

SCITUATE SCHOOL COMMITTEE
REGULAR MEETING-TUESDAY, AUGUST 2, 2016
TOWN COUNCIL CHAMBERS

1. Motion by Mrs. Guglielmi to convene into open session at 7:00 PM.

Mrs. Esposito: Second
All in favor: Yes
Motion passes

2. Call of Members – Chair Umbriano

Present were Mrs. Umbriano, Chair, Mrs. Guglielmi, Mrs. Pendergast, Mrs. Esposito and Mr. LaPlante. Also present Dr. Lawrence Filippelli, Superintendent, Dr. Michael Sollitto, Assistant Superintendent, and Attorney David D'Agostino.

- A. **Pledge of Allegiance: Led by Chair Umbriano, the Committee and audience participated in the Pledge of Allegiance.**

B. Routine Matters – Minutes and Bills:

Mrs. Guglielmi Made a motion to approve the Work Session Minutes of Tuesday, July 12, 2016 in the Town Council Chambers.

Mrs. Pendergast: Second
All in favor: Yes
Motion passes

Mrs. Guglielmi: Made a motion to approve the July 12, 2016 Scituate School Committee Regular Session Meeting Minutes at the Town Council Chambers.

Mrs. Pendergast: second
All in favor: yes
Motion passes

Mrs. Guglielmi: Made a motion to approve 2016-2017 Budget Capital Reserve in the amount of \$1,520.00.

Mrs. Pendergast: Second

Mrs. Pendergast: Question there is a reimbursement to Ed?

Dr. Filippelli: Emergency and Ed put it on his credit card

All in Favor: yes
Motion passes

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Mrs. Guglielmi made a Motion to approve the general fund for August 2016 in the amount of \$404,274.74.

Mrs. Pendergast: second

Mr. LaPlante: What is the payment to law office of Lawrence J. Signore on page 3 of 6?

Dr. Filippelli: Defense council Worker Compensation

All in Favor: Yes
Motion passes

Mrs. Guglielmi made a Motion to Approve the Grant Bills for the month of August 2016 in the amount of \$3,728.90.

Mrs. Pendergast: Second
All in Favor: Yes
Motion passes

C. Correspondence:

1. The following letters to the Superintendent were received requesting home schooling for the 2016-2017 school year:

- Mr. and Mrs. B for one child
- Ms. F for one child
- Mr. V for one child

Recommendation: Approve the requests, according to the policies and procedures established by RIDE and the school department.

Mr. LaPlante: Move to approve the request for home schooling pursuant to the procedures established by RIDE and the school department.

Mrs. Esposito: Second
All in favor: yes
Motion passes

Mrs. Guglielmi: Motion to approve the 21 parent requests to have their children attend schools other than their school of record.

Mrs. Esposito: second
All in favor: Yes
Motion passes

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Mr. LaPlante: Correspondence from Scituate Youth Soccer

Mrs. Guglielmi read the letter from Mr. DaSilva regarding the price per game being \$180.00.

Discussion:

Mrs. Umbriano: Do we need to take vote

Mr. LaPlante: Total is about \$2,500. They play seven home games each and I do not think it is a major problem; and I was hoping that the organization would have been more accommodating. We do not charge them to use our gyms during regular times opened. I appreciate the fact that they will let us use the field that they maintain. I was just hoping they would be more lenient.

Mrs. Guglielmi: There is not a lot of things that we have to do for them to use the gyms.

Mr. LaPlante: \$180.00 caught me by surprise and they identified their \$100.00 fee for the summer but I am surprised that they came up with the extra. It is not a big deal, I wish that a youth organization in this town would be so dollars and cent oriented.

Mrs. Guglielmi: Where do they get their money?

Mr. LaPlante: The towns people.

Mrs. Umbriano: I was not surprised based on the expenses they have.

Mrs. Pendergast: I agree with what Brian said and we are thrilled they are letting us use it. A difference from last year we had to bring our own nets.

Mr. LaPlante: I do not think it is excessive but I wish we were not playing this exchange of dollars game.

D. Report of the Committee Liaisons:

Mrs. Pendergast: Policy Development: nothing

Mrs. Guglielmi: Collective Bargaining and Negotiations: nothing

Mr. LaPlante: School Space needs: I guess we are going to talk about the field project in Larry's report

E. Assistant Superintendent's Report:

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Dr. Sollitto read his report into the Record (which is attached hereto and incorporated herein by the referenced.)

