

**UNION FIRE DISTRICT BOARD OF WARDENS' MEETING
MEETING MINUTES
131 ASA POND RD., PEACE DALE, R.I.
SEPTEMBER 18, 2006 7:00 PM**

WARDENS PRESENT: Mr. May, Mr. Ciccone, Mr. Smith, Mr. Boisvert
and Mr. Gray

PERSONNEL PRESENT: DC Carney, Pinch, Quinn, and Collinson

OTHERS PRESENT: District Clerk, Ms. Hogan, David Presbrey, and Mr. DeSista

Mr. Ciccone called the meeting to order at 7:04 PM.

APPROVAL OF MINUTES OF PREVIOUS MEETING:

Mr. May moves to dispense with the reading of, and approve, the minutes of the September 5, 2006 meeting. Mr. Smith seconds. All in favor. Motion carries.

COMMITTEES:

STATION 5 BUILDING COMMITTEE REPORT: Mr. Smith reports that the committee met with the architect and finalized the design. They would like to go out to bid. The ad is complete except for dates. Mr. Presbrey advises the job should be advertised from September 27th through the 29th, to be received by October 19th. Discussion.

MOTION 06-9-1: Mr. Smith moves to go out to bid with these dates, advertised in the Times and the Independent. Mr. May seconds. All in favor. Motion carries.

EMPLOYEE HANDBOOK UPDATE: Mr. May has completed the rough draft of the handbook revisions. Discussion of proposed revisions. The Board will continue the discussion at the next meeting, after they have had an opportunity to review the revisions more carefully.

OLD BUSINESS:

AUDITOR'S REPORT/RECOMMENDATIONS; SEPARATE FUND FOR SDI RECEIPTS: Mr. DeSista states that we already designate the funds separately, but don't show how they are expended. Discussion regarding how funds may be spent. This will be continued until the October 16 meeting, to give Mr. DeSista a chance to draw up a detailed proposal for expenditures of these funds.

NEW BUSINESS:

TRAINING GROUND SHELTER: Mr. Gray states that if we change from steel to pressure treated for the shelter, it should cost less than \$7000.00. Discussion regarding how much money we have available for this project. DC Collinson will work on specs for a slab for the building and get back to the Board by the October 16th meeting.

AUTHORIZE TO BID OUT UST REMOVAL AT STATION 8 AND BOILER REPLACEMENT AT STATION 1:

MOTION 06-9-2: Mr. Boisvert moves to authorize putting the UST removal at Station 8, and the replacement of the boiler at Station 1, out to bid. Mr. May seconds. All in favor. Motion carries.

FLU SHOT CLINIC: The Clerk received a phone call from South County hospital, asking if we were interested in holding a flu shot clinic for the District. Discussion.

MOTION 06-9-3: Mr. Smith moves to approve holding a clinic, and to subsidize up to one half the cost for the shot for members without health insurance. Mr. May seconds. All in favor. Motion carries.

MAINTENANCE CONTRACT FOR NARRAGANSETT RADIO REPEATER LINK: DC Carney received a renewal contract for servicing the radio repeater link located at Narragansett station 3. The funds are available in the radio maintenance and repair budget.

MOTION 06-9-4: Mr. Boisvert moves to award the service agreement to CyberComm for a total cost of \$912.00. Mr. Smith seconds. All in favor. Motion carries.

TAX COLLECTOR'S REPORT/ABATEMENTS:

Mr. Smith moves to approve the report as presented. Mr. Boisvert seconds. All in favor. Motion carries.

COMMENTS FROM CITIZENS/FIREFIGHTERS:

Mr. Ciccone states that the chassis for the new SH1 is in at Crimson Fire and can be reviewed on their web site.

CHIEFS, WARDENS DISCUSSION OF ISSUES: Mr. Ciccone states that back in May, he spoke to Chief Perry regarding issues that needed to be discussed by the Chiefs and Wardens. The topics included SOP's, qualifications for company officers, deputies not being kept informed of new developments, and the fuel allotment for the deputies. Discussion regarding the fuel allotment ensued. The Wardens will allow the gas allotment to continue for now. The deputies advised the Board that they were working on revising the SOP's, and would forward them to the Board when they completed them. Mr. Smith wants them as each section is completed, rather than wait for all of them. The JTC is working on the qualifications for company officers, and should have a comprehensive report completed for implementation by the first of the year. The deputies advise that they submit monthly reports to the Chief. DC Collinson states that there is trash left in the basement every week, and he would like this addressed. DC Pinch would like to receive the agendas and minutes by e-mail, and would like the deputies and the Chief to meet with the Wardens on a quarterly basis. DC

Carney wants hard copies of policy changes to be left on his desk. Mr. May feels that the Chiefs and Wardens should definitely meet on a regular basis.

Mr. Smith moves to adjourn. Mr. Boisvert seconds. Meeting adjourned at 9:25 PM.

Respectfully submitted,
Bette Marco
District Clerk

Date Amended _____
Date Accepted _____

I, Bette Marco, District Clerk, do hereby certify that the attached Minutes are a true and accurate copy of the Minutes of the September 18, 2006 meeting of the Board of Wardens of the Union Fire District, and that they have not been amended except as cited above.

Bette Marco, District Clerk