

**SCITUATE SCHOOL COMMITTEE REGULAR SESSION
TUESDAY, JUNE 2, 2015
TOWN COUNCIL CHAMBERS**

CALL TO ORDER	<p>The meeting was called to order by Chair Umbriano at 7:00pm: Present were Chair Umbriano, June Guglielmi, Jean Esposito, Coleen Pendergast and Brian LaPlante. Also present were Dr. Paul Lescault, Superintendent, Dr. Lawrence Filippelli, Assistant Superintendent, Dr. Ed. Myers, Consultant and Attorney David D'Agostino.</p> <p>Chair Umbriano reported that the ratification of Contracts for Administration, Paraprofessionals, Secretaries and Office Staff were voted on and were unanimously approved in Closed Session.</p>
PLEDGE OF ALLEGIANCE	<p>Pledge of Allegiance was led by Chair Umbriano</p>
	<p>Chair Umbriano present Mrs. Pendergast with an award for her completion of RI Association of School Committee Leadership Development Academy.</p>
APPROVAL OF MINUTES	<p>Mrs. Guglielmi made a Motion to Approve Minutes of May 5, 2015 Executive Closed. Seconded: Mr. LaPlante. Motion passed unanimously.</p> <p>Mrs. Guglielmi made a Motion to Approve Minutes of May 5, 2015 Open Session. Seconded: Mr. LaPlante. Motion passed unanimously.</p>
ROUTINE MATTERS MINUTES AND BILLS	<p>Mrs. Guglielmi made a motion to approve the Grant bills for month of June 2015 for \$10407.02, Seconded by Mr. LaPlante. Motion passed unanimously.</p> <p>Motion to approve by Mrs. Guglielmi the General Fund June 2015 for \$478,845.29. Seconded by Mr. LaPlante</p> <p>Mrs. Pendergast questioned Baxter & Associated for CPA Auditors for \$2,310.00 for CPA'S.</p> <p>Mrs. Pendergast also questioned the materials for the field being paid to Scituate School Dept. It was for reimbursement to School Dept. This bill was paid out of School Dept. checking account.</p> <p>Motion to approve by Mrs. Guglielmi, Seconded by Mr. LaPlante; Roll Call: Motion passed unanimously.</p>
CORRESPONDENCE	<p>A resignation letter from Dolores Moran was received who was the longest serving teacher in the Town of Scituate and served 49 years. The letter was read and placed on file. Motion by Mr. LaPlante to accept; Seconded by Mrs. Pendergast with regrets. Motion passes unanimously.</p>

	<p>A letter from Mrs. S. was received requesting home schooling for 2 children for 2015-2016 School year.</p> <p>Motion to approve by Mr. LaPlante, seconded by Mrs. Pendergast. Motion passed unanimously.</p>
REPORT OF COMMITTEE LIAISONS	
BUDGET COMMITTEE	Nothing to report
COLLECTIVE BARGAINING AND NEGOTIATIONS	Nothing to report
FOOD SERVICE	Chair Umbriano reported that they also had a Food Service meeting. There was also a meeting on transportation and scheduling for next year and transportation for Kindergarten and school space needs.
POLICY	Nothing to report
DEVELOPMENT	Mr. LaPlante was concerned about the walking path to get to Manning Field from the High School for safety reasons. He said the concept of the path is moving forward. The details are important for the safety of the students and safety is most important.
SCHOLARSHIP	Scholarship Night- Mrs. Pendergast stated that it was the 1 st Annual Scholarship Night at the High School and was well attended. Thanks to the Chair and Mrs. Esposito for being on the Committee.
TRANSPORTATION	Nothing to report.
SCHOOL SPACE NEEDS STUDY	Nothing to report
TRAFFIC SAFETY	Chair Umbriano said there was a meeting on traffic safety and said the state wants to build roundabouts by Rt. 6 and 101 and this is a major concern.
SCITUATE YOUTH ASSOCIATION	Mrs. Esposito said she wants to thank Mrs. McCormick for keeping her informed about what is happening with the Scituate Prevention Partnership. Annual meeting will be held on Tuesday, June 16 th at the Scituate HS Library at 12:30pm. Lunch will be provided and there will be a guest speaker.
HEALTH AND WELLNESS	Nothing to report.
ASSISTANT SUPERINTENDENT'S REPORT	<p>Dr. Filippelli read his report into the Record (which is attached hereto and incorporated herein by the reference.)</p> <p>Mrs. Esposito asked questions about Dual Enrollment Policy and asked questions about the curriculum.</p> <p>Dr. Filippelli answered and said that RIDE and Universities are on board with the Dual Enrollment Policy.</p> <p>Congratulated Lisa LaRose as Teacher of the Year.</p>
SUPERINTENDENT'S REPORT	Dr. Lescault read his Report into the Record (which is attached hereto and incorporated herein by the reference.)

