

# Rhode Island Atomic Energy Commission Meeting of September 20, 2013 Minutes Open Session

Room 205, Pharmacy building, 7 Greenhouse Drive, URI, Kingston

Dr. Chichester called the meeting to order at 03:30 PM. The following individuals were present at the meeting:

Rhode Island Atomic Energy Commission:

Dr. Clinton Chichester III, Chairman  
Dr. Nancy Breen, Commissioner  
Dr. Stephen Mecca, Commissioner  
Dr. Bahram Nassersharif, Commissioner & Vice Chairman  
Ms. Jennifer Sternick, Commission Legal Counsel

Absent:

Dr. Peter Gromet, Commissioner

Rhode Island Nuclear Science Center

Ms. Constance Hathaway  
Mr. Jeff Davis

Others:

Dr. Anthony C. Nunes  
Mr. Bob Bruzzi  
Mr. Joseph Moran  
Ms. Barbara Ray

Motion made by Dr. Nassersharif and Seconded by Dr. Mecca to pass the Minutes of September 6. The motion passed unanimously.

Director Goodwin reported on the recent NRC inspection and plan for the hiring. Discussion ensued on hiring policy. Dr. Mecca shared the RIAEC hiring policy and specifically the need to create a search committee. Chairman asked that the search committee be formed by next week so that the search may proceed for the position of ADDR. Dr. Mecca presented a plan for the recruiting and hiring attached to the minutes.

Discussion was held regarding future policy on the role of the RSO. Chairman indicated that he would like to add this item as an agenda item for a future meeting.

Motion to amend the bylaws was presented to change the time notice requirements for the Commission (attached). Discussion ensued. The motion to accept the proposal for vote at the next meeting passed unanimously.

Motion to adjourn the meeting was made by Dr. Mecca and seconded by Dr. Nassersharif. Motion passed unanimously. Meeting adjourned at 4:30 PM.

Respectfully submitted,

Bahram Nassersharif  
Commissioner & Vice Chairman

DRAFT

**Agenda item: TS 6.2.2 Compliance Plan (Documenting the steps to date and the plan going forward)**

Since the notification of non-compliance, the RIAEC met \_\_\_ times to begin a plan for coming into compliance.

The recent steps taken are documented in excerpts from the meetings of \_\_\_\_, \_\_\_ and \_\_\_\_\_. (Agreement with Chris Rhinehart, actions relating to AD-RSO).

Plan going forward includes the following steps:

1. Recruit & hire an RSO while simultaneously operating on a limited basis per the agreement with the interim-part-time RSO, Chris Rhinehart.
  - a. Direct ED to convene a search committee per RIAEC Recruitment Procedure (copy attached) and via that procedure:
  - b. Decide on closing date for applications.
  - c. Write open position announcement.
  - d. Circulate to recent applicants for the HP position.
  - e. Circulate to the HP community via advertisements and e-posts in professional publications & direct communications to schools with HP graduate programs
  - f. Post state notice of opening for an RSO
  - g. Effect the recruitment process
  - h. Interview and select top candidates
  - i. Review top candidates & make selection
  - j. File RP-5A & HR follow-up paperwork
2. Orient new RSO
3. Communicate the result with the NRC and request closure of the TS 6.2.2 non-compliance matter.

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- (c) Committee meetings shall be held at the call of the Committee Chairman at a time and place designated.

#### 5.05 Notice of Meetings -

- (a) Public notice of all business meetings of the Commission shall be given by posting a notice of date, time and place **in accordance with the State of Rhode Island Open Meeting Laws.** ~~on the State of Rhode Island Department of Administration website and at the front entrance of the Rhode Island Nuclear Science Center, at least five business days prior to the date of the meeting.~~

- (b) Each member of the Commission shall be notified ~~in writing~~ **by e-mail** of all business meetings, including the agenda thereof, at least ~~five (5) business days~~ **48 hours** prior to the date of the meeting.

- ~~(c) — Nothing contained herein shall prevent the Commission from holding an emergency meeting at the discretion of the Chairman or request of at least two commissioners..~~

#### 5.06 Rules of Order - All business meetings shall be conducted in accordance with Robert's Rules of Order, Newly Revised unless inconsistent with specific provisions of these bylaws.

#### 5.07 Quorum- The presence of a majority of members shall constitute a quorum for the transaction of business at any regular or special meeting of the Commission. No business shall be acted upon by the membership of the Commission at any meeting at which a quorum, as herein defined, is not present and the only motion which the chair shall entertain at such meetings is a motion to adjourn the meeting to a stated time and place.

This shall not preclude the Commission from discussing issues of business in the absence of a quorum provided no action is taken on such terms of business. Adequate notice of the time and place of such