 7:00 PM at the administration building. LOSAP and retention will be discussed. Also, Dan Nolan has begun work on some of the issues brought out in the station evaluations.

OLD BUSINESS:

ADOPT DRAFT OF EMPLOYEE VEHICLE USE SOG: Ms. Hogan has completed the revisions to the draft. Discussion of section 3. Ms. Hogan will rework the section again.

MOTION 08-10-1: Mr. Steere moves to table the SOG until the next meeting. Mr. Boisvert seconds. All in favor. Motion carries.

NEW BUSINESS:

CAGE FOR FIREMEN'S RELIEF: Firemen's Relief Association has requested space in our basement in which to erect a storage cage for their equipment. Discussion.

MOTION 08-10-2: Mr. Steere moves to allow Firemen's Relief to buy and install a cage no bigger than 6'x6', subject to space availability, which will only be accessible during business hours, and to which the UFD will have a key. Mr. Boisvert seconds. All in favor. Motion carries.

PURCHASE EXERCISE EQUIPMENT: DC Collinson has obtained prices for exercise equipment. He recommends GymCo for a total of \$7691.05. Discussion regarding amount of purchase.

MOTION 08-10-3: Mr. White moves that the gym equipment should be a bid package, ready for presentation at the next meeting. Mr. Boisvert seconds. All in favor. Motion carries.

PURCHASE 5TH EDITION ESSENTIALS: DC Collinson has obtained prices, and recommends purchasing 35 IFSTA Essentials 5th Edition training books from Connecticut Fire Academy Bookstore for a total of \$2914.67.

MOTION 08-10-4: Mr. Steere moves to purchase the manuals from Connecticut Fire Academy Bookstore for \$2914.67. Mr. McClarnon seconds. All in favor. Motion carries.

PURCHASE AED's: DC Pinch has obtained three quotes for new AED's. He recommends American AED for a total of \$4864.00, which includes cases, pads, and batteries.

MOTION 08-10-5: Mr. Steere moves to purchase the AED's from American AED for \$4864.00. Mr. Boisvert seconds. All in favor. Motion carries.

AWARD TRAINING GROUND CRACK SEAL JOB: Dan Nolan has obtained three price quotes. Discussion regarding prevailing wage.

MOTION 08-10-6: Mr. McClarnon moves to table this issue until the next meeting pending clarification. Mr. Steere seconds. All in favor. Motion carries.

DISCUSS WATER REPAIRS AT STATION 1: Dan Nolan has obtained price quotes to repair the water service at station 1. The administrator explains that this is being brought before the Board because there are no funds budgeted for this work, but it was recommended by the Strategic Planning Committee that the work be done. She is directed to go ahead with the repairs.

APPROVE REVISED SOG's: Revised SOG's for the Exhaust Removal Systems and the Roof Simulator have been presented.

MOTION 08-10-7: Mr. Boisvert moves to accept the revised SOG's. Mr. McClarnon seconds. All in favor. Motion carries.

DISCUSS ELECTRONIC LOCKS FOR STATION 1: Dan Nolan obtained prices for converting the locks at station 1 to electronic cards and fobs to replace keys. Chief Perry explains how the system would work.

MOTION 08-10-8: Mr. McClarnon moves to award the job to the Lock Shop for \$2457.00. Mr. Boisvert seconds. All in favor. Motion carries.

MOTION 08-10-9: Mr. McClarnon moves to add to the agenda for discussion the return of fire police equipment. Mr. Boisvert seconds. All in favor. Motion carries. Mr. McClarnon asks what equipment has been returned. Nothing to

date. Ms. Hogan will discuss this issue with the Chief, and if action is necessary, this will be added to the next agenda.

COMMENTS FROM CITIZENS/FIREFIGHTERS:

Ms. Hogan commends the District for an excellent parade, and station 2 for their delicious spaghetti dinner.

Mr. Ciccone reminds the chiefs that there will be a meeting of the chiefs and Wardens at the end of the next meeting.

Mr. Ciccone reads a letter of thanks from Charlestown for our participation in the National Night Out. Mr. Steere asks that it be made part of the record.

Chris Hiener states that the safety trailer has been well received in neighboring towns. He took it to a State Fire Marshal program last week, and has had it at Cane Day Care and will be at A Place To Grow tomorrow. He is also scheduled for Old Mountain Field Saturday, and a Westerly open house.

Chris Hiener also mentions that the IAAI will be having their seminar here on Wednesday, Thursday, and Friday. Since we are hosting the event, they have reimbursed the District for the fees for our three members.

DC Collinson asks about the status of the check for the JTC. He is advised that the treasurer is taking care of it.

Mr. Steere moves to adjourn. Mr. McClarnon seconds. Meeting adjourned at 8:10 PM.

Respectfully submitted,

Bette Marco
District Clerk

Date Amended _____

Date Accepted _____

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I, Bette Marco, District Clerk, do certify that the attached minutes are a true and accurate copy of the October 6, 2008 Meeting of the Board of Wardens of the Union Fire District and that they have not been amended except as cited above.

Bette Marco, District Clerk