

UNION FIRE DISTRICT BOARD OF WARDENS' MONTHLY MEETING
131 ASA POND RD., PEACE DALE, R.I.
SEPTEMBER 20, 2004 7:00 PM
MEETING MINUTES

WARDENS PRESENT: Mr. Holland, Mr. Ciccone, Mr. Gray, and Mr. Smith

PERSONNEL PRESENT: Chief Boisvert, DC Prefontaine, and Carney

OTHERS PRESENT: District Clerk

Mr. Holland called the meeting to order at 7:06 PM.

APPROVAL OF MINUTES OF PREVIOUS MEETING:

Mr. Gray moves to dispense with the reading of the minutes of the previous meeting. Mr. Smith seconds. All in favor. Motion carries.

COMMUNICATIONS:

A thank you note for fire prevention from Nancy Ryan.

COMMITTEES:

None.

OLD BUSINESS:

UPDATED MAP BOOKS: Chief Boisvert reports that the Town is working on new books for us now, but we don't have a completion date yet.

NEW BUSINESS:

JOB DESCRIPTIONS: Mr. Holland reports that, since only two of the Deputies have submitted descriptions, the Board will make up their own from the SOP's. Chief Boisvert and DC Carney report that their descriptions are in draft form.

FIRE POLICE: John Carpinelli has submitted a list of members of the fire police. Mr. Holland directs Chief Boisvert to set up a meeting with Chief Vespia and Chief Barrington, to verify that the fire police are covered by the Town's insurance, and to clarify any other issues regarding the fire police.

AWARD FUEL OIL BID:

MOTION 04-09-1: Mr. Gray moves to award the bid to Buckley Heating & Cooling, as the low bidder. Mr. Smith seconds. Mr. Gray, Mr. Holland, and Mr. Smith vote aye. Mr. Ciccone recuses himself. Motion carries. The Clerk is directed to send a letter to Buckley to advise them of the decision.

APPROVE INVOICE FOR NEW TRUCK:

MOTION 04-09-2: Mr. Ciccone moves to approve the payment of the invoice for the new truck, pending receipt, inspection, and approval of the new truck. Mr. Smith seconds. All in favor. Motion carries.

APPROVE PETTY CASH FOR LUNCH @ TRUCK DELIVERY:

MOTION 04-09-3: Mr. Ciccone moves to allow expenditure of \$100.00 from petty cash to pay for lunch for the workers and vendors when the truck is delivered. Mr. Holland seconds. All in favor. Motion carries.

PURCHASE JTC FIRE SIMULATION SOFTWARE: Bruce Quinn gives a presentation to demonstrate the fire simulation software that the JTC would like to purchase. Discussion regarding what account will be used to pay for the software, and whether it is a single user or multi user program.

MOTION 04-09-4: Mr. Smith moves to table this issue until Mr. Quinn can check into these questions. Mr. Ciccone seconds. Mr. Smith, Mr. Gray, and Mr. Ciccone vote aye. Mr. Holland votes nay. Motion carries.

PURCHASE OF IMC SOFTWARE: This will be tabled until more information is available.

CHIEF'S LIST:

Chief Boisvert would like to add Pete Curley from station 5, Ct. license #222061331, to the driver list.

MOTION 04-09-5: Mr. Ciccone moves to add Pete Curley to the driver list. Mr. Smith seconds. All in favor. Motion carries.

Chief Boisvert asks if the station captains may begin ordering their local purchases from the current year's budget. The Board has no objections.

TRAINING GROUND REPORT:

PURCHASE IFSTA REPLACEMENT TAPES: This issue was discussed at the workshop meeting. The total cost is \$945.00.

MOTION 04-09-6: Mr. Smith moves to approve the purchase of the tapes for \$945.00. Mr. Holland seconds. All in favor. Motion carries.

PURCHASE CONFINED SPACE EQUIPMENT: The total cost for confined space equipment is \$5983.44. Discussion. This will be tabled until the Board talks to DC Perry about it.

PURCHASE HAY: DC Perry wants to purchase 250 bales of hay from Dave Burnham at \$4.00 per bale.

MOTION 04-09-7: Mr. Smith moves to approve purchase. Mr. Holland seconds. All in favor. Motion carries.

BURN BUILDING SAFETY RAILS: DC Perry would like to go out to bid for the safety rails at the burn building. The Board has no problem with this.

EXTRA TANK FOR COMPRESSOR AT ADMIN. BUILDING: Chief Boisvert explains that due to an oversight at budget time, there are no funds budgeted for this item. Discussion. Mr. Holland will advise DC Perry.

FIRE PREVENTION:

No report.

MAINTENANCE OF MOTORIZED VEHICLES:

No report.

STATION REQUESTS:

STATION 1- PAINT MEETING ROOM: Mr. Holland has obtained a price of \$1200.00 to paint the meeting room, and would like to go out to bid.

MOTION 04-09-8: Mr. Ciccone moves to put painting of both the meeting room and apparatus bays out to bid. Mr. Holland seconds. All in favor. Motion carries.
BOLLARDS FOR AIR CONDITIONER: Mr. Gray will work with Station 1 to get the columns put up.

GEAR RACKS: Captain Rockwell obtained prices for materials to build new racks. As the cost is under \$500.00, he is directed to get a purchase order from the Clerk.

STATION 5- USE STATION FOR GIRL SCOUT MEETINGS:

MOTION 04-09-9: Mr. Smith moves to allow use of the Station for the meetings. Mr. Gray seconds. All in favor. Motion carries.

STATION 6-WALL: Mr. Gray has specs for the putting up a wall in the station. He will forward them to the Clerk to go out to bid.

TAX COLLECTOR'S REPORT/ABATEMENTS:

Mr. Ciccone moves to accept the report as presented. Mr. Gray seconds. All in favor. Motion carries.

COMMENTS FROM CITIZENS/FIREFIGHTERS:

Mr. Holland reports that the stuff in the basement needs to be sorted out, and either moved or thrown out. Chief Boisvert will look into it.

MOTION 04-09-10: Mr. Holland moves to add a soda machine to the agenda. Mr. Ciccone seconds. All in favor. Motion carries.

DC Perry has asked permission to put a soda machine outside of the garage door downstairs, so the firefighters will have a place to get soft drinks. Discussion.

MOTION 04-09-11: Mr. Holland moves to allow the installation of a soda machine, at no cost to the District. Mr. Gray seconds. All in favor. Motion carries.

Mr. Holland reminds everyone to call for appointments for their driver physicals on September 29 or October 6 at 7:00 PM.

MOTION 04-09-12: Mr. Holland moves to allow the District Solicitor to move forward with litigation to send uncollected tax accounts to collection. Mr. Gray seconds. All in favor. Motion carries.

Mr. Ciccone moves to adjourn. Mr. Gray seconds. Meeting adjourned at 8:00 PM.

Respectfully submitted,
Bette Marco
District Clerk

Date Amended _____

Date Accepted _____

I, Bette Marco, District Clerk, do hereby certify that the attached Minutes are a true and accurate copy of the Minutes of the September 20, 2004 meeting of the Board of Wardens of the Union Fire District, and that they have not been amended except as cited above.

Bette Marco, District Clerk

