



WESTERN COVENTRY FIRE DISTRICT
1110 Victory Highway, Greene, Rhode Island 02827
Phone (401) 397-7520, Fax (401) 397-1084, www.wcfd.net
Board of Directors Meeting
Thursday, 19 March, 2015, 7:00 P.M. meeting
took place at the above address
MINUTES

Members Present

John Humble
Jonathan Farnum
Richard Holt
Robert Hevey
Steve Bousquet

WCS Mays III
Glen Underwood
Joan Smith
Cheryl Wilcox
Chief Quattrini

1. ***Call to Order and Attendance*** – The Chairman called the meeting to order at 7:00 p.m.
2. ***Emergency evacuation procedure announcement*** - The Chief reviewed the Emergency Evacuation Procedure.
3. ***Confirmation of required meeting posting and quorum*** – The Chairman confirmed that there is a quorum present and the meeting was posted in all required locations.
4. ***Acceptance of meeting minutes of 19 & 26 February, 2015 BOD meetings*** – a motion is made by Mr. Farnum and seconded by Mr. Holt to accept the meeting minutes of February 19 and 26, 2015 as amended. Add voters names to #19 on 2/26, and the laser printer was to be donated not purchased. Motion to accept the 2/19 minutes is made by Mr. Farnum, seconded by Mr. Holt, Mr. Humble abstains as amended. Motion to accept the 2/26 minutes as amended is made by Mr. Farnum, seconded by Mr. Hevey, Mr. Holt abstains. Motion carried.
5. ***Chief's Report to include:****
 - a. ***Department's operational activity and management for the month of February, 2015.***
There were 8 fires, 25 rescues, 2 trainings, 9 mutual aid out, and 5 mutual aid in.

On February 16, the Chief attended the towns EMA meeting. He attended a meeting with Chief Brown and Chief Murray regarding run cards and operational procedures on February 11th. On March 5, D/C Guastini, Capt Gardner, Pvt. Quattrini and the Chief attended a training the trainer program at the State Fire Academy for the new 6th Edition of Firefighting. The Chief met with the Director of the Fire Academy

Board of Directors

John Humble – Chairperson, Robert Hevey, Richard Holt, Stephen Bousquet, Jonathan Farnum

District Officers

*WCS Mays III – Moderator, Joan Smith – Tax Collector, Glenn Underwood – Treasurer, Cheryl Wilcox – Clerk
Chief Steven Quattrini*

2015 Regularly Scheduled Meeting Schedule

15 Jan, 19 Feb, 19 Mar, 16 Apr, 14 May, 18 Jun, 16 Jul, 20 Aug, 17 Sep, 15 Oct, 19 Nov, 17 Dec.

regarding the wind turbines on March 5th. The Director stated he will be meeting with the developer regarding training for the fire department.

On February 4, Engine 9 responded to 11 Laforge Drive to assisted Coventry Fire with a three alarm house fire. Engine 9 assisted with extinguishment and overhaul. On February 23 Engine 9 and Tanker 18 responded to 186 Plainfield Rd in the Town of Foster for a house fire. Both companies are assisted in extinguishment and overhaul.

Rescue 8 went out of service for warranty work with no major problems.

- b. The ISO Committee will be attending a one day seminar located in Hartford Ct. regarding the new rating schedule. The seminar is schedule for April 3rd*
- c. Apparatus usage report*
- d. Station One roof repair plan.*
- e. Wind Energy Dev. activity update and status of training and equipment supply agreement.*
- f. Certification of dry hydrant ponds.*
- g. Relocation activity of WCFD resources to neighboring district - Mr. Humble brings up some concerns voiced about relocation. He says it is an ongoing thing this past fiscal year. The Chief says that they have been busier with runs. He says it's not contributed to their lack of staffing.*

A nine minute run was due to road conditions.

Motion is made by Mr. Hevey and seconded by Mr. Holt to accept the chief's report.

Duty Crew came in \$6,000 less than expected. Mr. Humble asks if there ever is a time that we're not manned with C's. It's usually covered by the Deputy or Capt Mann covers from his home.

All voted aye. So voted.

- 6. Treasurer's Report to include the District's financial accounting activity for the month of February, 2015 – the fiscal year was finished in fairly good shape. We didn't have to dip into surplus. The timing of the tax sale brought a lot of interest in this fiscal year. Also the water certification fees for dry hydrants were paid. A motion was made by Mr. Farnum and seconded by Mr. Hevey to accept the Treasurer's report.*

An advertisement will be put into the Times for RFP to reroof Greene Station.

All voted aye. Motion carried.

7. ***Tax Collector's Report to include tax collection activity for the month of February, 2015*** – opening balance, \$320,178.11; \$100,398.98, collected; penalties paid, \$5,937.20; and \$219,767.78, uncollected. A motion is made by Mr. Holt and seconded by Mr. Farnum to accept the Tax Collectors report. The Tax Collector says yes to Mr. Mays when asked if the uncollected balance is consistent with where we have been in the past. All voted aye. Motion carried.
8. ***Clerk's Report*** – members review the latest Open Meetings request. A motion is made by Mr. Farnum and seconded by Mr. Holt to accept the Clerks Report. All voted aye. Motion carried.
9. ***SAP Committee Report*** - n/a
 - a. Note any recommendations made at this meeting for SAP revisions or additions.
10. ***Charter/By-Laws Committee Report*** – n/a
11. ***Reaction to WCFD BOD resolution regarding RI General Laws 38-2-3, 42-46-7 & 45-12-22.2*** – n/a
12. ***Discuss and formally respond if deemed necessary to Representatives regarding possible legislation impacting fire districts such as H5343, H5344 & H5345*** – Mr. Farnum suggests we duplicate the Hope Valley resolution in our format. Mr. Mays says, 'resolved that we are in agreement with the resolution of Hope Valley'. A motion is made by Mr. Farnum that we reference the January 15th letter that we are in disagreement with the three laws. After discussion it was decided to table this discussion until next meeting.
13. ***Continuation of 2015-2016 budget preparation and 2015 Annual Meeting packet and meeting*** – Members reviewed the annual meeting packet.
14. ***PUBLIC HEARING/OPEN FORUM FOR THE WCFD 2015-2016 BUDGET*** – members review the 2015-2016 budget to be presented at the Annual Meeting.
15. ***New Business*** – n/a
16. ***Open Forum*** – at the Pine Wood Derby which was held at Summit Station on Saturday, March 15th, a Cub master suffered a heart attack in the garage bay. Mr. Hevey says that the EMT's did a phenomenal job and were incredibly professional.
17. ***Schedule next BOD meeting*** – the next BOD meeting will be held on April 16, 2015.
18. ***Adjournment*** – a motion was made by Mr. Farnum and seconded by Mr. Holt to adjourn the meeting at 9:25 p.m. All voted aye. Motion carried.