	<p>Mr. LaPlante questioned redistricting for kindergarten students Hope & Clayville.</p>
<p>PUBLIC COMMENTS & QUESTIONS</p>	<p><u>Erika McCormick 428 Trimtown Road</u> Mrs. E. McCormick noted that she passed out an invitation to the committee for a meeting on edible marijuana.</p> <p><u>Mr. Tim McCormick, 428 Trimtown Road</u> Mr. McCormick asked about the enrollments to A/P courses vs. early enrollment if it was just for state schools. He also questioned the Revised Coaching Evaluation process. He thinks that this would be good, but it should be done across the district. He thinks that the changes were done too quickly and wanted to know who was going to evaluate the Coaches.</p> <p><u>Mrs. Maureen Kennedy 10 No. Doctors Lane, STA President</u> Mrs. Kennedy said she feels the Coaches are being targeted and that the evaluation process is very lengthy and Coaches do many things. They need to look over the process as a committee.</p> <p><u>Mr. Kevin Ryan, Athletic Director</u> Mr. Ryan commented on the Coaches Hiring and Evaluation Policy. He said he was there to protect the Coaches. He feels that he is asked to do many things. He has 41 Coaches and has to evaluate all of them. He noted there were about 89 items on the evaluation and he has to put his input on the evaluation. He said many of the questions were repeated and wanted to know why this evaluation wasn't presented to him earlier for his input. Mr. Ryan asked why there wasn't a committee formed to come up with the evaluations. He wanted to know if the Rubric is used for the evaluation process. Why do Coaches have to re-apply for their positions yearly? If they have a good score then why do they have to advertise? He feels that the Policy needs to be re-worked by the committee.</p> <p>There was a lengthy discussion of the evaluation of Coaches policy. Many people had input on the Policy and the way it was formulated.</p> <p><u>John Marchant, Chopmist Hill Road</u> Mr. John Marchant read through the Policy and thought it was way too detailed. Chair Umbriano stated that they looked at other policies and Mr. LaPlante sat down and this is what was put together. Mr. LaPlante stated that he looked at the policies from other districts evaluations. Mr. Marchant asked if there is tenure. Mr. LaPlante said there is no tenure.</p>

Mr. Marchant asked if language in the policy stating if the coach's evaluation was acceptable they would still be considered for the same position...

Mrs. Esposito asked if the Committee received her edits to the policy? She reviewed the policy and feels that the evaluations need to be a collaborative effort.

Mr. LaPlante said he did receive Mrs. Esposito's edits.

Rosemary Montagano, 28 Elmdale Road

Mrs. Montagano asked who get the final say of who receives the position?

Mr. LaPlante said they use the same process as they do now.

Mrs. Kennedy feels that the policy is coming from one person and not a collaborative effort. She thinks that the policy should be discussed openly in a collaborative effort. She feels that all people need to be involved in the process.

Mrs. Esposito agrees that a Committee needs to be put together and have 2 members of the School Committee, 2 members of the Coaching Staff; 2 Parents from the Community.

Mr. Mark Reed, High School PE Teacher and Coach

Mr. Reed, Teacher/Coach stated from a coaching position, he has to go through the process and evaluate his assistant coaches. He needs to know what is expected and what his strengths and weakness are and what is expected and what will the outcomes be. He feels that he should not have to re-apply for his position if he is doing a great job. He feels that the Coaching policy needs to be unified to help better the system and put the kids first.

Mr. Reed invites Mr. LaPlante to a cook out to better understand the goals and plans and be unified as a team.

Mrs. Esposito feels at this point that this issue is much too important to put down for a first reading. She feels a work session is in order to go over the process with the School Committee and members of the community.

Mrs. McCormick stated that she has a grant for a professional evaluator. She would like to recommend to find an evaluator to invite in. Mr. McCormick stated that this should be looked at system wide and be addressed as a group. He asked if there would be flexibility to question reports

Kevin Venturini, Coach

Mr. Venturini agrees that evaluation needs to happen. If you have a good coach then you should not have to re-apply for your job.

