

**UNION FIRE DISTRICT BOARD OF WARDENS' MONTHLY MEETING
131 ASA POND RD., PEACE DALE, R.I.
NOVEMBER 15, 2004 7:00 PM
MEETING MINUTES**

WARDENS PRESENT: Mr. Holland, Mr. Ciccone, Mr. Gray, and Mr. Smith

PERSONNEL PRESENT: Chief Boisvert, DC Carney, Prefontaine, and Pinch

OTHERS PRESENT: District Clerk, Ms. Hogan, and Mr. DeSista

Mr. Holland called the meeting to order at 7:03 PM.

APPROVAL OF MINUTES OF PREVIOUS MEETING:

Mr. Gray moves to dispense with the reading of the minutes of the November 1, 2004 meeting. Mr. Smith seconds. All in favor. Motion carries.

COMMUNICATIONS:

A letter from Chief Boisvert, announcing his intention to retire effective January 1.

MOTION 04-11-1: Mr. Smith moves to move this item to new business to accept the Chief's retirement. Mr. Gray seconds. All in favor. Motion carries.

COMMITTEES:

No report.

OLD BUSINESS:

SHELTER AT TRAINING GROUND: Mr. Holland has five sets of plans for the shelter, and would like the Board's approval to put it out to bid, subject to approval by the solicitor.

MOTION 04-11-2: Mr. Ciccone moves to approve going out to bid on the shelter, pending approval of the specifications by the solicitor. Mr. Smith seconds. All in favor. Motion carries.

SPRINT CELL TOWER CONTRACT: Ms. Hogan explains that the Board needs to decide how they want to deal with the four items of the proposed contract that are in question: monthly rental rate, subletting, utility placement, and site plan.

Discussion ensued.

MOTION 04-11-3: Mr. Smith moves to have Ms. Hogan proceed with the contract in a timely manner, stipulating \$2000.00 per month rental, with a 4% per year renewal increase over a 20 year contract term, approving the site plan as it is, and with all expenses incurred for the structure to go to Sprint. Mr. Ciccone seconds. All in favor. Motion carries.

NEW BUSINESS:

AWARD PAINTING BID FOR PEACE DALE STATION: Two bids were received. Martone Painting was low bid for \$8350.00, including apparatus bays, meeting room ceiling, and door trim.

MOTION 04-11-4: Mr. Ciccone moves to award the bid to Martone as low bidder for \$8350.00. Mr. Gray seconds. All in favor. Motion carries.

AWARD BID FOR WALL AT TOWER HILL STATION: Two bids were received. Low bid was from JPM Construction for \$6895.00.

MOTION 04-11-5: Mr. Gray moves to award the bid to JPM Construction as low bidder for \$6895.00. Mr. Smith seconds. All in favor. Motion carries.

AWARD LIGHT REPLACEMENT AT TUCKERTOWN STATION: One bid was received, from PAV Electric for \$3532.00. Discussion regarding what lights will be changed out.

Motion 04-11-6: Mr. Ciccone moves to award the bid to replace the lights at Tuckertown Station to PAV for \$3532.00. Mr. Gray seconds. Mr. Holland mentions that PAV owes us a credit from the installation of the master box at Station 8. Mr. Holland directs the Clerk to have PAV contact him about the credit owed prior to beginning work. All in favor. Motion carries.

AWARD PURCHASE OF CO METERS: Chief Boisvert has obtained three quotes for CO meters. Low bid is Firematic at \$984.00 for three meters.

MOTION 04-11-7: Mr. Smith moves to approve Firematic as low bidder. Mr. Ciccone seconds. All in favor. Motion carries.

AWARD BID FOR EQUIPMENT: Chief Boisvert recommends the loose equipment bid be awarded to Firematic, C&S Specialty, Shipman's, Fire Tech & Safety, and American Fire Equipment.

MOTION 04-11-8: Mr. Ciccone moves to award \$4570.00 of equipment bid to Firematic. Mr. Gray seconds. All in favor. Motion carries.

MOTION 04-11-9: Mr. Gray moves to award \$2554.00 of equipment bid to C&S Specialty. Mr. Smith seconds. All in favor. Motion carries.

MOTION 04-11-10: Mr. Ciccone moves to award \$6765.00 of equipment bid to Shipman's. Mr. Smith seconds. All in favor. Motion carries.

MOTION 04-11-11: Mr. Smith moves to award \$6850.10 of equipment bid to Fire Tech & Safety. Mr. Gray seconds. All in favor. Motion carries.

MOTION 04-11-12: Mr. Ciccone moves to award \$2777.00 of equipment bid to American Fire Equipment. Mr. Gray seconds. All in favor. Motion carries.

Total equipment bids awarded are \$23,516.10.

AWARD BIDS FOR PROTECTIVE CLOTHING: Chief Boisvert recommends awarding the bid for turnout gear to Firematic for \$1100.00 per set. One bidder was lower by \$2.00, but took exceptions to the specs.

MOTION 04-11-13: Mr. Smith moves to award the bid for turnout gear to Firematic for a total of \$40,700.00. Mr. Gray seconds. All in favor. Motion carries.

