

**UNION FIRE DISTRICT BOARD OF WARDENS' MONTHLY MEETING
131 ASA POND RD., PEACE DALE, R.I.
JUNE 20, 2005 6:30 PM
MEETING MINUTES**

WARDENS PRESENT: Mr. Holland, Mr. Ciccone, Mr. Gray, Mr. Smith and Mr. Sprague

PERSONNEL PRESENT: Chief Perry, DC Pinch, Carney and Collinson

OTHERS PRESENT: District Clerk and Mr. DeSista

Mr. Holland called the meeting to order at 6:32 PM.

MOTION 05-6-1: Mr. Smith moves to convene into executive session pursuant to RIGL 42-46-5(a)(1) to discuss candidates and vote for the new deputy chief. Mr. Gray seconds. All in favor. Motion carries.

Open meeting reconvenes at 7:00 PM.

APPROVAL OF MINUTES OF PREVIOUS MEETING:

Mr. Sprague moves to dispense with the reading of the minutes of the June 6, 2005 meeting. Mr. Ciccone seconds. All in favor. Motion carries.

COMMUNICATIONS:

None.

COMMITTEES:

No report.

OLD BUSINESS:

AWARD FIRE ALARM CONTRACT: Only one quote was received for the fire alarm inspections, from Holland Electric, for \$1840.00 per year.

MOTION 05-6-2: Mr. Smith moves to award the contract to Holland Electric for \$1840.00 per year. Mr. Sprague seconds. Mr. Smith, Mr. Sprague, Mr. Gray, and Mr. Ciccone vote aye. Mr. Holland recuses himself. Motion carries.

NEW BUSINESS:

APPOINTMENTS: Mr. Holland reads the list of positions for reappointment: Chief, Bob Perry; Deputy Chiefs, Jack Carney, Steve Pinch, Richard Collinson and Kevin Quinn; Code Enforcement, Bob Emmott, Bruce Rice, and Rob McCall; Mechanic, Richard Arnold; Clerk, Bette Marco; Treasurer Ricky DeSista; Legal Counsel, Margaret Hogan. (The tax collector will be reappointed for a three year term in 2006).

MOTION 05-6-3: Mr. Ciccone moves to approve the appointments as read. Mr. Sprague seconds. All in favor. Motion carries.

AWARD LAWN MOWING BIDS: Four bids were received for mowing the lawns at the stations. Dale Hazard was low bidder at \$205.00 per week. Discussion ensued.

MOTION 05-6-4: Mr. Gray moves to award the contract to the low bidder. Mr. Sprague seconds. All in favor. Motion carries. The Clerk is directed to notify current mowing companies the contract takes effect July 1.

AC MAINTENANCE FOR ADMIN BUILDING: Three quotes were received for maintenance of the air conditioning system.

MOTION 05-6-5: Mr. Smith moves to award the AC maintenance contract to Phalanx Engineering for \$1150.00 per year. Mr. Ciccone seconds. All in favor. Motion carries.

PURCHASE BLACK BOX: To connect the administrative building to the police station, so the IMC software is usable, we need a Black Box network extender.

MOTION 05-6-6: Mr. Smith moves to approve purchase of the black box for \$969.23. Mr. Sprague seconds. All in favor. Motion carries.

PURCHASE AIRPACKS: DC Pinch has obtained a quote from Shipman's, as sole source, for Scott masks, packs, air cylinders and straps, for a total of \$20,291.00.

MOTION 05-6-7: Mr. Smith moves to approve the purchase of the Scott equipment for \$20,921.00. Mr. Gray seconds. All in favor. Motion carries.

MOBILE INTERCOM BID: A request for bids was sent to five vendors. One response was received, from New England Fire Equipment, for a total of \$21,303.50 for seven units. Only \$14,000.00 remains in the budget. Discussion.

MOTION 05-6-8: Mr. Smith moves to approve purchase of mobile intercom units, not to exceed \$14,000.00 total. Mr. Ciccone seconds. All in favor. Motion carries.

HAZMAT: Patrick Eye is not present; this will be moved to the work session.

PAY RAISE FOR REGGIE HAZARD: This item was discussed at the work session. Discussion ensued.

MOTION 05-6-9: Mr. Ciccone moves to raise Reggie Hazard's pay scale for lawn mowing to \$10.00 per hour. Mr. Smith seconds. All in favor. Motion carries.

PURCHASE COMPUTER EQUIPMENT: Mr. Smith explains that there is money left in the computer budget, and he would like to use it to buy toner and the antenna link from the administration building to the maintenance building. Dell was low price quote, for a total of \$2017.82

MOTION 05-6-10: Mr. Smith moves to approve purchase of toner and antenna link for \$2017.82. Mr. Gray seconds. All in favor. Motion carries.

PURCHASE TRAINING EQUIPMENT: Captain Hiener has obtained quotes for confined space and training equipment from several vendors.