	<p>Mrs. Pendergast said the evaluation is a lengthy process and needs to be looked at.</p> <p><u>Mr. George Kuzmowycz, 37 Esek Hopkins Road</u> Mr. Kuzmowycz that he was happy that Dolores Moran's letter was read publicly. Also, he was glad that the rules of Conduct will not take effect until August, because everyone violated the two minutes of comments rule at the meeting tonight. Questioned A/P policy.</p> <p>End of discussion.</p>
NEW BUSINESS	<p>1. Second reading and adoption of the #81-01 Responsible Use Internet Safety and bring your own device Policy.</p> <p>This second reading and adoption of the Responsible Use Internet Safety and bring your own device Policy was tabled. Motion made by Mrs. Guglielmi second Mrs. Pendergast. Motion to table passed unanimously.</p>
	<p>2. Second Reading and Adoption of Snacks in the Classroom Policy #40-90</p> <p>Motion made by Mrs. Pendergast to approve the second reading and adoption of Policy #40-90; seconded by Mrs. Esposito as written. Motion passed unanimously.</p>
	<p>3. Second Reading and Adoption of amended By-laws Article II, Section 1. Regular Meetings.</p> <p>Motion made by Mrs. Esposito to approve the second reading and adoption of By-Laws Article II Section 1; seconded by Mrs. Pendergast. Motion passed unanimously.</p>
	<p>4. Ratification of School Secretaries Agreement</p> <p>Motion made by Mrs. Esposito to approve the Ratification of School Secretaries Agreement; seconded by Mrs. Pendergast. Motion passed unanimously.</p>
	<p>5. Ratification of Paraprofessional Agreement</p> <p>Motion by Mrs. Esposito to approve the Ratification of Paraprofessional Agreement; seconded by Mrs. Pendergast. Motion passed unanimously.</p>
	<p>6. First Reading of revised Coaching And Athletic Directors Policies</p> <p>Motion made by Mrs. Pendergast to accept the first reading; Seconded by Mrs. Esposito.</p>

	<p>A discussion from the Committee took place regarding the Coaching and Athletic policy. It was recommended to bring forward a work session with 2 School Committee members, 2 Coaches, 2 Principals and 2 Parents to work on evaluations.</p> <p>Mr. LaPlante further amended the motion to put together a committee to further examine the Policy to 2 SC members, and 2 coaches 2 Principals and community members and stakeholders; seconded by the Chair Umbriano.</p> <p>Motion on Amendment passed unanimously.</p>
	<p>7. Ratification of Superintendent's Office Staff Agreement.</p> <p>Motion made by Mr. LaPlante to approve the ratification of Superintendent's Office Staff agreement; seconded by Mrs. Pendergast.</p> <p>Motion passed unanimously.</p>
	<p>8. First Reading of the Rules of Conduct for Public Comments and Questions.</p> <p>Chair Umbriano entertained a motion for first reading and discussion. No second. Motion dies.</p>
<p>RESIGNATIONS/APPOINTMENTS/TRANSFERS/NO N-RENEWALS</p>	<p><u>RESIGNATIONS</u></p> <p>1. Emily Fox; 1.0 Special Education Teacher, Scituate High School, effective 5/18/2015</p> <p>Mrs. Pendergast moved to accept the resignations; seconded by Mrs. Guglielmi: Committee unanimously approved.</p> <p><u>APPOINTMENTS</u></p> <p>1. Pamela Pino; 17 hour Custodian, Scituate Middle/High School, effective 5/25/2015</p> <p>2. Donald Dias; Boys High School Volleyball Volunteer Coach</p> <p>3. Dorothy DeRemer; School Committee Recording Secretary</p> <p>Mrs. Pendergast moved to accept the appointments; seconded by Mr. LaPlante: Committee unanimously approved.</p> <p><u>REAPPOINTMENTS</u></p> <p>1. Mark Reed; Football Head Coach</p> <p>2. Matthew Vieira; Football Assistant Coach</p> <p>3. Richard Capece; Football Volunteer Coach</p> <p>4. Bryan Gordon; Football Volunteer Coach</p> <p>5. Matthew Winfield; Football Volunteer Coach</p> <p>6. Peter Winfield; Football Volunteer Coach</p> <p>7. Nick Youngdahl; Football Volunteer Coach</p> <p>8. Tim Brown; Boys High School Soccer Head Coach</p> <p>9. Peter Ceprano; Boys High School Soccer Assistant Coach</p> <p>10. Robert Parmenter; Girls High School Soccer Head Coach</p>