1. District Newsletter:

Mrs. Pendergast: I think this a fabulous, I do get a lot of news as a parent. The younger students do not get as much information. Great way to get news out. I do think the entire town needs to have the opportunity to see what is going on. I think it is a great way to showcase our employees. I do not think our only stakeholders are parents of the community. Is there a way to get something out to other town residents?

Dr. Sollitto: Email sign up list on the website.

Mr. LaPlante: Link the newsletter on the website.

Mrs. Pendergast: Not everyone has a child in the school system.

2. Administrators' Summer Workshop:

Mrs. Esposito: Do we have a strategic plan for the district?

Dr. Filippelli: Yes but it needs to be updated.

Mrs. Esposito: With the mission and vision?

Dr. Sollitto: With the new positions all mission statements need to be reviewed and will be revised after the strategic plan is updated.

3. Athletic Director Posting:

Mrs. Pendergast: How does this work, we do not meet again until September

Dr. Sollitto: Retroactively

Mr. LaPlante: It is not ideal, we should convene a meeting to approve that appointment.

Dr. Sollitto: Time is of the essence and if we do not want to rush we could have an interim and extend the process.

Mrs. Umbriano: I know that we now have an evaluation process.

Mrs. Pendergast: Brian will speak to that and I have not been able to attend the meetings.

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Mr. LaPlante: Mike Hassell joined that committee and we have reconvened. Some people called in that could not attend. Policy with an evaluation tool and I expect to have that in the next week or so.

Mrs. Umbriano: When you have your committee meeting do you post.

Mr. LaPlante: No

Mrs. Esposito: I think you do need to.

Mrs. Umbriano: Is your meeting open to the public?

Mrs. Pendergast: Is it a true subcommittee is appointed by the school committee; it is more of a work group.

Mr. D'Agostino: If it's a clear sub group of the school committee then it is a public body and it will have to be posted.

Mr. LaPlante: The job itself is burdensome. We have high school and middle school and I am concerned about the stipend we are offering. Other districts are paying a lot more and connected to a teacher position. \$9,200 is not a lot.

Mrs. Umbriano: We posted this and got applicants.

Mrs. Esposito: Cannot change something we have advertised, but I do see in the future.

Mr. LaPlante: We are demanding a lot and the \$9,200 not reflected of what we expect.

Mrs. Esposito: Do the applicants see the evaluation prior to hiring?

Mrs. Pendergast: It is a time issue, when it was posted the policies have not been adopted by the committee.

Mrs. Esposito: The standards for hiring parallel to the evaluation?

Mr. LaPlante: Yes

Mrs. Umbriano: When I was on SPP, we would present at the athletic meeting. Do we have time to hire?

Dr. Sollitto: September 7th is the mandatory parent, student –athlete meeting

4. Professional Development Day:

No questions/Comments

5. Summer School:

No questions/Comments

6. Advanced Coursework Network:

Mrs. Pendergast: Not for this school year.

Dr. Sollitto: Yes for this school year

Mrs. Guglielmi: No fee

Dr. Sollitto: Course catalog is available if anyone would like to see it; I will give you an example. A Johnston student can take a class at Scituate High School outside and inside school time. We can send our students to participating schools to take a course.

Mr. LaPlante: Opportunity for our students.

Dr. Sollitto: Connection to the colleges is huge.

Mrs. Pendergast: Why did we not sign up for this a year ago?

Dr. Sollitto: People were not sure what to expect; now it is fully developed now there is a little more meat to it. We still have some questions about grading and credits.

Mrs. Guglielmi: Will a lot of colleges accept the credits?

Dr. Sollitto: Yes

Dr. Filippelli: We do not provide transport.

Mrs. Umbriano: After school?

Dr. Sollitto: After and during school, need to work with guidance to schedule any courses that are taken during school hours.

Mrs. Pendergast: We could offer our classes.

Mrs. Guglielmi: Same number of students per class rules?

Mrs. Umbriano: Students going to Ponaganset now we do not have to pay?

Dr. Sollitto: That is different and Ponaganset is not in the network.

Mrs. Umbriano: Does it affect classroom size, would we have to pay a teacher more money?

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Dr. Sollitto: We can still cap the size and not lose students.

