

SCITUATE SCHOOL COMMITTEE
REGULAR MEETING-TUESDAY, AUGUST 1, 2017
TOWN COUNCIL CHAMBERS

1. 7:00 PM- Open Regular Meeting
2. Call of Members – Chair LaPlante

Present were Mr. LaPlante, Chair, Mrs. Guglielmi, Mrs. Pendergast, Mrs. Dias and Mr. Scacco. Also present Dr. Lawrence Filippelli, Superintendent, Dr. Michael Sollitto, Assistant Superintendent and Attorney David D'Agostino.

- A. PLEDGE OF ALLEGIANCE: Led by Chair LaPlante, the Committee and audience participated in the Pledge of Allegiance.
- B. ROUTINE MATTERS – MINUTES AND BILLS:

Mrs. Guglielmi: Motion to Approve the Scituate School Committee Executive Session Meeting Minutes Tuesday, July 11, 2017

Mrs. Pendergast: Second

All in favor: yes
Motion Passes

Mrs. Guglielmi: Motion to Approve the Scituate School Committee Regular Session Meeting Minutes Tuesday, July 11, 2017.

Mrs. Pendergast: Second

All in favor: Yes
Motions passes

Mrs. Guglielmi: Made a motion to approve 2016-2017 Budget General Fund for August 2017 in the amount \$441,609.94.

Mr. Scacco Second

All in favor: Yes
Motion passes

Mrs. Guglielmi: Made a motion to approve Grant Bills for August 2017 in the amount \$13,399.25.

Mrs. Pendergast: Second

All in favor: Yes

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Motion passes

C. CORRESPONDENCE:

1. Letters from the following requesting home schooling for the 2017-2018 school year:

Mr. and Mrs. L for 2 children
Ms. A for 3 children
Mr. and Mrs. B for 1 child
Ms. F for 1 child
Ms. D for 3 children
Mr. and Mrs. W for 1 child

Recommendation: Approve the requests, according to the policies and procedures established by RIDE and the school department.

Mr. Scacco: Motion to approve the home schooling for the 2017-2018 school year.

Mrs. Pendergast: Second

All in Favor: yes
Motion passes

2. A letter to the Superintendent and Assistant Superintendent from Kevin Ryan announcing his resignation from his Health/Physical Education teaching position and Department Chairperson position after 28 years, effective August 31, 2017.

Recommendation: Accept the resignation, with regret.

Mr. Scacco: Motion to accept with regret.

Mrs. Dias: Mr. Ryan helped my 2 sons when they worked with him as golf coach and in PE class.

Dr. Filippelli: Kevin has been a great member of our staff.

Mrs. Pendergast: Second

All in favor: Yes
Motion passes

3. An email to the School Committee from Shaina and Timothy Smith asking that their son be allowed to begin second grade at North Scituate Elementary on the first day of

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school, prior to the closing on their home on Elmdale Road, which is anticipated to be September 6, 2017.

Dr. Filippelli: Following the policy first month in advance and then the daily rate.

Mrs. Guglielmi: Motion to allow Mr. and Mrs. Smith's child to begin second grade in North Scituate Elementary.

Mrs. Pendergast: Second

All in favor: Yes
Motion passes.

D. REPORT OF THE COMMITTEE LIAISONS:

Mrs. Dias & Mr. LaPlante, Budget Committee: Nothing

Mrs. Dias & Mr. LaPlante, School Space Needs Study Committee: I received an email from the Chairman of the space needs committee. In the communications they are looking at numbers and the staffing. There is no one on that committee that is qualified to make that type of decision.

Mrs. Guglielmi: A space needs is space not personnel.

Mrs. Pendergast: Should be clear at the first meeting.

Mrs. Guglielmi & Mrs. Pendergast, Collective Bargaining and Negotiations: Working with the Custodians.

Mrs. Pendergast & Mr. Scacco, Policy Development: None

Mr. Scacco, Scituate Prevention Partnership: I attended the Teen Spirit conference, I got to meet a lot of kids and Mrs. McCormick made presentations that were great.