	<ol style="list-style-type: none"> 11. Abbie Groves; Girls High School Soccer Assistant Coach 12. Richard Kanaczet; Girls High School Soccer Volunteer Coach 13. Mike Nehring; Boys Cross Country Head Coach 14. Arianna Colella; Girls Cross Country Head Coach 15. Chris Maiello; Girls High School Volleyball Head Coach 16. Alesondra Pino; Girls High School Volleyball Assistant Coach 17. Lynn Francazio; Fall Cheerleading Head Coach 18. Patrick Morgan; Middle School Boys Soccer Head Coach 19. Stephanie Parker; Middle School Girls Soccer Head Coach 20. Jennifer Park; Middle School Boys/Girls Cross Country Head Coach 21. Kristy Antonelli; .70 English Teacher, Scituate High School 22. Jennifer Bromage; 1.0 Special Education Teacher, Scituate Middle School 23. Greer Charon; 1.0 Librarian, Scituate Middle/High School 24. Frances Cripps; .20 FCS Teacher, Scituate Middle/High School 25. Jonathan Dunne; 1.0 Social Studies Teacher, Scituate Middle School 26. Lucia Fratantaro; .30 School Psychologist, Clayville Elementary School 27. Mike Gaudreau; 1.0 Grade 6 Teacher, Scituate Middle School 28. Abbie Groves; 1.0 Special Education Teacher, Clayville Elementary School 29. Michele Herford; .35 Art Teacher, Scituate Middle School 30. Nicole Leonhardt; .40 Special Education Teacher, Scituate High School 31. Peter McCarthy; 1.0 Science Teacher, Scituate High School 32. Paula Paquette; .95 FCS Teacher, Scituate Middle/High School 33. Jennifer Park; .75 Computer Teacher, Scituate Middle School 34. Frank Pisaturo II; .20 Music Teacher, Scituate Middle School 35. Kristen Pontarelli; 1.0 Grade 5 Teacher, North Scituate Elementary School 36. Lauren Rainone; .80 Foreign Language Teacher, Scituate High School 37. Ashley Ratcliffe; 1.0 Special Education Teacher, Clayville Elementary School 38. Desiree Santiago; .25 Math Teacher, Scituate Middle School
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	<p>39. Meg Shewchuk; .90 Physical Education Teacher, Scituate Middle/High School and Hope Elementary School</p> <p>40. Lisa Theroux; .65 School Nurse Teacher, Clayville Elementary School</p> <p>41. Heidi Wareing; 1.0 Math Teacher, Scituate High School</p> <p>42. Kevin Wasilewski; 1.0 Speech Teacher, Hope Elementary School and Clayville Elementary School</p> <p>43. Diane White; .60 Librarian, North Scituate Elementary School</p> <p>Mrs. Esposito moved to accept the re-appointments; seconded by Mrs. Pendergast: Committee unanimously approved.</p> <p><u>INVOLUNTARY TRANSFERS</u></p> <ol style="list-style-type: none"> 1. Patti Bettez; Grade 5 Teacher, North Scituate Elementary School 2. Nancy Fraser; Grade 1 Teacher, North Scituate Elementary School 3. Laura Pesare; Grade 3 Teacher, North Scituate Elementary School 4. Kristen Pontarelli; Grade K Teacher, Clayville Elementary School <p>Mrs. Pendergast moved to accept the involuntary transfers; seconded by Mrs. Esposito: Committee unanimously approved.</p> <p><u>NON-RENEWALS</u></p> <ol style="list-style-type: none"> 1. Nicole Leonhardt: 1.0 special Education Teacher, Scituate High School <p>Mrs. Guglielmi moved to accept the non-renewals; seconded by Mrs. Pendergast: Passed unanimously.</p>
COMMITTEE REMARKS	
Mrs. Esposito	Nothing to report.
Mrs. Guglielmi	Attended the High School Breakfast, National Honor Society and Pop's concert. The Pop's concert had a 50's theme. Also attended the Scholarship Night and cooked for Leadership Academy with 32 students attended from the 10 th grade class.
Mr. LaPlante	Nothing to report
Mrs. Pendergast	Graduation is Friday. Thank you for the audience participation. I look forward to moving forward on the Coaching issue. We need to discuss the new evaluation process of Superintendent.
Chair Umbriano	The awards ceremony was June 4 th . She was happy to attend and see everyone who got awards.
DISCUSSION OF FUTURE BUSINESS	Nothing to report.
ADJOURNMENT	<p>Mrs. Pendergast moved to adjourn; seconded by Mrs. Esposito. The Committee unanimously approved the motion at 9:30pm.</p> <p>Respectfully Submitted</p> <p>Mrs. Guglielmi, Clerk</p>

Minutes were prepared by Dorothy DeRemer Recording Secretary. Neither the Clerk nor the Recording Secretary is the designated Public Records contact for the Scituate School Committee or Scituate School Department under the RI Access to Public Records Act ("APRA"). For all APRA inquiries, please contact the Superintendent's Office.