Mrs. Pendergast: Students in universities for no cost.

Mrs. Umbriano: If we cannot run a course that a few students sign up for an advanced placement.

Mrs. Pendergast: How many schools?

Dr. Sollitto: Not many but many participating colleges and universities.

Mrs. Esposito: Mr. Hassell report new transition math course. That will run for the first time.

Dr. Sollitto: That was approved in November out of Special Ed. The class is to transition from intensive resource math class to full mainstream class.

F. Superintendent's Report

Dr. Filippelli read his report into the Record (which is attached hereto and incorporated herein by the referenced.)

1. School Visits:

All in favor: yes
Motion passes

Mrs. Esposito: No recording.

Dr. Filippelli: No tape recording

Mrs. Guglielmi: There is a benefit of going through the schools.

Dr. Filippelli: Set the time for 6:45.

Mrs. Umbriano: Check with the different schools.

2. Field Project Update:

The direction I need from the Committee is if it goes over the amount.

Mr. LaPlante: I think in order to make intelligent decisions we need to talk about long term plan and timing. I did not hear why we are changing the timing?

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Dr. Filippelli: Treasurers office contacted me about the housing project. I called Joe DaSilva. If you spend one cent over \$500,000 you are better off applying for a construction project at RIDE; you need a letter by August 1st. It will go before council of secondary education and the fastest we can have that is May 2017.

Mr. LaPlante: When you say that what do you mean?

Dr. Filippelli: Approval by RIDE for a major construction project and if we adhere to all the rules RIDE will give us 35% back.

Mr. LaPlante: The earliest we can get the approval is May 2017?

Dr. Filippelli: They will not reimburse for the sod or artificial; but the wall and everything else is covered. I am meeting at 10:00 on Friday to explain the scope. Every 5 years RIDE does an audit of the buildings and you would be wise to include in one bond. Once you start the process anything you do between now and May it is not reimbursable.

Mr. LaPlante: True for soft cost too?

Dr. Filippelli: Engineering and architect, RIDE has an approved list. I do not know if those cost will be part of that. I was on the building committee we had to pay someone to sign off on everything and we needed to retain a clerk of the works.

Mr. LaPlante: May is the time line and once it is approved by RIDE you go to the voters.

Mr. D'Agostino: A special financial town meeting.

Mr. LaPlante: Possible that next summer it would be very aggressive for September we are still talking late fall. You need site work done.

Dr. Filippelli: You need to have flow tests.

Mr. LaPlante: Moving the septic system could be its own little project.

Dr. Filippelli: We need to know so we can capture the costs.

Mr. LaPlante: On the field in the fall of 2017 if everything goes right, more likely spring 2018; School year 18-19. We need a temporary solution to address, one of the ideas that was raised to me is that instead of throwing dollars at Caito Field is to put money in the practice field. Now we could be in a 2 year cycle.

Dr. Filippelli: My focus is the kids, they have already been off a year. Get lacrosse and PE by spring.

Mr. LaPlante: Just need a temporary field.

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Dr. Filippelli: Need a hard number to get the kids back on by spring.

Mr. LaPlante: Put \$50,000 into the practice field it is a permanently usable field; the only reason to do a temporary is for a permanent solution. If you are positive why are putting big dollars into this field?

Dr. Filippelli: Fall of 2017 football back on Caito Field.

Mr. LaPlante: Why are we putting so much money into a field we are only going to use one season?

Mrs. Pendergast: Practice field big enough?

Mr. LaPlante: Yes

Mrs. Esposito: PE on the practice field. Soccer field for football?

Mr. LaPlante: Could you use the soccer field for the football field

Dr. Sollitto: Yes re-line and put in goal posts.

Mrs. Umbriano: They would not be in the way for soccer.

Mr. LaPlante: Invest in stands at Manning.

Mrs. Pendergast: It is not money we are spending that we are ripping up.

Mr. LaPlante: The same type of project on the practice field.

Dr. Filippelli: What if the bond does not go through?

Mr. LaPlante: That is ok you will know and you will have to figure out a solution anyway. No matter what happens that practice field needs to be approved.

Dr. Filippelli: Will you have people say you are going to the well again; we will have to spend \$80,000.

Mr. LaPlante: If you spend \$80,000 on Caito field and the bond does not pass you will then have to spend money on the practice field because Caito field will not last.

