

**UNION FIRE DISTRICT BOARD OF WARDENS
MEETING MINUTES
131 ASA POND RD., PEACE DALE, R.I.
NOVEMBER 5, 2007 7:00 PM**

Wardens: Present: Mr. Ciccone, Mr. Gray, Mr. Boisvert and Mr. Steere
Absent: Mr. May

Chiefs: Chief Perry, DC Carney, Pinch, Collinson, and Quinn

Others: District Clerk, and Ms. Hogan

Mr. Ciccone, as acting chairman, called the meeting to order at 7:03 PM.

APPROVAL OF MINUTES OF PREVIOUS MEETING: Mr. Gray moves to dispense with the reading of, and approve, the minutes of the October 15, 2007 meeting. Mr. Steere seconds. All in favor. Motion carries.

COMMITTEES & REPORTS:

STATION 5 BUILDING COMMITTEE REPORT: Mr. Ciccone reports that the committee is meeting weekly, and the job will take a few more weeks. It is coming along pretty well now.

STRATEGIC PLANNING COMMITTEE REPORT: The next meeting of the committee will be on Tuesday, November 13.

TRUCK COMMITTEE REPORT: Mr. Ciccone reports that the order of replacement for engines 17 and 24 may be reversed; he will know more after he has spoken to the District mechanic.

OLD BUSINESS:

COMPUTER SOFTWARE:

MOTION 07-11-1: Mr. Steere moves to table this issue to the next meeting. Mr. Boisvert seconds. All in favor. Motion carries.

SOG REVIEW: Copies were distributed to the Board at the last meeting. Mr. Ciccone questions the line referring to fees being processed by the JTC. Discussion. DC Quinn will delete that line. DC Quinn asks what the status of the traffic flagger SOG is. Mr. Gray states he has contacted SKPD regarding this, but no conclusion has been reached yet. Mr. Ciccone states that until that is resolved, the Board will use the SOG as presented by the Chiefs. Mr. Gray has concerns regarding the insurance coverage of instructors at the training facility who are not part of the UFD, and therefore not covered by our insurance. Discussion.

MOTION 07-11-2: Mr. Boisvert moves to accept the revised SOG's with the proposed deletion. Mr. Steere seconds. DC Quinn advises that the Chiefs plan to go to print with the complete set of SOG's in December. All in favor. Motion carries.

NEW BUSINESS:

ORDER TOOL BOXES: The budget included funds to supply tool boxes on the first run trucks, and DC Pinch has obtained three quotes for tool boxes for each of the vehicles. Sears quoted \$360.00 each, Damon's quoted \$219.68 each, and Jerry's Hardware quoted \$142.77 each.

MOTION 07-11-3: Mr. Gray moves to buy eight tool boxes from Jerry's Hardware for a total of \$1142.16. Mr. Boisvert seconds. All in favor. Motion carries.

UFD VIDEO: DC Pinch reports that the members of station 9 are working to complete the new recruitment video, and they need funds to buy more CD's and tapes.

MOTION 07-11-4: Mr. Steere moves to allow the expenditure of not more than \$100.00 for CD's and tapes. Mr. Boisvert seconds. All in favor. Motion carries.

AWARD PORTABLE RADIO BID: DC Carney has obtained bids for 20 new HT1250 radios. He recommends the bid be awarded to Seaport, as low bidder, for \$712.40 each.

MOTION 07-11-5: Mr. Boisvert moves to award the bid for 20 radios to Seaport Communications at \$712.40 each. Mr. Steere seconds. All in favor. Motion carries.

AWARD PAGER BID: DC Carney has obtained bids for new pagers. His recommendation is New England Communications for 4 pagers for code enforcement, at a cost of \$480.61 each, and 23 pagers for firefighters, at a cost of \$431.91 each, as low bidder.

MOTION 07-11-6: Mr. Boisvert moves to award the contract to New England Communications for 4 pagers at \$480.61 and 23 pagers at \$431.91 for a total of 27 pagers. Mr. Gray seconds. All in favor. Motion carries.

AWARD STATION 7 ROOF REPAIR: Dan Nolan has obtained three quotes to repair the front section of the roof at station 7. He recommends Roof Rite, as low quote, for \$700.00 to complete the job. Ms. Hogan reminds Dan that we will need insurance forms and a signed contract, outlining the work to be done. Discussion regarding insurances and contracts.

MOTION 07-11-7: Mr. Boisvert moves to award the job to Roof Rite for \$700.00. Mr. Steere seconds. All in favor. Motion carries.

STATION REQUESTS:

STATION 6 PAINTING: The members are requesting funds to buy paint for the inside of the station, which they will paint themselves. Discussion. This item was not budgeted for this year, and no funds are available.

MOTION 07-11-8: Mr. Gray moves to notify station 6 to put this item in their budget for next year. Mr. Steere seconds. All in favor. Motion carries.

COMMENTS FROM CITIZENS/FIREFIGHTERS:

DC Quinn advises that a probationary class has just been completed, with five new members. Also, a Hazmat tech class has been completed, with 4 new members.

Peter Schofield reports that he has been getting complaints about the new lighting at station 5 being too bright. Discussion.

Chief Perry reports that the inspections of the burn building and tower were very positive, with few repairs to report. The refractory cement should hold up for several more years.

The Clerk reminds everyone that the flu shot clinic is scheduled for next Wednesday, November 14 from 6:00 to 7:00 PM.

CHARTER REVIEW: Ms. Hogan suggests that further action on this item be held until the Chairman returns.

Mr. Gray moves to adjourn. Mr. Boisvert seconds. Meeting adjourned at 7:37 PM.

Respectfully submitted,

Bette Marco
District Clerk

Date Amended _____

Date Accepted _____

I, Bette Marco, District Clerk, do certify that the attached minutes are a true and accurate copy of the November 5, 2007 Meeting of the Board of Wardens of the Union Fire District and that they have not been amended except as cited above.

Bette Marco, District Clerk

