

**UNION FIRE DISTRICT BOARD OF WARDENS
MEETING MINUTES
131 ASA POND RD., PEACE DALE, R.I.
SEPTEMBER 2, 2008 7:00 PM**

Wardens: Present: Mr. Ciccone, Mr. Boisvert, Mr. White, Mr. Steere
and Mr. McClarnon

Chiefs: Chief Perry, DC Pinch, Quinn, Collinson and Carney

Others: District Clerk

Mr. Ciccone called the meeting to order at 7:05 PM.

APPROVAL OF MINUTES OF PREVIOUS MEETING: Mr. Steere moves to dispense with the reading of, and approve the minutes of the August 18, 2008 meeting. Mr. McClarnon seconds. All in favor. Motion carries.

COMMITTEES & REPORTS:

STRATEGIC PLANNING COMMITTEE REPORT: DC Pinch reports that the committee has received the evaluations of stations 1, 7, 8, and 9. He will leave a copy with the administrator if anyone is interested in reading them. A few items need immediate attention, and Dan Nolan will take care of them. The next meeting of the committee will be a visit to other stations in the area to formulate some ideas before going ahead with any changes to our buildings.

WELLNESS COMMITTEE / GYMNASIUM FLOOR: DC Collinson reports that South County Hospital has donated a universal gym, and we need to put down flooring in the basement before the equipment comes in. He obtained three quotes for carpeting, the low quote being from Damon's for \$2735.00. Discussion regarding how the program is moving forward. Also, it will cost \$499.00 to have Gym Source deliver and set up the equipment.

MOTION 08-9-1: Mr. Steere moves to approve the purchase of the carpeting from Damon's for \$2735.00, and to have Gym Source deliver the equipment for \$499.00. Mr. McClarnon seconds. All in favor. Motion carries.

OLD BUSINESS:

EMPLOYEE VEHICLE USE SOG:

MOTION 08-9-2: Mr. Steere moves to table this item until next meeting, when Ms. Hogan will be present to discuss it. Mr. Boisvert seconds. All in favor. Motion carries.

NEW BUSINESS:

APPROVE ELECTRICAL WORK FOR EXHAUST REMOVAL SYSTEMS: Dan Nolan obtained quotes for the electrical connection of the new exhaust removal systems. PAV Electric is low quote at \$1041.50.

MOTION 08-9-3: Mr. Boisvert moves to approve PAV Electric to complete the work for \$1041.50. Mr. Steere seconds. All in favor. Motion carries.

SCHEDULE MEETING TO DISCUSS LEGAL ISSUES:

MOTION 08-9-4: Mr. Steere moves to table this issue until legal counsel is present. Mr. McClarnon seconds. All in favor. Motion carries.

APPROVE PURCHASE OF HOTSTICK VOLTAGE DETECTORS: The sole source for this product is A C Hotstick, for a cost of \$844.50 for three detectors.

MOTION 08-9-5: Mr. Boisvert moves to approve the purchase for \$844.50. Mr. Steere seconds. All in favor. Motion carries.

AWARD PURCHASE OF OUTBOARD MOTOR: DC Collinson obtained three prices for a new outboard motor. He recommends the Evinrude from Wood Boat & Motor for \$3494.00. It is not the low quote, but the maintenance and warranty programs are better.

MOTION 08-9-6: Mr. Boisvert moves to approve the purchase from Wood Boat & Motor for a total of \$3494.00. Mr. McClarnon seconds. All in favor. Motion carries.

APPROVE PURCHASE OF MAINTENANCE TOOL CAGE: Dan Nolan obtained three quotes for a wire cage for the basement in which to store maintenance tools. Grainger was low quote for \$684.00.

MOTION 08-9-7: Mr. Boisvert moves to purchase the wire cage from Grainger for a price of \$684.00. Mr. Steere seconds. All in favor. Motion carries.

DISCUSS LOSAP PAYMENTS FOR ACTIVE SERVICE PERSONNEL: Captain Quinn asks the Board if the District would consider making LOSAP payments to firefighters who have been called up to active duty, and are therefore unable to participate in District activities that would earn them LOSAP points. Mr. Ciccone would like to consult DC Pinch on this matter. Discussion.

STATION 5 MECHANICAL ROOM ROOF REPAIRS: The roof of the mechanical room at station 5 leaks. It is estimated at \$4500.00 to repair. Presbrey Architects and High Tech Construction will each pay one third for the repairs, if the UFD will pay a third as well. Discussion regarding where the funding will come from.

MOTION 08-9-8: Mr. Boisvert moves to approve paying \$1500.00 for the roof repairs, as long as Dan is guaranteed that the roof won't leak when the job is finished. Mr. Steere seconds. All in favor. Motion carries.

FIRE STATION CONFERENCE: Mr. Ciccone reports that the Strategic Planning Committee would like to send three people to the station planning symposium in Charlotte from November 3rd through the 5th. The approximate cost will be \$4000.00. Discussion regarding funding for the trip.

MOTION 08-9-9: Mr. Boisvert moves to approve sending three delegates to the symposium. Mr. McClarnon seconds. All in favor. Motion carries.

MOTION 08-9-10: Mr. McClarnon moves to make LOSAP payments to firefighters on active duty, pending final approval from DC Pinch. Mr. Steere seconds. DC Quinn explains that we need criteria before moving forward on this issue. Mr. Steere amends the motion to create an SOG for LOSAP payments to active deployed firefighters. Mr. McClarnon seconds. All in favor. Motion carries.

MOTION 08-9-11: Mr. McClarnon moves to add bids for epoxy floors in stations 3 and 9 to the agenda for discussion. Mr. Steere seconds. All in favor. Motion carries.

Bids were opened on Wednesday for putting epoxy coating on the bay floors of stations 3 and 9. Although So Low Painting was the low bid, Dan Nolan felt that they were not experienced in this type of application, and would recommend the next lowest bidder instead. Discussion.

COMMENTS FROM CITIZENS/FIREFIGHTERS:

Chief Perry explains that he and the administrator will be meeting with a representative from the Board of Health on Thursday at 9:00 AM to discuss the necessary certifications for food service for the station fund raisers.

Mr. McClarnon explains that he has spoken to the Chief regarding the fire police equipment, and feels that we should send them a letter requesting the return of any equipment supplied by the District.

Mr. Ciccone reports that a letter has been received from the family on Card's Pond Road, thanking the firefighters for responding to the fire at their home. Mr. McClarnon would like the letter to be entered into the record.

Mr. Steere moves to adjourn. Mr. McClarnon seconds. Meeting adjourned at 8:12 PM.

Respectfully submitted,

Bette Marco
District Clerk

Date Amended _____

Date Accepted _____

I, Bette Marco, District Clerk, do certify that the attached minutes are a true and accurate copy of the September 2, 2008 Meeting of the Board of Wardens of the Union Fire District and that they have not been amended except as cited above.

Bette Marco, District Clerk