Mrs. Pendergast: Our primary focus is our students, ensure a safe place on the practice field. It is more money than we have ever put into a field.

Mrs. Umbriano: Issue with the gentleman that was doing the project.

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Mr. D'Agostino: Went to construction arbitration; issues related to the condition of the practice field.

Mr. LaPlante: It is not long enough, it is a classic practice field.

Mr. D'Agostino: Nothing wrong with the field we just expected something better than what we got.

Mr. LaPlante: Open to the public in term of what needs to be done, need new material there because it was fill. Irrigation and fence it.

Mrs. Umbriano: The drop in the back.

Mrs. Pendergast: We are using it now but we just need enhancements.

Mrs. Umbriano: Do we have to go back to the town council?

Mr. D'Agostino: I do not think so. I think the Town Council is just funding the engineering and that would set the foundation for the RIDE application Larry has begun.

Mrs. Esposito: Provide some money to us if we run short.

Mrs. Pendergast: I can speak to that. Only 4 member were at the meeting, and we had not submitted a letter of intent. Council would cover the cost? If we submit a letter of intent, some costs could be re-couped and would it make a difference if the school department who is paying.

Dr. Filippelli: I will check with Joe DaSilva

Mrs. Guglielmi: I think we should have Larry finish his report before we open it up to public comments.

Mr. LaPlante: I think we are talking about a topic and there is no other spot in the agenda.

Mrs. Umbriano: If it is redundant we should move on.

Tim McCormick
428 Trimtown Road

Option that makes a lot of sense we want to make sure it is done right. The water runoff and fence with more site work than meets the eye. Make sure the water issue is dealt with. I do think you will end up with Caito field the way it is for a very long time. It is money well spent. It does not address the risks that parent groups have addressed in the past.

Mr. LaPlante: Why can this take a longer time?

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Mr. McCormick: It has historically taken a long time to organize. It is better off taking longer to make sure. If you rush you risk the whole project going down.

Mrs. Umbriano: Safety on Caito field.

Mr. McCormick: Whole cars coming onto the field.

Mrs. Pendergast: There is glass and no one is using the field

Mr. McCormick: Lacrosse can be played at Manning

Mrs. Pendergast: PE is being addressed, is there a way to spend monies to get a company to clean up for the year?

Mrs. Esposito: Give the students a field for PE and it would give us time.

Mr. McCormick: Interesting concept.

Scott Amaral
55 Rolling Green Drive
\$50,000 is that a formal bid to rebuild that field.

Dr. Filippelli: It is an estimate and as you exercise the different options. We are teetering on that \$80,000 limit.

8:22pm the recording device lost connection.

Mrs. Umbriano: I do not think we are talking about leveling the field. That is a major long term. We are looking at short term.

Mr. Amaral: Is the field up to the league requirements?

Mrs. Umbriano: That will be a part of the big project and then you will have a drainage project.

Mr. LaPlante: League might be willing to issue a waiver.

Mr. Amaral: Should we look into that before?

Dr. Sollitto: I will look into the field requirements.

Mrs. Pendergast: The liability is that we are aware and we have debris that is coming up through the ground. We are trying to work through this.

Mrs. Umbriano: They still use that track for PE.

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Sal Gelsomino
107 Rocky Hill Road

Brian has a great idea. I would hate to paint my house and then find out I need clap board. I think we need hard numbers and we need to start site work. We would like to offer a hand with engineering work.

Dr. Filippelli: Master price list from RIDE who are familiar with the project.

Mr. Gelsomino: SYA is willing to offer \$5,000 for site work.

Dr. Filippelli: I need direction when I meet with Glen. Are we speaking to practice field or Caito?

Mr. LaPlante: We are on August 2 and not playing on the field and no PE. We maybe have Glenn spec the improvement of both fields.

Dr. Filippelli: if we can get moving on this; PE could be on the practice field for the spring of 2017.

Mrs. Umbriano: In a special meeting in 2 weeks.

Dr. Filippelli: I want to go to RIDE and meet with Joe DaSilva about what we are doing. We are not going to get reimbursed for the practice field but we are not tearing it up. I want to go to RIDE.

Mr. LaPlante: RIDE is the long term improvement; but you want to communicate the long term.

Dr. Filippelli: I want to communicate the short term project.

Mrs. Esposito: Why are we at 2 proposals?