MOTION 05-6-11: Mr. Smith moves to approve purchase of videos from FDSOA for \$150.00. Mr. Gray seconds. All in favor. Motion carries.

MOTION 05-6-12: Mr. Smith moves to approve purchase of saw blades from Grainger for \$482.51. Mr. Gray seconds. All in favor. Motion carries.

MOTION 05-6-13: Mr. Smith moves to approve purchase of a Garmin GPS from West Marine for \$499.98. Mr. Sprague seconds. All in favor. Motion carries.

MOTION 05-6-14: Mr. Gray moves to approve purchase of radios and chargers from Staples for \$499.90. Mr. Sprague seconds. All in favor. Motion carries.

MOTION 05-6-15: Smith moves to approve purchase of binoculars from Gall's for \$99.99. Mr. Sprague seconds. All in favor. Motion carries.

MOTION 05-6-16: Mr. Smith moves to approve purchase of rappelling gear from BPC Rescue for \$1855.00. Mr. Ciccone seconds. All in favor. Motion carries.

DISCONTINUE NETSENSE: The Clerk asks if, now that we are connected through Cox Cable, we should discontinue the Netsense connection. The Board directs her to call and discontinue the service.

PART TIME MAINTENANCE PERSON: This item will be moved to the work session.

CHIEF'S LIST:

MOTION 05-6-17: Mr. Smith moves to add Tom Reardon and Brian Gardner from Station 9 to the driver list. Mr. Sprague seconds. All in favor. Motion carries.

TRAINING GROUND REPORT:

DC Collinson has received a price quote from Nelson Brothers for repairs to the tower roof for \$15,000.00. He is advised this must go out to bid. Discussion. DC Collinson advises a new flag has been obtained for the training ground.

FIRE PREVENTION:

Brian Klekzek requests a master key for fire prevention. He is advised to pick one up at the office when he needs to get into a station.

MAINTENANCE OF MOTORIZED VEHICLES:

Richard Arnold has obtained a quote from New England Fire Equipment for \$1200.00 to perform the 100 hour maintenance on the ladder truck.

MOTION 05-6-18: Mr. Ciccone moves to approve having the service done for \$1200.00. Mr. Sprague seconds. All in favor. Motion carries.

STATION REQUESTS:

STATION 1- LIGHTING QUOTE: PAV quoted a maximum cost of \$730.00 if all lights need replacement. If the work is less extensive, the cost will be proportionately lower.

MOTION 05-6-19: Mr. Gray moves to approve the work to be done by PAV Electric, not to exceed a cost of \$730.00. Mr. Ciccone seconds. All in favor. Motion carries. Discussion.

STATION 2 FENCE: Captain Hiener obtained quotes to replace the fence. He recommends JPM Construction as the low bidder. Discussion.

MOTION 05-6-20: Mr. Smith moves that this item will be tabled until the quotes can be clarified. Mr. Gray seconds. All in favor. Motion carries.

TAX COLLECTOR'S REPORT/ABATEMENTS:

Mr. Ciccone moves to accept the report as presented. Mr. Sprague seconds. All in favor. Motion carries.

COMMENTS FROM CITIZENS/FIREFIGHTERS:

None.

STATION OFFICERS MEETING:

LOSAP: Mr. Holland explains the new plan for disbursing the LOSAP funds. All stations will receive a hard copy of the plan. Discussion ensued.

Mr. Holland asks if all station charters are up to date. All stations respond that they are either up to date, or working on getting them updated.

Mr. Holland asks if any stations have the UFD FEIN on their checking accounts. One station is using UFD FEIN. If there are any questions or problems with getting accounts straight, the stations are directed to speak to the administrator or the treasurer for assistance. Discussion.

Mr. Holland advises that when he visited all the stations, they were a mess. He asks the members to make an effort to clean them up.

Mr. Holland advises letters will be going out to each station to explain what station repairs will be completed at each station for the next three years.

Mr. Holland explains that there is a new standard District application for new members. Discussion regarding application form. Two forms will be made up,

one for juniors, and one for adult applicants. Also, a line will be added for police chief's approval.

MOTION 05-6-21: Mr. Smith moves to accept the use of the form, with modifications. Mr. Gray seconds. All in favor. Motion carries.

Mr. Holland asks if there are any questions or statements. He thanks everyone for doing an excellent job.

Mr. Ciccone moves to adjourn. Mr. Smith seconds. Meeting adjourned at 8:25 PM.

Respectfully submitted,
Bette Marco
District Clerk

Date Amended _____

Date Accepted _____

I, Bette Marco, District Clerk, do hereby certify that the attached Minutes are a true and accurate copy of the Minutes of the June 20, 2005 meeting of the Board of Wardens of the Union Fire District, and that they have not been amended except as cited above.

Bette Marco, District Clerk

