

**UNION FIRE DISTRICT BOARD OF WARDENS
MEETING MINUTES
131 ASA POND RD., PEACE DALE, R.I.
AUGUST 20, 2007 7:00 PM**

Wardens: Present: Mr. Ciccone, Mr. May, Mr. Gray, Mr. Boisvert and Mr. Steere

Chiefs: DC Carney, Collinson, Quinn, and Pinch

Others: District Clerk, Mr. DeSista

Mr. May called the meeting to order at 7:00PM.

APPROVAL OF MINUTES OF PREVIOUS MEETING: Mr. Ciccone moves to dispense with the reading of, and approve, the minutes of the August 6, 2007 meeting. Mr. Steere seconds. All in favor. Motion carries.

COMMITTEES & REPORTS:

STATION 5 BUILDING COMMITTEE REPORT: Mr. Ciccone reports that there was a meeting last Thursday. The sprinkler water line is in, and progress is moving ahead again. The new schedule is supposed to be faxed to the office. The next meeting is scheduled for August 23rd. Discussion regarding completion date.

STRATEGIC PLANNING COMMITTEE REPORT: Mr. May received a copy of a schedule from DC Quinn, listing upcoming committee meetings.

OLD BUSINESS:

COMPUTER SOFTWARE: Mr. May spent an afternoon at the office looking over the current software package. He will meet with the Chiefs to discuss their needs within the next two weeks. He hopes to have a report for the September meeting. He stated that eight people can be trained in the current software for \$1000.00, and this package seems to have what we need for all recordkeeping. Discussion.

JOB ASSIGNMENT LOG: The Administrator has made up a tentative log and work order form for the Wardens' perusal. She is directed to fine tune the forms and add them to the next agenda for discussion.

NEW BUSINESS:

AWARD FUEL OIL BID: Two bids were received, from Buckley Heating & Cooling, and SmithCo Oil. Discussion.

MOTION 07-8-1: Mr. Gray moves to award the fuel oil bid to SmithCo Oil as the low bidder. Mr. Steere seconds. All in favor. Motion carries.

AWARD TRAINING GROUND SHELTER BID: Eight bids were received for building the shelter at the training ground. DC Collinson recommends JPM Construction as the low bidder that met all the requirements of the bid, for a total of \$20390.00. Discussion.

MOTION 07-8-2: Mr. Boisvert moves to award the bid to JPM Construction for a total of \$20390.00, without option 2. Mr. Ciccone seconds. All in favor. Motion carries.

APPROVE BURN BUILDING INSPECTION: Chief Perry has received a quote of \$4400.00 from Elliot Leboeuf & Associates to inspect the burn building.

MOTION 7-8-3: Mr. Ciccone moves to approve the inspection by Elliot Leboeuf & Associates for \$4400.00. Mr. Boisvert seconds. All in favor. Motion carries.

CHIEF PINCH ENCUMBER \$1000 FOR DVD VIDEO PROJECT: DC Pinch would like to encumber the \$1000.00 budgeted for the DVD project in firefighter recruitment. Discussion. DC Pinch will submit a memo to the Board to request the encumbrance.

LIGHT BAR FOR CHIEF'S CAR: DC Pinch recommends a light bar be added to the Chief's car for safety reasons. Three quotes were received, from Strobes 'N' More for \$1499.00; from Firestore.com for \$1699.00; and from Gall's for \$1499.00. Labor to install the bar will be about \$400.00.

MOTION 07-8-4: Mr. Steere moves to approve the expenditure of up to \$2000.00 for a light bar and installation, the funds to come from the vehicle repair budget. Mr. Gray seconds. All in favor. Motion carries.

DEPUTY'S PAY: DC Collinson states that the deputies have not received quarterly checks yet, and his understanding was that they would be paid the first of August. Also, the deputies want to be paid monthly instead of quarterly. Mr. DeSista will make the changes necessary.

TAX COLLECTOR'S REPORT/ABATEMENTS:

No report filed.

COMMENTS FROM CITIZENS/FIREFIGHTERS:

DC Carney asks about the status of the side door repairs at station 2. Mr. Boisvert advises it is being worked on.

Elmer Stanley asks why items are dropping off of the agenda without any resolutions. Mr. May explains the steps that the Board is taking to resolve this issue.

Jim Martufi states the mechanic is not fixing his trucks quickly enough after they have been reported as needing repairs. Mr. May advises that personnel issues will not be discussed in open meeting, but Captain Martufi should present a letter of complaint to his station chief.

DC Collinson reports that our firefighters did an excellent job at the structure fire on Saturday.

Mr. Gray asks why ss2 is sitting outside at station 2. Discussion. Mr. May directs the deputies to present a complete list of apparatus assignments to the Wardens for the September 17 meeting.

CHARTER REVIEW: Mr. May went through the charter, noting the sections that were in need of changes. The Board would like Ms. Hogan present before discussing any changes to be made. The Administrator is directed to make sure that Ms. Hogan will be at future meetings to advise the Board what changes should be made.

Mr. Steere moves to adjourn. Mr. Boisvert seconds. Meeting adjourned at 8:15 PM.

Respectfully submitted,

Bette Marco
District Clerk

Date Amended _____
Date Accepted _____

I, Bette Marco, District Clerk, do certify that the attached minutes are a true and accurate copy of the August 20, 2007 Meeting of the Board of Wardens of the Union Fire District and that they have not been amended except as cited above.

Bette Marco, District Clerk