Dr. Filippelli: Spec out Caito if we are going to do the practice field.

Mr. LaPlante: We have good data and 2 short term options.

Mrs. Esposito: Ask for 2 things an enumeration of our short and long term projects; so I know exactly the steps that we are doing in each project.

Dr. Filippelli: The longer term will be an issue.

Mrs. Esposito: Just the steps.

Mrs. Umbriano: Those are the steps you will have to follow with RIDE.

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Mrs. Esposito: Do you need a committee?

Dr. Filippelli: Yes the town council needs to appoint a building committee.

Mrs. Esposito: Will the town council do that or will we.

Dr. Filippelli: According to statute the town council.

Mr. LaPlante: I appreciate what you guys are doing.

Dr. Filippelli: Not project managers but we are working on it.

Mrs. Esposito: Can you double check the committee thing for me.

3. Administrator Contracts:

Mrs. Umbriano: Administrators will not get less than the mean?

Dr. Filippelli: Yes

Mrs. Umbriano: Is that why this is holding so we can see what the mean is? Didn't we get away with these for another year with a letter in February?

Dr. Filippelli: All the administrators agreed to get out of their contracts. No more letter in February. July meeting I would need to make a recommendation to you whether or not their contracts would be extended for one year. Do we need to ratify those contracts again or just extend for one year?

Mrs. Umbriano: Or once the mean comes out and we do their contract with their raise then you recommend the contracts be for another year.

Dr. Filippelli: Will not get less than the teachers, however the committee can give more if they want to.

Mrs. Pendergast: Based on a successful evaluation.

Dr. Filippelli: Executive session in September.

Mrs. Esposito: New contract issue, different years on those contracts.

Mr. D'Agostino: The idea was that is a performance based like administrators and set the time line to July 1 to June 30 and everyone is under the same contract cycle. Everyone done between January and July. Administrators can be rewarded for outstanding performance with a better than the mean; however everyone will get the mean but you need to wait until the mean comes out-some not until November.

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Mr. LaPlante: July 1 to June 30 for all and we are doing it retroactive.

Mr. D'Agostino: Yes, instead of retroactive 5 or 6 months.

Mr. LaPlante: term

Dr. Filippelli: one more year to the term based on recommendation

Mr. D'Agostino: You know if you need to take corrective action before July 1.

Mr. LaPlante: next year in June we can move those contracts out.

Dr. Filippelli: The upload to RIDE does not happen until July 8th.

Mr. LaPlante: Under new business bump them out now and then act on the raises.

Mrs. Umbriano: We do not type new contracts twice.

Mr. D'Agostino: This is all about contracts and ratification and everyone has an understanding and authorization. Nothing is effective until it is in front of the School Committee.

Mrs. Umbriano: Added to what we approved.

Mrs. Pendergast: Existing administrators and new hires; under new business is ratification of those contracts. I have never seen and the committee has never had a contract in front of us.

Mrs. Guglielmi: We all met-the committee made a recommendation, and that committee reported to the school committee as a whole in open meeting and we approved it. You can read it anytime you want to go up the office and read it.

Mrs. Pendergast: We are the body and we have never seen them. Are there signed contract for the new hires?

Mrs. Umbriano: The one we all worked on together.

Mr. LaPlante: We agreed on the core terms? Do we review the written contract? We either do one of two things, we authorize or we review and approve as prepared.

Mrs. Umbriano: It is contract and we come to you in pieces we do not bring you the whole contract.

Mrs. Pendergast: The chair is given the power to sign but the chair is given the power by the body.

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Mrs. Esposito: Agreed-we did this verbally. It would be advantageous to have a copy.

Mrs. Pendergast: We should be provided all those contracts. They are public documents?

Mr. LaPlante: The entire department is all new.

Mrs. Umbriano: Ed did you prepare?

Mr. D'Agostino: I do not want to complicate this. You dictated those terms and this office staff put those terms in that in the contract. It is on for ratification.

Mrs. Pendergast: Why are we not given that document to review? It is the process. We have office staff filling in these contracts and we are taking it in good faith.

Mr. D'Agostino: if you want to see the contract then we will send it.

Dr. Filippelli: I will put it out and ratify it next month.

Mrs. Esposito: Teacher and Paraprofessional we should have copies

Mrs. Pendergast: They all have been posted.

