



WESTERN COVENTRY FIRE DISTRICT
1110 Victory Highway, Greene, Rhode Island 02827
Phone (401) 397-7520, Fax (401) 397-1084, www.wcfd.net
Board of Directors Meeting
Thursday, 19 February, 2015, 7:00 P.M.
meeting took place at the above address
MINUTES
(Posted 11 February, 2015)

Members Present

Richard Holt
Robert Hevey
Jonathan Farnum
Steve Bousquet
Glen Underwood
WCS Mays III
Cheryl Wilcox

Excused

John Humble
Joan Smith
Chief Quattrini

1. *Call to Order and Attendance* – Mr. Holt called the meeting to order at 7:04 p.m.
2. *Emergency evacuation procedure announcement* – Mr. Holt reviewed the emergency evacuation procedure.
3. *Confirmation of required meeting posting and quorum* – Mr. Holt confirmed that the meeting was posted in all the required locations and there is a quorum present.
4. *Acceptance of 15 January, 2015 and 5 February BOD meeting minutes* – A motion was made by Mr. Farnum and seconded by Mr. Bousquet to accept the minutes on January 15, 2015 and February 5, 2015. All voted aye. Motion carried.
5. *Adopt plan and funding of re shingling roof of Station One* – a motion is made by Mr. Hevey and seconded by Mr. Farnum to table this item. Members are waiting for a report from the Chief to see an amount for shingles to possibly purchase them during this budget year. All voted aye. Motion carried.
6. *Open and review audit firm bids per RI Auditor General's guidelines* – One bid was received from Dittmar McNeil & Ferolito, 501 Centerville Road, Warwick. Each Member reviewed and completed the Fire District's Proposal Evaluation Grid from the State. If the BOD

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District Officers

*WCS Mays III – Moderator, Joan Smith – Tax Collector, Glenn Underwood – Treasurer, Cheryl Wilcox – Clerk
Chief Steven Quattrini*

2015 Regularly Scheduled Meeting Schedule

15 Jan, 19 Feb, 19 Mar, 16 Apr, 14 May, 18 Jun, 16 Jul, 20 Aug, 17 Sep, 15 Oct, 19 Nov, 17 Dec.

awards the bid for three years, the firm will not charge more than \$8,000 per year for three years.

7. *Award audit firm contract pending RI Auditor General's approval* – A motion is made by Mr. Farnum and seconded by Mr. Hevey to award the audit firm contract for \$24,000 for three years to Dittmar McNeil & Ferolito, 501 Centerville Road, Warwick pending the RI Auditor General's approval. All voted aye. Motion carried.

8. *Continuation of 2015-2016 budget preparation* – Revenues reviewed – 911 Sign Program - \$100; Legal/Professional – increase to \$8,000; change propane cost to \$2/gallon; Miscellaneous decrease from \$1,000 to \$500.

Stress energy efficiency by turning outside and bay lights off and keep bay doors closed. There was discussion of having RISE check the efficiency of the building.

There was also discussion of purchasing a laser printer to save on ink cost.

9. *New Business* – Mr. Mays would like to discuss proposed legislation at the next meeting.

10. *Open Forum* –

11. *Schedule next BOD meeting* – The next meeting will be held on February 26, 2015.

12. *Adjournment* – a motion is made by Mr. Hevey and seconded by Mr. Farnum to adjourn the meeting at 8:48 p.m. All voted aye. Motion carried.

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