Mrs. Pendergast: Scholarship Foundation: None

Mr. Scacco, Health and Wellness: None

Mrs. Dias: Motion to take item 2 of New Business: Clayville School Principal Appointment/Contract Terms (Courtney Francis): Discussion/Vote of New business

Mrs. Pendergast: Second

All in favor: yes
Motion passes

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Dr. Filippelli: Introduce Courtney as the new Principal at Clayville Elementary School.

Mr. LaPlante: We are excited to have you on board.

Mrs. Pendergast: Motion to appoint Courtney Frances

Mrs. Dias: Second

All in favor: Yes

Motion passes

F. ASSISTANT SUPERINTENDENT'S REPORT:

Dr. Sollitto reads report into the Record (which is attached hereto and incorporated herein by the referenced.)

1.Summer School

Mrs. Pendergast: Max is 2 classes in Summer School?

Dr. Sollitto – yes, the max classes to take in summer school is 2.

2.Job Postings

Mr. Scacco: I worry about the opening for guidance director with the start of school around the corner.

Dr. Sollitto: The course schedules are locked in but it is an important position to fill.

Mrs. McCormick: What if you do not find someone?

Dr. Sollitto: We have options such as hiring a retiree or putting a substitute in place while we expand the search

Mrs. Pendergast: Who does the hiring?

Dr. Sollitto: The building principals.

3.Technology Update

Mrs. Pendergast: Preexisting 120 to our elementary schools; 60 at NS and 15 at each of the other elementary schools.

Dr. Sollitto: Yes that is my understanding.

Mr. DiLuglio: 90 laptops and 30 are split between Hope and Clayville.

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Dr. Sollitto: We needed a brand new computer lab in the High School due to a schedule issue with CTE classes.

Mrs. Pendergast: Deploying computers to the teachers. Are numbers we are using for Clayville Elementary or all 3 elementary schools? .

Mr. DiLuglio: 90 laptops are split between NSES, Hope, and Clayville

Dr. Sollitto: Highlander is doing a lot of the work to organize our blended learning professional development.

Mrs. Dias: It is helpful that you segregated these duties. Highlander does not have the staff to teach 365.

Dr. Sollitto: I had a conversation with them and they do. Highlander will take our lead and provide the training we need. .

Mrs. Dias: I want to be sure how you will manage the requests.

Dr. Sollitto: Teacher requests? It will be a part of our implementation plan.

Mrs. Dias: The Highlander contract will come back to this committee for approval.

Mrs. Pendergast: Contract for the Highlander institute? How will our 2 contracts work together?

Mrs. Dias: The scope of the work.

Dr. Sollitto: We will have the Highlander contract and an implementation plan for the September meeting.

Attorney D'Agostino: Mark's company contract is in the process now. I have had no input for Highlander, however prior to September's meeting I will have a look at that.

Ray Grigelevich
16 Woodlawn Road

Train the trainer model to be used?

Dr. Sollitto: Yes

F. SUPERINTENDENT'S REPORT:

Dr. Filippelli read his report into the Record (which is attached hereto and incorporated herein by the referenced.)

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1. Frontline:

Mr. Scacco: Our current subs?

Dr. Sollitto: The only difference they will log on to the system. They need to get accounts setup on Frontline. Lesson plans may also part of this system.

Mr. LaPlante: I trust you to make a good decision.

2. Bus Routes:

Dr. Filippelli: Impressed with the service we get from Durham.

3. School Visits:

4. SYA- Ice Cream Social:

5. Out of District Requests:

It is in-district.

G. PUBLIC COMMENTS

Kelly Werbecki
204 Franklin Rd.

How many applications from other districts do we HAVE for CTE programs?

Dr. Sollitto: We do not have any yet.

Mr. Hassell: We just got the Biomedical approval in June. We were surprised we got approval so quickly so we are now starting to put in ads. We are talking to a marketing company. I wish we had some for September but we do not.

Mr. LaPlante: We want to stop the bleeding so we want to internally market so to retain.

Mr. Scacco: Cannot thank you enough with what you are doing. The numbers will come, you have to trust us.