Dr. Filippelli: All it is a change in terms and salary.

Mrs. Umbriano: You want to see the contract in front of you.

Dr. Filippelli: I will have Jenn send them out tomorrow.

4. Superintendent Evaluation Instrument:

Dr. Filippelli: Only superintendent.

Mrs. Pendergast: We have this form.

Dr. Filippelli: It is similar but mine has more.

Mrs. Esposito: We are going to complete your evaluation by June next year and as a committee we will complete.

5. Building Refresh:

6. Bus Routes:

7. Physical, Academic, and School Rebranding:

Mrs. Umbriano: Long time ago the TV's in the hallway with updated news.

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Dr. Filippelli: Westerly does it and I will reach out to them and see what we can do.

Dr. Sollitto: Front sign

Mr. LaPlante: Sign

Dr. Filippelli: Careful about zoning.

Mrs. Pendergast: We are exempt from zoning

Dr. Sollitto: Upgrade to electronic sign.

Mrs. Esposito: Be careful with the signs one was a class gift.

Mrs. Umbriano: The brick one.

Dr. Filippelli: Correspondence with the tank leaking. We found out where the leak was and need a new bladder put inside. Needed for sprinkler system cost is \$15,000.00

G. Public Comments

Tim McCormick

Trimtown Road

Courses are great and I hope you reach out to any students who needed these classes that would contact them. Work this into the schedule. Make it part of the formal process.

Mariah Kmon

30 Ben Brown Avenue

Great program.

How will this effect GPA's will it count as an extra honors class?

Dr. Sollitto: cannot answer that right now, and it is the reason some of the schools backed out of this.

Mrs. Esposito: AP is the same and I am sure Common Core has something to do with it.

Mrs. Umbriano: Are the tests the same.

Dr. Sollitto: Yes

Mrs. Pendergast: If you are taking a class during school you are getting credit but if you are taking after hours?

Mrs. Kmon

30 Ben Brown Avenue

Need to know where my son stands-is he going to Hope or Clayville.

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Mr. Myers: He is going to Hope

Megan Picozzi
1229 Chopmist Hill Road, Owner of Scituate Early Learning Center.

Are the buses still scheduled to go to Scituate Early Learning Center from Hope?

Mr. Myers: I have had one request for the afternoon.

Mrs. Pendergast: When will parents get notified of where their kids are going?

Mr. Myers: Sent letters out. In a few cases we will be saying that we agreed to the request but we have not worked out the transportation. We do not guarantee and we will work to provide transportation but sometimes we cannot do that.

Sal Gelsomino
107 Rocky Hill Road
I lost some sleep over the loss of students to Coventry and Ponaganset.
Something we do at a college level and we have a lot of smart people in Scituate. Have you ever given thought to creating a tech. advisor committee? If you can send some of the kids out and maybe get some back.

Dr. Filippelli: We have to send these kids if we do not offer. There a moratorium on anymore tech programs.

Dr. Sollitto: We had a meeting we are going down the path to have a STEM endorsement.

Sal: We are going to have to spend money to get kids back. Computer jobs are going to increase in the future.

Dr. Sollitto: App development for AP credit for it. We are in the beginning stages.

Mrs. Esposito: Rebranding with Mr. Hassel we can look toward 20th century learning

Dr. Sollitto: We are re-looking at Cisco and we have a lot of ideas on the table.

Mr. LaPlante: Is it possible that can we pull kids back in?

Dr. Sollitto: Maybe 2 years away.

Erica McCormick:
Trimtown Road
When you are looking for an athletic director; contracts need to be signed for speakers.
If you come up with an AD please have them call me.

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Dr. Sollitto: We will have something prior to that event.

Mrs. Pendergast: Mike to meet with Mrs. McCormick

Dr. Sollitto: He already has reached out.

H. New Business

1. Superintendent Evaluation Instrument:

Mrs. Pendergast: Motion to approve Superintendent Evaluation form with minor adjustment made.

Mrs. Esposito: Second

All in favor yes
Motion passes

2. Superintendent and Assistant Superintendent contract ratification:

Mrs. Esposito: Move to table Assistant Superintendent, Superintendent and High School Principal.

