



WESTERN COVENTRY FIRE DISTRICT

**1110 Victory Highway
Greene, Rhode Island 02827
Phone (401) 397-7520
Fax (401) 397-1084**

www.wcfd.net

**Board of Directors Meeting
Thursday, 23 May, 2013, 7:00 P.M.**

MINUTES

(Posted 21 May, 2013)

Members Present
*Chairman John Humble
Jonathan Farnum
Richard Holt
Robert Guastini
WCS Mays III
Glenn Underwood*

Excused
*Robert Hevey
Chief Quattrini*

*Deputy Chief Guastini
Captain Gardner
Sean French
Cheryl Wilcox*

- 1. *Call to Order and Attendance*** – the Chairman called the meeting to order at 7:06 p.m.
- 2. *Confirmation of required meeting posting and quorum*** – the Chairman confirmed that there is a quorum present and the meeting was posted in all required locations.
- 3. *Open vender bids received for recently placed rescue vehicle RFB advertisement*** – The Chairman asks the BOD to keep in mind looking for a Secretary of State's Certificate of Good Standing, Certificate of Liability Insurance, proof of emergency vehicle training, bid bond, promise of delivery within 180 days, and proof of workers comp insurance. A performance bond is not provided until after a contract is signed.

One bid is received from Specialty Vehicles Inc, 58 George Levin Drive, North Attleboro MA; \$234,420; 120 days chassis lead time; bid bond signed, not valid over \$240,000; work order, chassis in stock; general liability insurance \$1million; auto liability \$1million; certificate of good standing; EVT.

Board of Directors

John Humble – Chairperson, Robert Hevey, Richard Holt, Robert Guastini, Jonathan Farnum

District Officers

*WCS Mays III – Moderator, Joan Smith – Tax Collector, Glenn Underwood – Treasurer, Cheryl Wilcox – Clerk
Chief Steven Quattrini*

A letter is received from Bull Dog Fire & Emergency stating that they wont be bidding but would like to be considered when ordering other new vehicles. Mr. Mays recommends that the bid specifications be turned over to the department for review that all specifications are met.

4. ***Review, select, and accept one rescue vehicle vender bid from qualified bids received*** – a motion is made by Mr. Guastini and seconded by Mr. Farnum to accept the bid from Specialty Vehicles, Inc contingent upon Department review and meeting all specifications and finding out what the warranty is. Mr. Underwood suggests that we look at payment schedule that it meets tax exempt leasing process. The BOD needs to pass a resolution at the next meeting to get financing in place. He wants to make sure they are aware that we are using financing through Tax Exempt Leasing Corp. Members discuss. The Deputy Chief will provide details of the warranty before the next meeting. All voted aye. Motion carried.
5. ***Recue vehicle 8 status report*** – should be back from Coastal by Wednesday, May 29th.
6. ***Rescue vehicle availability interim contingency plan****
7. ***FLSA status report and plan adoption****
8. ***New Business***
9. ***Open Forum***
10. ***Schedule next meeting****
11. ***Adjournment.****

*Votes may be taken

Reports should be distributed to Board members for their review several days prior to this meeting.

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