



**WESTERN COVENTRY FIRE DISTRICT**  
**1110 Victory Highway, Greene, Rhode Island 02827**  
**Phone (401) 397-7520, Fax (401) 397-1084, [www.wcfd.net](http://www.wcfd.net)**  
**Board of Directors Meeting**  
**Thursday, 20 March, 2014, 7:00 P.M.**  
**meeting to take place at the above address**  
**MINUTES**

Members Present

<i>John Humble</i>	<i>Glenn Underwood</i>
<i>Richard Holt</i>	<i>Deputy Guastini</i>
<i>Jonathan Farnum</i>	<i>WCS Mays, III</i>
<i>Robert Guastini</i>	<i>Cheryl Wilcox</i>
<i>Robert Hevey</i>	<i>Steve Bousquet</i>
	<i>Chief Quattrini</i>

1. ***Call to Order and Attendance***- the Chairman called the meeting to order at 7:05 p.m.
2. ***Confirmation of required meeting posting and quorum***- The Chairman confirmed that there is a quorum present and the meeting was posted in all required locations.
3. ***Emergency evacuation procedure announcement***- The Deputy reviewed the emergency evacuation procedure.
4. ***Acceptance of BOD meeting minutes of 15 March, 2014***- tabled
5. ***PUBLIC HEARING/OPEN FORUM FOR THE WCFD 2014-2015 PROPOSED BUDGET TO BE PRESENTED FOR APPROVAL AT THE APRIL 7, 2014 ANNUAL DISTRICT MEETING \$578,493 +3.96%***-

A fire prevention fund has been added to the budget of \$2,000.

Mr. Underwood tells the Board to keep in mind that with new insurance policies with higher deductibles, the insurance companies may not be paying rescue recovery fees and it will be up to the residents to pay. It may be more difficult to recover that money.

77500 Run Training Pay is based on 2 hour trainings.

\$12,000 from surplus will be added to the operating budget. Mr. Holt says that we have been adding to surplus for the last three years. Mr. Underwood says that there has to be a number that we don't let the surplus go below.

The balance in rescue recovery is \$211,000. The next vehicle to be replaced will be Tanker 18 in 2017. There is discussion of moving 2 more sets of turn out gear from the budget to rescue recovery to get the increase down to 3%.

Mr. Hevey suggests changing the heating line item from \$15,000 to \$14,000

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Board of Directors

*John Humble – Chairperson, Robert Hevey, Richard Holt, Robert Guastini, Jonathan Farnum*

District Officers

*WCS Mays III – Moderator, Joan Smith – Tax Collector, Glenn Underwood – Treasurer, Cheryl Wilcox – Clerk  
Chief Steven Quattrini*

Interest on taxes change from \$12,000 to \$12,500. We are currently owed \$7,700. As the year goes on that number will grow.

A motion is made by Mr. Holt and seconded by Mr. Farnum to accept the budget as revised. Mr. Humble, aye; Mr. Holt, aye; Mr. Guastini, aye; Mr. Farnum, aye; Mr. Hevey abstained. \$577,166.96 3.72% over fire tax revenue in last year's budget. Motion carried.

6. **Chief's Report to include:**

a. **Department's operational activity and management for the month of February, 2014-** There were ten fires and fifteen rescues in February, three trainings, seven mutual aid out, and two mutual aid in.

Three heating companies were contacted regarding contracts none of which offer a contract. The Chief suggests contacting the companies in the fall to see if the rates change.

The problem regarding the horizontal ductwork on the second floor of Western Coventry School has been rectified. The contractor installed heat detectors in the ductwork and wired the detector's to the fire alarm system.

b. **Apparatus usage report.**

c. **ISO rating improvement effort status-** A proposal was received from Northeast Water Solutions regarding six (6) ponds that we are looking at to be used for static water sources within the district for drafting. It will cost \$1,700 per pond. There may be grant money available to begin with two ponds.

A motion is made by Mr. Hevey and seconded by Mr. Holt to accept the Chief's report. Discussion: Mr. Humble questions a ten minute call. DC Guastini says that there were poor road conditions and Fire Alarm doesn't call mutual aid when they know we are responding.

7. **Treasurer's Report to include the District's financial accounting activity for the month of February, 2014-** Final numbers are in and the budget is \$4,200 under. A motion is made by Mr. Farnum and seconded by Mr. Guastini to accept the Treasurers report. All voted aye. Motion carried.

8. **Tax Collector's Report to include tax collection activity for the month of February, 2014-** A motion is made by Mr. Hevey and seconded by Mr. Guastini to accept the Tax Collectors report. All voted aye. Motion carried.

9. **Clerk's Report to include the District Clerk's activity for the month of February, 2014** – discussion of APRA request received from Mr. Novak. Mr. Harsch will be asked about RIGL 36-14-1.

10. **SAP Committee Report-** n/a

11. **Charter/By-Laws Committee Report-** Mr. Holt will write a paragraph regarding the Charter for the annual meeting.

12. **Determine need and possible response to the Zoning Board of Review regarding wind turbines to be located within WCFD-** A motion is made by Mr. Guastini and seconded by Mr. Hevey to submit language as a resolution to the Zoning Board. Wording will be approved at the next meeting. All voted aye. Motion carried.

13. **CCFD receivership/liquidation status and any possible WCFD response/action items-** members discuss results

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of CCFD meeting.

**14. Continuation of 2014-2015 budget and annual meeting packet preparation-**

**15. New Business-** n/a

**16. Open Forum-**

**17. Schedule next BOD meeting-** The next meeting will be held on Wednesday, March 26, 2014 to finalize the Annual Meeting packet.

**18. Adjournment-** a motion was made by Mr. Guastini and seconded by Mr. Hevey to adjourn the meeting at 9:20 p.m. All voted aye. Motion carried.

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