ASSISTANT SUPERINTENDENT'S REPORT
June 2, 2015

1. **PARCC UPDATE**

Based on the Commissioner's memo that came out last week, PARCC testing is going to be reduced from two sessions to one. At my last Assistant Superintendent's meeting, the PARCC leads at RIDE were at a national PARCC meeting out of state. Therefore, at this time, we do not know when the new testing window will be nor do we know when the results from this year's testing will be available. RIDE has indicated the test results should come out sometime in November/December of 2015.

2. **DUAL ENROLLMENT POLICY**

For next month's meeting, I will be presenting a first draft of a Early College, Dual and Concurrent Enrollment Policy. The purpose of this policy is to support enrollment of Scituate High School students in courses designed to provide an early college experience with the opportunity to earn college credit. This policy will fulfill the requirements of RIGL 16-100-3(a) and 16-100-4. As you know dual enrollment is part of Governor Raimondo's agenda and she has asked the legislature to approve \$900,000 to support it. At this time only courses at CCRI, RIC and URI are part of this and billing will take place directly at the colleges so that the districts do not have to be involved. However, districts may need to support textbook costs associated with specific classes.

3. **TEACHER EVALUATION UPDATE**

Beginning in September, there are some changes to the RIDE Model for teacher/administrator evaluations. Much of it is the same. However, instead of going with scores of 1-4, there is a point value range assigned to the various portions of the evaluation rubric. Also, there is more weight given to professional practice rather than the student learning objectives. These changes were made by RIDE after seeking input from the superintendent's association, the principal's association and various teacher unions.

4. **TEACHER OF THE YEAR**

I am happy to congratulate Mrs. Lisa LaRose, first grade teacher at Clayville as Scituate's teacher of the year! Lisa was incredibly surprised and is well deserving of this honor. Lisa will now go on and compete with the other teacher of the year finalists across the state. Good Luck Lisa!

SUPERINTENDENT'S REPORT

June 2, 2015

1. Kindergarten Sections 2015-2016

The projected kindergarten enrollment for 2015-2016 has crept up a bit since last month. It currently stands at 77, up from 69 last month (Clayville 18, Hope 30 and North Scituate 29). The Hope numbers are the least reliable, so we will have to continue to monitor them. At this point, it is still our plan to run four all-day kindergarten sessions next year. If that plan holds, we will be running the same schedule of sections as is currently in place (Clayville 1, Hope 1, and North Scituate 2). That will require some selective redistricting at Hope. We will be personally notifying each of those parents in the next couple of weeks.

2. Coaching and Athletic Director Policies

Brian asked that Larry and I forward to the School Committee the six Coaching and Athletic Director Policies (Attachment A) listed as New Business item #6 on the agenda. As he wanted to tweak them prior to the June 2 meeting, he asked that members with any suggestions forward them to him before the meeting.

3. Rules of Conduct for Public Comments and Questions

Marylou asked that New Business Item #8 "Rules of Conduct for Public Comments and Questions" be listed for a first reading for June 2. The policy (Attachment B) mirrors the one the Town Council recently adopted. The two primary changes from the current practice are: (1) anyone wishing to address the Committee during Public Comments and Questions is asked to sign up to do so at the beginning of the meeting and (2) comments and questions are limited to two minutes per person. If this policy is approved for a first reading in June and a second reading in July, it will become effective in August. Until that occurs, the existing practice will remain in effect.

4. Jazz Band

I received a request on May 22 from Jason Rivard (Attachment C) for an increase to the jazz band stipend. I told him that if Principal Sollitto and the Department Chair supported the request I would bring it to the School Committee for consideration. Neither supported the request, so it is not before you for consideration. I simply wanted the committee to be aware of the request.

5. Guidance

I received a request from Principal Sollitto (Attachment D) for an increase in guidance staffing from 3.5 FTE counselors to 4.0. Larry and I responded to Mike with a cc to the School Committee on May 26 indicating that while we recognized the proposal was not without merit, we could not support the expansion, primarily because of the \$50,000 annual cost, at a time when the student population has contracted more than 20%. A couple of Committee members called me to indicate they thought the entire Committee should discuss Principal Sollitto's proposal, so I have included it in my report for that purpose.

6. Summer Maintenance

Steve Gormley is gearing up for a very busy summer. In addition to annual summer maintenance and cleaning, Steve is working with Town Engineer Provonsil to develop detailed bid documents for the Manning Field Outfield Project, the roof replacement project at North Scituate Elementary School and the parking and drainage project at Hope Elementary School.