

CHARLESTOWN FIRE DISTRICT

BOARD OF ENGINEERS

MINUTES OF SPECIAL BUDGET MEETING #2

WEDNESDAY, APRIL 25, 2018

Call to Order: Board of Engineers Chairman Kevin Gallup called the meeting to order at 7:00 PM.

Board of Engineers present: Chairman Kevin Gallup, Vice Chairman Joe Weeden, Dave Lamb, Julie Ellen, and Gary Crawford.

Board members absent: none.

District Officials present: District Clerk Keith Allamby.

The Board of Engineers of the Charlestown Fire District focused on the current budget specifics and performed a categorical review of the existing budget. Anticipated changes to the budget were also discussed.

After reviewing the existing budget and discussing anticipated changes:

1) Salaries for Officers: A reassessment of salaries will be discussed next year.

2) District Operations; Insurance & Bonding: Expenses are

increasing.

3) District Operations: Dispatching Services: EDispatches will be added to this budget expense.

4) Term Obligations: Debt Service Station #2 Land: After the debt is paid off the savings will be used to offset any increases to the new budget.

5) Department Operations; Legal Fund: Researching to see if funding needs to be increased.

6) Department Operations; Dues, Subscriptions, and Publications: The budgeted amount will need to be increased as a result of the increased Southern Firemen's League communications fee.

7) Department Operations; Point System: A reassessment of the Point System will be discussed next year.

8) Other District Expenses; Vehicle Fund: A reminder that small vehicle replacements are already included in this budget line.

9) Buildings and Grounds; District: The budget will need to be increased for new HVAC filters, fans, and possible boiler maintenance expenses.

10) Buildings and Grounds; Fire Alarm Services: Engineered Security Systems will be assessing Station #2 improvements.

11) Line Item; Radio System Upkeep: Unanticipated increased expenses have already occurred with new, digital radio system and new projects are in the discussion stages as well.

Kevin Gallup entertained a motion to adjourn at 7:50 PM. Gary Crawford made a motion to adjourn. Joe Weeden seconded the motion. Voted: Yes. Unanimously. Motion carried.

The next Budget Meeting is scheduled for May 30, 2018 at 7:00 p.m. Facts and figures will be discussed.

Respectfully Submitted,

**Keith Allamby
District Clerk**