Mrs. Pendergast: Can students apply after the school year begins?

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Dr. Sollitto: Yes. They can apply after the start of the year and Mr. Hassell has met with a few parents and students from out of district that may be interested. Teachers are being trained all summer for Project Lead the Way. We have a lot more to do.

Jeanne Grigevich
16 Woodland Road

I want to confirm the quality of the education that is not part of the CTE program.
I am concerned about the employees leaving.
Are the labs only for the CTE program?

Mr. Hassell: We are hoping to also use that lab as an innovation lab.

Mrs. Guglielmi: I have never used the new sub program. I had heard that you can pick what you want.

Dr. Filippelli: The teachers and districts can request.

Erica McCormick
428 Trimtown Road

12 students went to the Bryant University Conference.
4 students went to the national conference in Florida
Tobacco use is on the rise and it is vaped.
Students can go out and teach.
3 year of life schools training. This is the last year of the grant.
We are now in the process of collecting the data to see if this program is working.
Purchase another 1,000 in videos.
SPP approval for state and national to support the after school programs.

Mrs. Pendergast: Are you funding in the middle schools.

Mrs. McCormick: Yes this is my last year.
More grants and funding coming.

Dr. Sollitto: These are stipends for after school clubs those teachers have been donating their time for the last few years.

Mrs. Pendergast: Just Middle School Funding.

Dr. Sollitto: Yes

Mrs. McCormick: Two different grants
Life of an athlete our speaker, John Underwood, is away however we will have a navy seal who is coming in to replace him.

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Mrs. Pendergast: After school begins?

Mrs. McCormick: Plenty of time to prepare and it will be taped so all will have to opportunity to watch.

We are having Ed Garity back this year.

Offering CTU's

Thank you for approving the RI Student Survey.

Pushing for electronic surveys.

We want paper.

No one has to do the survey

The open house we are having a hidden in plan site it is a mock bedroom.

Jeanne Grigelevich

16 Woodland Road

What is our policy in the High School if someone is high?

Dr. Sollitto: If Reasonable suspicion, we can search and we contact parent. The school resource officer is then involved and charges may be brought by police. It is an automatic suspension from school with a suspension from social activities as well. .

Mrs. Pendergast: How do you determine or what do we do.

Jeanne Grigelevich

Athletes prior to a game.

Dr. Sollitto: We can have discussion with coaches.

Tim McCormick

428 Trimtown Road

Space needs committee

I have been on that committee for many years.

In the past purely focused on space.

The committee should ask the Town Council to narrow the scope of this committee.

Mrs. Pendergast: What is the charge of the Town Council for this committee?

Mr. McCormick: Enrollment and staffing, in an email to all the members.

This could be a point of clarification with the Town Council of the charge of the committee.

Mrs. Dias: Comes back to this committee.

Mr. McCormick: To both School Committee and the Town Council.

Mrs. Pendergast: Committee established by the Town Council.

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Mr. McCormick: Good that this Town Council has got this going again.

Ray Grigevich
16 Woodland Road

Part of tomorrow night's meeting.

Summer reading that I touched upon at the last meeting.

Mr. Hassell and I spoke. Summer reading has been an epic fail. No communications.

Mr. Hassell: I do not believe it is an epic fail. I spoke with my staff and target was AP and honors classes. If you're in honors or AP so if you are not there is no summer reading. There was a breakdown in communication.

Mrs. Pendergast: Is the book mandatory reading.

Mr. Hassell: No

Dr. Sollitto: Typically we contact the libraries.

Mr. LaPlante: What is the communication?

Dr. Sollitto: In class at the High School level.

Mr. Hassell: There was a breakdown.

Mr. Grigevich: Ponaganset is doing the same thing. Read into the record from Ponaganset policy for this year. We cannot allow the kids to slide over the summer. I want to touch on the erosion of education. I have looked at the state report cards. 2006 we were high performing and we are now middle of the pack and the other schools have risen.

Mr. LaPlante: We have already done a lot of that.