Chief Boisvert recommends awarding the bid for helmets, boots, and hoods to Firematic, as low bidder, for a total of \$10,997.50, and the bid for gloves to American Fire Equipment, as low bidder, for a total \$2739.00.

MOTION 04-11-14: Mr. Smith moves to award the bids per the Chief's recommendations. Mr. Ciccone seconds. All in favor. Motion carries.

AWARD PURCHASE OF AFFF FOAM: Chief Boisvert has obtained three written quotes for AFFF foam. He recommends C&S Specialty as low bidder, at \$1232.00 for 22 5 gallon buckets.

MOTION 04-11-15: Mr. Gray moves to approve the purchase of foam from C&S Specialty for \$1232.00. Mr. Smith seconds. All in favor. Motion carries.

AWARD INSTALLATION OF RADIO IN E-3: A second quote was received from CyberComm for installing the radio in the new E-3, for \$707.27.

MOTION 04-11-16: Mr. Smith moves to award the installation of the radio to CyberComm for \$707.27, as low bidder. Mr. Gray seconds. All in favor. Motion carries. DC Carney will contact CyberComm.

BUDGETARY ITEMS: Mr. Holland would like to begin the budget process early this year, at the Chief's recommendation. He directs the Clerk to send letters to the Station Captains, advising them that their station requests should be submitted by January 1.

REQUEST TO USE MEETING ROOM FOR GIRL SCOUT CEREMONY: Captain Smith from Tower Hill requests the use of the meeting room for his daughter's Girl Scout troop 369 bridging ceremony on December 16 from 6 to 8 PM.

MOTION 04-11-17: Mr. Smith moves to allow the use of the room, if there will be no conflict in scheduling. Mr. Ciccone seconds. All in favor. Motion carries.

ACCEPTING LETTER OF RETIREMENT FROM CHIEF BOISVERT:

MOTION 04-11-18: Mr. Smith moves to accept the Chief's letter of retirement with regret and appreciation for his years of service. Mr. Ciccone seconds, and adds that the Board should move quickly to find a replacement before the Chief leaves. Discussion regarding appointment process. Mr. Holland wants an opportunity to discuss the situation with the Deputies before any decisions are made. A meeting will be held on Monday, November 29, 2004 at 7:00 PM to discuss the process for appointing the Chief's replacement.

CHIEF'S LIST:

None.

TRAINING GROUND REPORT:

PURCHASE SIMULATION SOFTWARE: DC Perry advised the Clerk that he approved the purchase of the simulation software, with the funding coming from the training budget.

MOTION 04-11-19: Mr. Ciccone moves to approve the purchase of the simulation software for \$600.00, to be taken from the training budget. Mr. Smith seconds. All in favor. Motion carries.

QUOTES FOR COMPRESSOR: DC Perry is not here with the quotes. This issue will be carried over to the workshop meeting.

FIRE PREVENTION:

No report.

MAINTENANCE OF MOTORIZED VEHICLES:

Mr. Smith asks for an update on the new E-3. We are still waiting on a few parts, and the installation of the radio.

STATION REQUESTS:

None.

TAX COLLECTOR'S REPORT/ABATEMENTS:

Mr. Ciccone moves to accept the report as presented. Mr. Smith seconds. All in favor. Motion carries.

COMMENTS FROM CITIZENS/FIREFIGHTERS:

Captain Boettger reports that the windows at Station 8 are still leaking. Mr. Holland will look into this again.

MOTION 04-11-20: Mr. Holland moves to add Station 3 Breakfast with Santa to the agenda. Mr. Smith seconds. All in favor. Motion carries.

Ken Boiteau requests the use of Forestry Station for a Breakfast with Santa on December 12, from 7 to 11 AM.

MOTION 04-11-21: Mr. Ciccone moves to approve the request. Mr. Smith seconds. All in favor. Motion carries.

Richard Collinson advises the men's room window is broken again. Mr. Holland directs the Clerk to call Teeny's to repair the window.

Also, Captain Collinson has requested repairs to the floor drains for three years; should he ask again this year? Mr. Holland advises him to include it in his budget.

Patrick Eye presents a proposal to have his daughter make a recruitment video as part of her honor society public service. Mr. Holland asks that this be put on the workshop agenda for action.

Also, Lt. Eye asks permission to use encumbered funds to buy T-shirts for the Hazmat Team, for \$496.00. The Board has no objection.

Mr. Ciccone thanks everyone for the cards, flowers, and gifts sent during his recent hospital stay.

Mr. Holland advises that the water in the Ladies' Auxiliary refrigerator is being used and not replaced. The refrigerator will be locked from now on.

Captain Collinson asks if the Stations can keep extra stuff in their cages in the basement. No.

Mr. Smith moves to adjourn. Mr. Ciccone seconds. Meeting adjourned at 8:32 PM.

Respectfully submitted,
Bette Marco
District Clerk

Date Amended _____
Date Accepted _____

I, Bette Marco, District Clerk, do hereby certify that the attached Minutes are a true and accurate copy of the Minutes of the November 15, 2004 meeting of the Board of Wardens of the Union Fire District, and that they have not been amended except as cited above.

Bette Marco, District Clerk

