



**WESTERN COVENTRY FIRE DISTRICT**  
**1110 Victory Highway, Greene, Rhode Island 02827**  
**Phone (401) 397-7520, Fax (401) 397-1084, [www.wcfd.net](http://www.wcfd.net)**  
**Board of Directors Meeting**  
**Saturday, 15 March, 2014, 8:00 A.M.**  
**meeting to take place at the above address**  
**MINUTES**

Members Present

*John Humble*

*Richard Holt*

*Robert Guastini*

*Robert Hevey*

*Jonathan Farnum*

*Chief Quattrini*

*Deputy Chief Guastini*

*Glenn Underwood*

*Joan Smith*

*WCS Mays, III*

*Cheryl Wilcox*

*Councilwoman Karen Carlson*

1. ***Call to Order and Attendance*** – The Chairman called the meeting to order at 8:18 a.m.
2. ***Confirmation of required meeting posting and quorum*** – The Chairman confirmed that there was a quorum present and the meeting was posted in all required locations.
3. ***Acceptance of BOD meeting minutes of 20 & 27 February, 2014*** – Mr. Hevey has various ‘markups’ to the minutes, change Gorham to Gorman in 2/20 minutes, 2/27 #6 distinguish that close to \$80,000 is received in annual revenue to rescue recovery, it’s not the balance. A motion is made by Mr. Guastini and seconded by Mr. Farnum to accept the minutes of 2/20 and 2/27 as amended. All voted aye. Motion carried.
4. ***Appointment of interim rescue lieutenant*** – the current Lt. is on extended leave of absence. In her absence the Chief would like to promote Jess Soder to temporary Lt. A motion is made by Mr. Hevey and seconded by Mr. Guastini to accept the appointment. All voted aye. Motion carried.
5. ***Use of WCFD facilities by Boy Scouts vs. SAP 11104.00 Facility Rental Policy*** – regarding the Pinewood Derby to be held at the station by the Cub Scouts, Mr. Guastini recommends that the BOD waive the rental fee. Mr. Mays says that the Rental SAP references fees for non-profits, but that the BOD has the right to waive that fee. A motion is made by Mr. Farnum and seconded by Mr. Holt to waive the building rental fee to the Cub Scouts for the Pinewood Derby. Mr. Humble, aye; Mr. Farnum, aye; Mr. Guastini, aye; Mr. Holt, aye; Mr. Hevey abstained. Motion carried.
6. ***Coventry Zoning Board of Review regarding wind turbines*** – Mr. Humble will send a statement of concerns of the District (costs for training’s, tax revenue from the turbines) regarding the proposed wind turbines to Assistant Solicitor Assalone. At this time the Zoning Board has taken the matter under advisement and will vote at the April 2<sup>nd</sup> meeting. Wording for the resolution will be on the regularly scheduled BOD meeting.
7. ***Apparatus usage for rescue calls*** – The change was made in 2012 to send the engine with a rescue call so that there are enough people on scene to begin the best treatment we can. The engine is versatile and can go on any call that we have if needed. Going forward, the Chief

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*Board of Directors*

*John Humble – Chairperson, Robert Hevey, Richard Holt, Robert Guastini, Jonathan Farnum*

*District Officers*

*Moderator WCS Mays III, Tax Collector Joan Smith, Treasurer Glenn Underwood, Clerk Cheryl Wilcox  
Chief Steven Quattrini*

will stage people at the station if there is a concern with the engine going on rescue calls.

8. ***CCFD receivership/liquidation status and any possible WCFD response/action items*** – Mr. Underwood says to account for the impact of more runs, fuel costs, and call pay. He suggests increasing those line items by a percentage. The increase in the number of homes would be approximately 300 or a 16% increase. Mr. Underwood suggests some of that will be covered already. It is discussed to use a 10% increase. He also suggests that call pay may go down since there will be 24/7 coverage. There is discussion that rescue recovery will go up but the equipment will need replacement sooner with more calls. Mr. Underwood suggests it would be a wash. There may be at least one more taxpayer meeting. Advertising, stenographer costs from \$4,800 to \$10,000. Truck Maintenance add 10%. Fuel Costs add 10%. Office Supplies, Tax Collector and postage add 10%. Telephone, Rescue PTS and Rescue cell phone, double. Fire Alarm fee from \$2,500 to \$3,300. Simple IRA add \$250.

With the additional increases the budget would need to equal \$631,824.72. Estimation of properties we would receive from CCFD are  $(66,654,248 \times 1.46 =)$  \$97,315 in additional tax revenue. Members must ask how much we can expect to receive for this fiscal year.

Mr. Guastini asks if it is true that we have to hire CCFD personnel. Mr. Holt says that we won't be hiring anyone, we will just be extending our personnel hours. The answer may be knowing the exact language in the contract or if the contract will be rendered null and void after liquidation. The Chief says that it will be a burden but we are ready to go.

9. ***Continuation of 2014-2015 annual meeting packet/program preparation and advertisement*** – preparation of the packet is hinging on the CCFD. On 3/24 the packet will go forward with the information at hand.
10. ***New Business*** – n/a
11. ***Open Forum*** – n/a
12. ***Schedule next BOD meeting*** – the next meeting of the BOD will be held at the regularly scheduled BOD on Thursday, March 20, 2014.
13. ***Adjournment*** – a motion is made by Mr. Guastini and seconded by Mr. Hevey to adjourn the meeting at 11:35 a.m. All voted aye. Motion carried.

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