

CHARLESTOWN FIRE DISTRICT

BOARD OF ENGINEERS

MINUTES OF SPECIAL BUDGET MEETING #1

WEDNESDAY, MARCH 28, 2018

Call to Order: Board of Engineers Chairman Kevin Gallup called the meeting to order at 7:05 PM.

Board of Engineers present: Chairman Kevin Gallup, Julie Ellen, and Gary Crawford.

Board members absent: Vice Chairman Joe Weeden and Dave Lamb.

District Officials present: District Clerk Keith Allamby.

The Board of Engineers of the Charlestown Fire District discussed the current budget trends and performed a general overview of the existing budget, touching on any known changes that are anticipated.

The topics discussed were:

1) Term Obligations: Use Reserve Fund to pay off Station #2 Land is in progress.

2) HVAC: Anticipate increases to HVAC expenses

- 3) EIFS: Continue creating a periodic Maintenance Program and withdraw anticipated expenses from Reserve Fund.**
- 4) Small Vehicles: Create a Rotating Vehicle Replacement Schedule to replace the oldest, small vehicle every 5 years.**
- 5) Station #1 Truck Bay Floor: Resurface floor and allocate expenses to Reserve Fund.**
- 6) Radio Communications: Allocate funding for system upkeep anticipated expenses and purchase of new, digital portable radios.**
- 7) Wellness Program: Continue at current budgeted amount.**
- 8) EDispatches: Discussed where funding for this line item should be allocated to.**
- 9) Recruitment Program: Discussed increased support of this program.**
- 10) Dues: Check to make sure the budgeted amount matches the Southern Firemen's League anticipated communications fee.**

The next scheduled budget workshop is on Wednesday, April 25, 2018 at 7:00 PM. Facts and figures will be discussed.

Kevin Gallup made a motion to adjourn at 7:40 PM. Gary Crawford seconded the motion. Voted: Yes. Unanimously. Motion carried.

Respectfully Submitted,

Keith Allamby

District Clerk