Mrs. Dias: We have asked RIDE to help us understand as a policy group to find out what happened. Lack of commitment with some of the assessments. I am confident we are going to gain ground with the change in the tools we are using to measure. I have no doubt.

Dr. Sollitto: It irks me when we hear comments that the schools are slipping. School High School was a commend school for 3 years in a row in 2012, 2013, and 2014. We lost our commended status when we allowed students to opt out of the testing and our participation rate went down. Otherwise, the high school would be a commended school for the past 6 years..

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Mrs. Dias: We can turn it around.

Mr. LaPlante: We have a plan. I am not really concerned about the loss of administrators.

Kristin Poliseno
29 Wilkenson Road

I feel that my children are getting an excellent education.
For the first time in a while I believe we are making progress.
I think we have identified issues. 6 trained teachers trained as Fuse fellows in each school is huge.

H. NEW BUSINESS:

1. Administrators' Contract Terms/Renewals/Extensions/Raises: Discussion/Vote

Mr. LaPlante: We need to vote on them.

Attorney D'Agostino: Range of raises across board not individuals.

Mrs. Dias: Motion to approval of said administrators for 1 year renewal and 1.5 and 1 percent which is aligned with our budget.

Mr. Scacco: Second

All in favor: Yes
Motion approved

3. Frontline: Discussion/Vote

Mr. Scacco: Abstain

Mrs. Dias: Motion to approve

Mrs. Pendergast: Second

Mrs. Pendergast: Is there anything in the contract that says we have to stay in the contract?

All in favor: yes
Motion passes

Mr. Scacco: abstained

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I. RESIGNATIONS

RESIGNATIONS

1. LeeAnn Brown; Girls Cross Country Coach

Mrs. Pendergast: Motion of Ms. Brown and Ms. Babtista

Mr. Scacco: Second

All in favor: Yes

Motion passes

APPOINTMENTS

1. Kelley Miguel; 1.0 Grade 3 Teacher, North Scituate Elementary School, pending completion of paperwork
2. Joslyn Steiner; .50 Pre-K Teacher, Clayville Elementary School, pending completion of paperwork
3. Brittany Terra; Girls Cross Country Coach
4. Mary Kenney; 19.92 hours Paraprofessional, Hope Elementary School, pending completion of paperwork
5. Nicola Philp; 1.0 Reading Specialist, Hope/Clayvill Elementary Schools, pending completion of paperwork
6. Amanda Donahue; .75 Science Teacher, Scituate High School, pending completion of paperwork.

Mr. Scacco: Motion to approve the Appointments

Mrs. Dias: Second

All in favor: Yes

Motion passes

REAPPOINTMENTS

1. Mark Reed; High School Football Head Coach
2. Matt Vieira; High School Football Assistant Coach
3. Tim Brown; High School Boys Soccer Head Coach
4. Peter Ceprano; High School Boys Soccer Assistant Coach
5. Robert Parmenter; High School Girls Soccer Head Coach
6. Abbie Groves; High School Girls Soccer Assistant Coach
7. Tara Marchant; High School Girls Tennis Head Coach
8. Chris Maiello; High School Girls Volleyball Head Coach
9. Derrik Gouveia; High School Girls Volleyball Assistant Coach
10. Lynn Francazio; High School Fall Cheer Head Coach
11. Laurie Enright; Middle School Fall Cheer Head Coach

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12. Stephanie Parker; Middle School Boys Soccer Head Coach
13. Domenic Delmonico; Middle School Girls Soccer Head Coach
14. Jennifer Park; Middle School Cross Country Head Coach

Mrs. Dias: Motion to approve the reappointments.

Mr. Scacco: Second

Mrs. Pendergast: Low participation rate for parents. How is it rolling out now?

Dr. Sollitto: A lot of bugs in the system in the fall however the winter and spring surveys are better.

Mrs. Dias: Can you give us some assurances that everyone is treated the same way.

Mrs. Pendergast: I am not questioning these appointments.

Mr. LaPlante: Mike is working on this.

Mr. Hassell: We use Power School and 150 parents have opted out of the server. Student participation has been great.