Mrs. Pendergast: Second
All in favor: Yes
Motion passes

3. Ratification of all Administrator's contracts:

Mrs. Esposito: Move to table all administrative contracts.
Mrs. Guglielmi: Second
All in favor: Yes
Motion passes

I. RESIGNATIONS/APPOINTMENTS/REAPPOINTMENTS/TRANSFERS/NON-RENEWALS:

RESIGNATIONS

1. Gena Tucciarone; Bus Monitor, effective 7/26/2016
2. Arianna Colella; Girls' High School Cross Country Coach
3. Michael Canning: 17.0 hour Paraprofessional, Scituate Middle/High School

Mr. LaPlante: Motion to accept the resignations
Mrs. Guglielmi: second

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APPOINTMENTS

1. Brittany Whittemore; 27.5 hour Paraprofessional, Clayville Elementary School
2. Courtney Saucier; 1.0 Speech Language Pathologist, one year only
3. Eleanor (Nora) Pace; .40 English teacher, Scituate High School-**Pending BCI**

Mr. LaPlante: Motion to approve those appointments.

Mrs. Guglielmi: Second

Discussion:

Mrs. Esposito: There is a sabbatical did we approve?

Dr. Filippelli: I believe Paul approved it back in April or May and it is by contract.

Mrs. Pendergast: This is a revised list on the old one there was an appointment of a teacher?

Dr. Filippelli: She found position closer to her home.

All in favor

Motion passes

Committee remarks:

Mrs. Esposito: Happy about the changes in the curriculum and also happy about fields. Hope to see what is going to happen in the future. We are moving on.

Mr. LaPlante: Nothing

Mrs. Guglielmi: Nothing

Mrs. Pendergast: Echo what Jean said and commend you on reading the reports and being able to ask questions I do not know if you are a speed reader. Can we get this as part of the packet ahead of time?

Dr. Filippelli: Yes

Mr. LaPlante: Motion to adjourn

Mrs. Pendergast: second

All in Favor: Yes

Motion passes

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The Committee unanimously approved the motion at 9:30 PM.

Respectfully Submitted

Mrs. Guglielmi, Clerk

Minutes were prepared by Theresa C. Yeaw, Recording Secretary. Neither the Clerk nor the Recording secretary is the designated Public Records contact for the Scituate School Committee or Scituate School Department under the RI Access to Public Records Act ("ARPA"). For all APRA inquiries, please contact the Superintendent's Office.

ASSISTANT SUPERINTENDENT'S REPORT

August 2, 2016

1. **District Newsletter**

I have been working on setting up a template for the district-wide newsletter. The process is well underway with the utilization of a "Constant Contact" account. The account was purchased by SPP (thank you Mrs. McCormick) to provide a means of communication with all stakeholders. I have created a template with informational areas for each of the schools and for central office. If the School Committee wants to add any information, a School Committee section can be created. I have also included an "upcoming events" section and will feature a "faces in the crowd" area that will spotlight a different employee in each edition. I can forward the template to all School Committee members for a sneak preview. Plans are to send the newsletter via email monthly. Next steps are to coordinate importing of email addresses from PowerSchool to the Constant Contact website.

2. **Administrators' Summer Workshop**

On August 18th, Dr. Filippelli and I will be hosting a summer workshop for all district administrators. On the agenda for the day: opening day procedures, mission/vision statement review, transportation changes, PARCC release scores, professional development for 2016-2017, Open Houses, budget, and custodial issues.

3. **Athletic Director Posting**

The position of Athletic Director was posted internally and on SchoolSpring for two weeks. I also contacted RIIL and requested that they post the position on their website. The posting closed on July 28th and interviews are scheduled for this week. Mr. Hassell has taken the lead with the interview process and several interviews are scheduled. We hope to have a recommended candidate by the end of the week. The Athletic Director Evaluation Committee met several times last week to finalize the AD evaluation tool.

4. **Professional Development Day**

Dr. Filippelli was notified on July 18th that the scheduled presenters for our Professional Development Day on September 13th were no longer available. As you can imagine, this left us scrambling to find a quality replacement to host a work session on Digital Literacy for elementary teachers. Both Dr. Filippelli and I immediately had the same presenter in mind. We contacted the former technology director from North Smithfield schools (Eric Butash) who now works with the Highlander Institute. We were able to arrange professional development sessions to cover digital literacy. What made this particularly difficult to schedule is the timing of our request and the need to cover the September 13th day. Several other districts are holding teacher trainings on this day due to the primary elections. I will be working closely with Highlander to iron out the details for the training.

