

UNION FIRE DISTRICT BOARD OF WARDENS' MONTHLY MEETING
131 ASA POND RD., PEACE DALE, R.I.
APRIL 18, 2005 7:00 PM
MEETING MINUTES

WARDENS PRESENT: Mr. Holland, Mr. Ciccone, Mr. Gray, Mr. Smith and Mr. Sprague

PERSONNEL PRESENT: Chief Perry, DC Collinson, Carney, and Prefontaine

OTHERS PRESENT: District Clerk, Ms. Hogan, and Mr. DeSista

Mr. Holland called the meeting to order at 7:05 PM.

APPROVAL OF MINUTES OF PREVIOUS MEETING:

Mr. Smith moves to dispense with the reading of the minutes of the April 4, 2005 meeting. Mr. Sprague seconds. All in favor. Motion carries.

COMMUNICATIONS:

AD&D APPLICATION FROM VFIS: We received an application from VFIS for AD&D coverage. Discussion. Mr. Holland will follow up with David Gates on this matter.

MEMO RE: FEDERAL ID NUMBER: Mr. Holland sent out a memo in March, regarding the use of the District FEIN. He reads the memo again, for the record. Under no circumstances is anyone authorized to use our federal ID numbers. Any grants that are approved by the Board of Wardens must be submitted for final approval to the UFD administrative clerk, because some cases are required to have our ID number, and only the Board of Wardens or the administrative clerk may complete the final application that requires our number. All grant applications will be kept on file at the UFD office.

COMMITTEES:

No reports.

OLD BUSINESS:

OFFER FOR OLD ENGINE 15: We advertised in the Times to sell the old engine 15, and received one offer, from Michael MacLaughlin, for \$5000.00.

MOTION 05-4-1: Mr. Ciccone moves to sell the engine to Mike MacLaughlin for the sum of \$5000.00. Mr. Smith seconds. All in favor. Motion carries.

OUTSIDE ASHTRAYS AT STATIONS: This issue was discussed at the work session, where Mr. Smith asked for prices for the ashtrays. No one is present to give him prices.

MOTION 05-4-2: Mr. Smith moves that each Station will be responsible for its own ashtrays. Mr. Gray seconds. All in favor. Motion carries.

NEW BUSINESS:

REVIEW QUALIFICATIONS FOR DEPUTY CHIEF: Mr. Holland would like to change the term "qualifications" to "recommendations". Discussion ensued regarding the terms of the job description. The Board decides to stay with the existing qualifications, and the Chief will draw up ten new questions for the interviews. The Clerk is directed to send a memo to the stations advising that applications for the deputy chief position are now being accepted, and must be submitted by May 9.

SIGN CONTRACT FROM HOPE GROUP: This contract was discussed at the work session. It is a renewal of the maintenance contract for the compressor at Station 1, for \$2085.00 for the year.

MOTION 05-4-3: Mr. Ciccone moves to approve the contract, and authorize the Chairman to sign it. Mr. Sprague seconds. All in favor. Motion carries.

PURCHASE NEW BOAT FOR STATION 6: This purchase was discussed at the work session. DC Collinson recommends Ocean House Marina, as low bidder, for a cost of \$3875.00.

MOTION 05-4-4: Mr. Ciccone moves to award the purchase to Ocean House Marina. Mr. Sprague seconds. All in favor. Motion carries.

SKPD USE OF MEETING ROOM 5/4 AND 5/5: The SK Police would like to hold a domestic violence class in our meeting room on May 4 and 5.

MOTION 05-4-5: Mr. Smith moves to allow use of the room. Mr. Gray seconds. All in favor. Motion carries.

PURCHASE CONTENT FILTERING FOR COMPUTERS: Capt. Hiener has obtained prices, and recommends Dell as the low price quote, at \$850.22.

MOTION 05-4-6: Mr. Ciccone moves to approve the purchase of content filtering from Dell. Mr. Sprague seconds. All in favor. Motion carries.

