

**UNION FIRE DISTRICT BOARD OF WARDENS
MEETING MINUTES
131 ASA POND RD., PEACE DALE, R.I.
JUNE 5, 2006 7:00 PM**

Wardens: Present: Mr. Ciccone, Mr. Gray, Mr. Boisvert and Mr. Smith

Chiefs: Chief Perry, DC Carney, Pinch, Collinson, and Quinn

Others: District Clerk, Ms. Hogan

Mr. Ciccone called the meeting to order at 7:05 PM.

APPROVAL OF MINUTES OF PREVIOUS MEETING: Mr. Gray moves to dispense with the reading of the minutes of the May 15 meeting. Mr. Boisvert seconds the motion. All in favor. Motion carries.

COMMITTEES & REPORTS:

STATION 5 BUILDING COMMITTEE REPORT: Bob Emmott reports that the meeting last Wednesday was very constructive, and another is scheduled for this Wednesday with David Presbrey, to revisit the changes in the plans.

MOTION 06-6-1: Mr. Boisvert moves to allow the Chairman to sign the contract with Mr. Presbrey at the suggestion of legal counsel. Mr. Gray seconds. All in favor. Motion carries. Mr. Ciccone will sign the contract.

OLD BUSINESS:

APPOINT CHAIRMAN:

MOTION 06-6-2: Mr. Gray moves to appoint Tony Ciccone as Chairman of the Board. Mr. Boisvert seconds. All in favor. Motion carries.

MOTION 06-6-3: Mr. Gray moves to add the outside shelter at the training ground to the agenda. Mr. Boisvert seconds. All in favor. Motion carries. Mr. Gray spoke to the Guild regarding plans for the outside shelter they built at Tuckertown Park. He would like to use these as a guide for our shelter at the training grounds. Discussion regarding available funds and building costs. Mr. Gray would like to go out to bid on the structure.

MOTION 06-6-4: Mr. Boisvert moves to allow the building to go out to bid. Mr. Gray seconds. All in favor. Motion carries.

NEW BUSINESS:

REQUEST TO GO OUT TO BID ON NEW CODE ENFORCEMENT CAR: Bruce Rice has drawn up specs for the new code enforcement car, and given copies to each warden. He would like to send them out this week, to be returned on June 29, and awarded on July 3.

MOTION 06-6-5: Mr. Boisvert moves to allow code enforcement to go out to bid on the car. Mr. Gray seconds. All in favor. Motion carries.

STATE SENATE GRANT NARRATIVE PROPOSAL: The Clerk has received the application for the State Senate grant, and needs a narrative proposal. Suggestions regarding how the funds should be allocated. The Clerk is directed to go forward with the grant application.

APPOINT PERSONNEL ADMINISTRATORS: New personnel administrators need to be appointed. Mr. Ciccone points out that the Administrator will be handling the day to day issues, but the Wardens still need to be in control of decisions regarding employees. Discussion.

MOTION 06-6-6: Mr. Smith moves to appoint Mr. Ciccone and Mr. Gray as personnel administrators. Mr. Boisvert seconds. All in favor. Motion carries.

EMPLOYEE HANDBOOK UPDATES: The auditor's report included updates for the employee handbook. Discussion. This will be continued to the next meeting for further discussion.

TRIM SHRUBS BETWEEN STATION 2 AND BINNS' PROPERTY: Chief Perry was approached by David Binns regarding trimming the shrubs between the two properties. Discussion. Mr. Ciccone requests that Tom Browning take a look at the situation, and Jon Smith will also check into it.

DISCONTINUE JANITORIAL SERVICE EFFECTIVE 7/1/06: Tom's hours will include janitorial work at the administration building beginning July 1, and the Board is advised that we will cancel our present janitorial service effective that date.

NEW ENGLAND FIRE CHIEFS' SHOW: Mr. Ciccone asks if the District will reimburse the Chiefs and Wardens for expenses to attend the fire chiefs' show this summer.

MOTION 06-6-7: Mr. Boisvert moves to reimburse the Chiefs and Wardens for admission, parking, and toll fees if they attend the show. Mr. Gray seconds. All in favor. Motion carries.

CHECK FOR NATIONAL FIRE ACADEMY WEEKEND: Chief Perry reports that 16 firefighters are going to Emmetsburg, and he needs a check for \$1200.00 made out to RI Fire Instructors Association.

MOTION 06-6-8: Mr. Smith moves to approve payment of \$1200.00 to RI Fire Instructors Association for the Fire Academy Weekend. Mr. Gray seconds. All in favor. Motion carries.

UFD CREDIT CARD: The Administrator has been asked if travel arrangements would be easier if the District had a corporate credit card. Discussion.

MOTION 06-6-9: Mr. Smith moves to authorize the treasurer to acquire a corporate credit card, to be managed by the administrator. Mr. Gray seconds. All in favor. Motion carries.

DISCUSS LAND AT TUCKERTOWN STATION: Mr. Smith has spoken to the Boy Scouts, who are interested in selling to us the land we currently lease from them. Discussion. Mr. Smith will check further with the Boy Scouts and report back to the Board.

DISCUSS 800 RADIO MEMO OF UNDERSTANDING: Mr. Smith wants to meet with Chief Perry and Chief Barrington to discuss the 800 program, and will give a copy of the memo of understanding to Ms. Hogan for review. Discussion regarding 800 radio program. Mr. Smith will continue to follow the progress of the program and report back to the Board.

FIRE PREVENTION:

Chief Perry reports that the fire safety trailer has been ordered and is expected to be delivered in October.

COMMENTS FROM CITIZENS/FIREFIGHTERS:

None.

DISCUSS AND/OR APPOINT NEW WARDEN: Mr. Gray wants to discuss the candidates in executive session, after he has had a chance to review the letters of interest. Discussion. There will be another meeting on Tuesday, June 13 at 6:00 PM to discuss the direction the Board will take in appointing the new warden and review the letters from the candidates.

Mr. Smith moves to adjourn. Mr. Boisvert seconds. Meeting adjourned at 8:10 PM.

Respectfully submitted,

Bette Marco
District Clerk

Date Amended _____

Date Accepted _____

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I, Bette Marco, District Clerk, do certify that the attached minutes are a true and accurate copy of the June 5, 2006 Meeting of the Board of Wardens of the Union Fire District and that they have not been amended except as cited above.

Bette Marco, District Clerk