Mrs. Pendergast: Have you seen an improvement?

Mr. Hassell: it is spotty.

Mrs. Grigelevich: Am I anonymous?

Mr. LaPlante: Anonymity is important so we will revisit it.

Mrs. McCormick: Is this more of a corrective action.

Mr. LaPlante: To be used as a tool.

Mrs. Pendergast: The key word is tool.

Mr. LaPlante: Lots of people had input. They did not want a few bad apples to run a coach out of town. To be used by the athletic director and principals.

All in favor: Yes
Motion passes

NON-RENEWALS

VOLUNTARY TRANSFERS

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INVOLUNTARY TRANSFERS

TERMINATIONS

J. **COMMITTEE REMARKS:**

Mr. LaPlante: Nothing

Mrs. Guglielmi: Nothing

Mrs. Pendergast: Do not rush my vacation

Mrs. Dias: I am on vacation and cannot make the meeting tomorrow night.
School Committee would send a letter on our letter head to our educators to show our support.

Mr. Scacco: Hope everyone has a happy school year.

K. **DISCUSSION OF FUTURE BUSINESS**

L. **ADJOURNMENT**

Mr. Scacco: Motion to adjourn

Mrs. Pendergast: Second

All in favor: yes
Motion passes

The Committee unanimously approved the motion at 9:23 PM.

Respectfully Submitted

Mrs. Guglielmi, Clerk

Minutes were prepared by Theresa C. Yeaw, Recording Secretary. Neither the Clerk nor the Recording secretary is the designated Public Records contact for the Scituate School Committee or Scituate School Department under the RI Access to Public Records Act ("ARPA"). For all APRA inquiries, please contact the Superintendent's Office.

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ASSISTANT SUPERINTENDENT'S REPORT
August 1, 2017

1. Summer School

The 2017 summer school program ran from July 5th until July 25th. Class sessions were from 8-10 and from 10-12; Monday – Friday. Mr. Bagley was the Summer School Administrator; the on-line program *Edgenuity* is used for course work. Overall, 22 students attended. Of the 22 students, 17 were high school students and 5 were middle school students. Some students took multiple classes. The vast majority of students successfully completed the summer school course. A few students needed additional time. Mr. Bagley continues to work with them towards completion. A detailed report on student progress and a full financial statement was submitted to central office by Mr. Bagley. Plans for future summer school sessions are to continue utilizing this model with *Edgenuity* as the learning platform.

2. Job Postings

As we near the start of the school year, we still have several open positions to be filled. This includes the following:

- NSES Principal
- Elementary Reading Specialist
- .6 Library Media Specialist at NSES
- .8 High School Math teacher
- .5 Middle School Math interventionist
- .75 Middle School Science teacher
- .2 High School Family Consumer Science teacher
- .6 High School Special Education teacher
- Long term Special Education Substitute
- Guidance Director
- PE/H Department Chair (anticipated)
- Several bus monitor positions
- 2 High school coaching positions
- 7 Paraprofessional positions

Positions have been posted and we are in the process of screening applicants and scheduling interviews. As you can see, there are 20 open positions across the district. Filling each position with a highly qualified applicant will be a main focus of our work throughout August as we prepare for the new school year.

3. Technology Update

At the July meeting, the committee decided to move forward with formal collaboration with the Highlander Institute to provide embedded professional

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development and class support across the district. This cost was not budgeted; Dr. Filippelli and I will work together to make sure that this initiative is properly funded. To ensure that this collaboration is effective, I have established some roles and responsibilities for our Director of Technology and for the Highlander Institute. Roles and responsibilities are as follows:

Director of Technology (and technology staff)

- Ensure that all students grades 6-12 have district email accounts that can be used for both Google Suite and Office 365 by the opening of school (August 29th)
- User accounts will be established for elementary students (upper grades may have access to email if determined by administration that it is warranted)
- Ensure that technology infrastructure supports wireless classrooms
- Provide classroom tech support as needed
- Provide service and maintenance on all hardware in the district, as needed
- Work with administration on ordering and installing devices
- Serve as the district data manager and submit RIDE reports as needed
- Work with district administration and high school administration to ensure all CTE technology is operational and appropriate
- Oversee the data management system (PowerSchool). This includes the automated message system, Parent Portal, grade submission, and scheduling.