ADVERTISE AUDIT REPORT: The report has been received from the auditors, and Mr. Holland would like Board approval to advertise in the paper that it is on file at the office for public review.

MOTION 05-4-7: Mr. Gray moves to approve advertising the report. Mr. Smith seconds. All in favor. Motion carries.

LOSAP PROGRAM: Mr. Holland wants to alter the payment process, so that the checks no longer go to the Stations, but the Captain, Chief, and Deputy will have

to sign off on an affidavit that lists the recipients' names and addresses, and the checks will be sent to the individuals. Discussion. Ms. Hogan suggests that we may want to have the Chief or Deputies become notaries to make this process easier. Mr. DeSista suggests that this could lead to all LOSAP recipients becoming employees. Further discussion regarding possible payment methods. The Board directs the solicitor to draw up the paperwork. Mr. DeSista will check into payment options.

RENEWAL CONTRACT FROM HOLLAND ELECTRIC: Discussion regarding what total cost of contract is, and whether this needs to go out to bid again.

MOTION 05-4-8: Mr. Smith moves to table this issue until the May meeting, to allow these issues to be investigated. Mr. Gray seconds. All in favor. Motion carries.

CHIEF'S LIST:

MOTION 05-4-9: Mr. Gray moves to add Ryan McPeake from station 8 and Jason August from station 7 to the driver list. Mr. Smith seconds. All in favor. Motion carries.

TRAINING GROUND REPORT:

EMMITSBURG MEETING: Captain Boettger reports that we plan to send eighteen firefighters to Emmitsburg. He will be sending out a memo to all stations with a May 13 deadline for applications. The weekend is August 20 and 21. Discussion regarding how participants are chosen. Captain Boettger will get quotes for vans for the trip.

NEW ROOF COATING ON STORAGE CONTAINERS: DC Collinson obtained a price of \$70.00 for a five gallon bucket of aluminum roof coating. He is requesting permission to proceed with the project, not to exceed \$250.00 in cost. The Board advises him to go ahead.

FIRE PREVENTION:

REPAIRS TO SAFETY TRAILER: Mr. Holland reports that Jim Martufi is looking into this matter, and will report back to the Board.

MAINTENANCE OF MOTORIZED VEHICLES:

Chief Perry reports that NE Fire Equipment is coming down to check engine 3 and engine 22. Also, bids have gone out for the new engine 20.

STATION REQUESTS:

STATION 8 REQUEST TO HAVE BREAKFAST MAY 15:

MOTION 05-4-10: Mr. Smith moves to allow the use of the station for the breakfast. Mr. Ciccone seconds. All in favor. Motion carries.

TAX COLLECTOR'S REPORT/ABATEMENTS:

Mr. Smith moves to accept the report as presented. Mr. Ciccone seconds. All in favor. Motion carries.

COMMENTS FROM CITIZENS/FIREFIGHTERS:

Chief Perry requests permission to move the refrigerator that is now in the basement to Wakefield Station, to make it easier for the Ladies' Auxiliary to access it. Discussion regarding installing a new outlet for the refrigerator. The Clerk is directed to call PAV to get an estimate.

Mr. Holland commends the Chiefs and the firefighters for their work the past week. It has been a very busy time, and they have done a super job.

Mr. Holland wants to remind everyone that the annual meeting is on May 2 at 7:00 PM at the administration building meeting room.

Mr. Smith reminds everyone that any Cox Communications bills that are sent to the stations should be forwarded to the office.

Mr. Ciccone moves to adjourn. Mr. Sprague seconds. Meeting adjourned at 8:03 PM.

Respectfully submitted,
Bette Marco
District Clerk

Date Amended _____

Date Accepted _____

I, Bette Marco, District Clerk, do hereby certify that the attached Minutes are a true and accurate copy of the Minutes of the April 18, 2005 meeting of the Board of Wardens of the Union Fire District, and that they have not been amended except as cited above.

Bette Marco, District Clerk

