

**UNION FIRE DISTRICT BOARD OF WARDENS  
WORKSHOP MEETING MINUTES  
131 ASA POND RD., PEACE DALE, R.I.  
FEBRUARY 7, 2005 7:00 PM**

Wardens: Present: Mr. Holland, Mr. Ciccone, Mr. Gray and Mr. Smith  
Absent: Mr. Sprague

Chiefs: Chief Perry, DC Carney, and Collinson

Others: District Clerk, Tax Collector, and Mr. DeSista

Mr. Holland called the meeting to order at 7:07 PM.

APPROVAL OF MINUTES OF PREVIOUS MEETING: Mr. Gray moves to dispense with the reading of the minutes of the January 18, 2005 meeting. Mr. Smith seconds the motion. All in favor. Motion carries.

COMMUNICATIONS:

A letter of thanks from Peace Dale School, for our evacuation of the school on January 25. The Clerk is directed to send copies to all stations involved.

COMMITTEES & REPORTS:

Mr. Holland reports that Ms. Hogan checked the deed for Snug Harbor Station, and the District is sole owner of the property. We can proceed with plans for renovating the station.

OLD BUSINESS:

**ASSIGN STATION WARDENS:** Mr. Gray has drawn up a plan to assign two stations to each Warden, much as the Chiefs each oversee two stations.

**MOTION 05-02-1:** Mr. Gray moves to approve the plan to assign stations to each Warden. Mr. Smith seconds. All in favor. Motion carries. The Clerk is directed to forward a copy of the list to all stations and post it on the bulletin board.

NEW BUSINESS:

**ACCOUNTS PAYABLE/RECEIVABLE:** Mr. Holland has spoken to the town regarding changing the dates when we send out our bills. Discussion.

**MOTION 05-02-2:** Mr. Smith moves to approve moving forward with the plan to change the billing dates. Mr. Ciccone seconds. All in favor. Motion carries. Mr. Holland requests moving the rest of the accounts payable/receivable discussion to the end of the meeting, when Mr. DeSista will be present.

**BUDGET MEETINGS:** Discussion regarding how and when to schedule the budget meetings. The Board agrees to hold meetings on every Thursday at 7:00 PM, beginning on February 17, continuing until the budget is complete. The Clerk will draw up a schedule to forward to the Wardens and to post.

**CHIEF'S/DEPUTIES' REPORTS:**

**GATOR PURCHASE:** DC Collinson received two quotes for a Gator, and the third vendor declined to quote. He recommends Howard Johnson as low quote, for a total of \$3350.00. Budgeted amount is \$3500.00. The Board will vote on this at the monthly meeting.

**T-SHIRTS FOR BURN CREW:** Chief Perry would like to order T-shirts for the burn crew. The shirts will cost less than \$500.00. The Board approves the purchase.

**FIRE POLICE:** Chief Vespia has advised Mr. Holland that the Town pays for insurance for the fire police, but the fire chief is responsible for them. Chief Perry is meeting with the fire police tomorrow night. Discussion ensued regarding the viability of the organization, insurance, and drawing up a form for application to be a member of the fire police. Chief Perry will report back to the Board at the next meeting with further information.

**PROVIDENCE FIRE SAFETY CONFERENCE:** Providence Fire Department wants to use the training facility on May 26 and 27 for their Fire Safety Conference. Chief Perry wants to charge a fee of \$2500.00 per day. Discussion ensued. The Board approves the Chief's decision.

**STREET MAPS FOR TRUCKS:** Chief Perry would like to order 30 map books for the trucks, for a cost of \$60.00. The Board approves the purchase.

**PAY STATIONS FOR STANDBY DURING BLIZZARD:** Five stations had standby crews during the blizzard, who ordered food while they were there. Chief Perry asks permission to reimburse the stations for a total of \$413.28. The Board concurs, and will approve this at the monthly meeting.

**FIRE PREVENTION:**

No report.

**TRAINING GROUND REPORT:**

DC Collinson reports that the floor of the burn building is almost completed. The ceiling should be finished in another week or so.

STATION REQUESTS:

STATION 3-USE STATION FOR BABY SHOWER MAY 15:

**MOTION 05-02-3:** Mr. Ciccone moves to approve the request, as long as no alcohol is served. Mr. Smith seconds. All in favor. Motion carries.

COMMENTS FROM CITIZENS/FIREFIGHTERS:

Chief Perry advises that the JTC wants to run a class for "back to the basics" in September. They will charge a fee for the class, so there should be no cost to the District.

The Clerk asks the Wardens if they would like to join with the office staff and the Chiefs to contribute to a gift for Andy Boisvert at his upcoming retirement party. They will think it over and discuss it at a later time.

Mr. Holland visited all of the stations while checking fire alarms, and he is disappointed that most of the stations are very dirty. He hopes that this will be rectified.

Mr. Gray reports that the walls at stations 6 and 9 are completed, and the bays at station 1 are painted. All the work is excellent.

Mr. Smith notes that he met with Cox Communications this week, and all we need now to move ahead is an easement to get into the administration building.

Mr. Holland thanks those who cleaned out the basement for doing a great job.

ACCOUNTS PAYABLE/RECEIVABLE: Mr. Holland asks Mr. DeSista how we can set up the budget books so the Wardens can understand them on a month to month basis. Discussion ensued regarding expending budgeted funds, and accounting for the expenditures to the Board.

Mr. Ciccone moves to adjourn. Mr. Smith seconds. Meeting adjourned 9:00 PM.

Respectfully submitted,

Bette Marco  
District Clerk

Wardens' Workshop Meeting  
February 7, 2005  
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Date Amended \_\_\_\_\_  
Date Accepted \_\_\_\_\_

I, Bette Marco, District Clerk, do certify that the attached minutes are a true and accurate copy of the February 7, 2005 Meeting of the Board of Wardens of the Union Fire District and that they have not been amended except as cited above.

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Bette Marco, District Clerk