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5. Summer School

Summer school concluded on July 22nd. At the high school level, Mr. Bagley submitted final grades for a total of 16 students enrolled in 19 courses. All but one student passed the summer school course. As mentioned in my July report, all courses were administered via an on-line credit recovery program called Edgenuity.

6. Advanced Coursework Network

Scituate and Scituate High School is considering joining the Advanced Coursework Network offered through RIDE. This network extends existing courses to students from other school districts and offers our students opportunities to take single courses in other districts or at institutions of higher learning at no cost. These students remain enrolled in their sending school; thus, we do not lose students to other districts as part of this initiative. The 2016-2017 school year is the pilot year for the network. All courses are honors courses, AP courses, or dual enrollment (college credit) courses. Several courses are offered at local universities and colleges. Only participating districts can take advantage of the opportunities. Applying to be a member of the network is open until the end of the summer. Next steps are to finalize the application with Principal Hassell acting as the contact point with RIDE. Additional information including a complete listing of course offerings for this year can be found at <http://www.ride.ri.gov/StudentsFamilies/EducationPrograms/AdvancedCoursework.aspx>

**SUPERINTENDENT'S REPORT
AUGUST 2, 2016**

1. School Visits

If the Committee would like to continue the practice of having one meeting at each school this year, we should develop a schedule for those meetings. The October meeting is always at the home school of the Teacher of the Year for the presentation ceremony. For 2016-2017, the October meeting will be at the middle/high school. The typical schedule for the other schools has been Clayville – September, Hope – November, and NSES – December.

2. Field Project Update

The 5 thousand gallon cement holding tank has been installed near the site of the well. Glen recommended having the piping enclosed in a 4 inch PVC pipe due to the large number of stones and boulders. If the land shifts, the rocks could puncture the water line. By encasing them in PVC, this eliminates that problem and prevents us from having to dig up the line in the future.

3. Administrator Contracts

Under New Business tonight for your consideration and vote are the ratification of administrator contracts. I am recommending that the Committee ratify the contracts of all administrators with the understanding that final raise percentages have not been calculated yet. As you know, we won't have final raise numbers until after the mean of all settled contracts in the state has been calculated after August 15. As I reported on last month, my recommendation is to ratify the contract and then address administrator raises and performance in executive session in September.

4. Superintendent Evaluation Instrument

Last month, I was asked to place the superintendent evaluation instrument under New Business for consideration at the August meeting. Each of you have received a copy of the document and have provided individual feedback to me. My recommendation is to approve the document for use effective immediately.

5. Building Refresh

I have been meeting with Glen about beginning a building refresh at SHS. Glen, through his work with National Grid, has upgraded two hallways with more efficient and brighter LED lighting. The next phase is to repaint some of the "institutional green" hallways. We are going to start with the hallways where the LED lighting was installed. If it is aesthetically pleasing, we will move to different areas. We are trying to bring a more modern and visually appealing feel to the building.

6. Bus Routes

Representatives of the School Department and Durham met on July 13th to address a number of items including a timeline for summer activities, the migration of data

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from First Student over to Durham, doing a dry run of routes, training on the alert now system, staffing, radio communication, redistricting requests, and a time frame for bus route information to be posted on our website and advertising in the Observer. We had a productive meeting and will be meeting again tomorrow, August 3rd to have a check in with progress.

7. Physical, Academic, and School Rebranding:

As indicated above, Glen and the custodial crew have been working hard this summer to refresh the look of our buildings and complete summer work. In addition to this, Dr. Sollitto and I have been working toward an academic, social, and community rebranding/refreshing of our schools. Based on feedback we have been eliciting from our administrators, teachers and parents, we are going to be making efforts this year have a more organizational look at our schools. Part of this process includes Mr. Hassel and Dr. Sollitto reviewing the course of studies at the high school and re-ordering and re-branding courses so they are current, relevant, and competitive for our students. We want these efforts and the efforts going into the field to culminate into a stronger middle and high school, a stronger school community and a place where our students want to stay both academically and athletically. On the first day back for faculty and staff, I will be holding an "all hands" meeting at the high school to explain our goals and vision to our employees. As a kick off to our new academic year and new administrative team, I will also be acknowledging all of our employees for their service and more specifically our teachers getting tenure this year.