*NOTE: During this summer, 240 wireless devices (laptops) have been added throughout the district. This includes 120 at the middle/high school and 120 at the elementary schools. Additionally, there has been 2 traditional computer labs and 2 mobile labs added to the high school to support the CTE program.

The Highlander Institute

- Provide embedded supports. This consists of in-class professional development for teachers. Each school will receive approximately 70 hours of direct teacher support. This includes team trainings, co-planning sessions, in-class support (e.g. co-teaching, coaching, model lessons, etc.), and debriefing sessions. Each school establish teams of teachers to work with Highlander. Teams can have up to 6 participating teachers from each school.
- Provide professional development sessions for district staff. This includes “Ed Camp” sessions for all district faculty on the October 6th and February 16th Professional Development Days. Additional PD hours may include presentations at monthly faculty meetings.
- Provide for 15 hours of on-call supports for district and building leaders.
- At the beginning of the school year, the Highlander Institute will collaborate with the Scituate District Technology Team to devise a shared implementation plan that includes dates of services, implementation goals, and service records. This plan will be reviewed quarterly to ensure proper implementation. Revisions will be made as needed.

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- Highlander will work with the District Technology Team to create Scituate's Technology Plan.

NOTE: For the 2017-2018 school year, Scituate will remain an Office 365 district but will fully support the implementation and use of Google Suite. Additionally, Principal Napolitano attended the FUSE training through Highlander and will continue to be trained throughout the school year.

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**SUPERINTENDENT'S REPORT
AUGUST 1, 2017**

1. FRONTLINE:

At our meeting last month, I received approval from the committee to investigate an automated sub calling system called Frontline. I have received a hard quote from them based on the number of employees who may utilize this program. With an estimate of 200 employees who would utilize the system, the cost for operation would be \$6,000 per year. This is exclusive of the \$4000 one time setup fee for the district. At this point I need to have further discussions with them about rollout times. Presently, the cost for our sub-caller and the line we pay for in her house is approximately \$5400.00. I have brought Mark DiLuglio up to speed on this program and he is on board. My vision and planning for this would be to have a second semester rollout. I believe that it would be difficult to get the two site administrators we need trained, get our teachers trained, and have the system installed for a September start. Thus, starting on or around January, 2018 would be the most prudent way to go about it. It is important to note the quoted price is good only through 8/4/2017.

2. BUS ROUTES

Representatives from the school department and Durham met a few weeks ago to address a number of items including a timeline for summer activities, doing a dry run of the routes, re-training on the alert now system, staffing, redistricting requests, and a time frame for bus route information to be posted on our website and advertising, if necessary in the Observer. We had a productive meeting and will be meeting again to finalize our timeline. We will be meeting with the bus monitors on 8/24 to review expectations and prepare for the opening of school. We continue to be pleased with the service Durham has provided us and how they anticipate problems and solve them before they become serious issues.

3. SCHOOL VISITS

If the committee would like to continue the practice of having one meeting at each school this year, we should develop a schedule for those meetings. The October meeting is always held at the home school of the Teacher of The Year for the presentation ceremony. For 2017-2018, the October meeting will be at Hope Elementary School. Therefore the typical schedule for the other schools would be Clayville –September, MS/HS – November, and NSES December.

4. SYA – ICE CREAM SOCIAL

The SYA is sponsoring an ice cream social informational night on 8/4/17 from 6:00-7:00 PM at the North Scituate Elementary Gazebo for the Scituate Schools Bond. I will be there along with Mike S. and Glen.

5. OUT OF DISTRICT REQUESTS

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We have received 33 requests from parents for their child/children to attend schools other than their home school. Dr. Myers has reviewed all requests and I am happy to report that we are able to honor all requests. We can provide transportation for all requests with the exception of one.