



**WESTERN COVENTRY FIRE DISTRICT**

**1110 Victory Highway  
Greene, Rhode Island 02827  
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**[www.wcfd.net](http://www.wcfd.net)**

**Board of Directors Meeting  
Thursday, 21 March, 2013, 7:00 P.M.**

**MINUTES**

Members Present

<i>Chairman John Humble</i>	<i>WCS Mays III, Moderator</i>
<i>Robert Hevey</i>	<i>Glenn Underwood, Treasurer</i>
<i>Richard Holt</i>	<i>Joan Smith, Tax Collector</i>
<i>Jonathan Farnum</i>	<i>Cheryl Wilcox, Clerk</i>
	<i>Chief Steven Quattrini</i>
	<i>Deputy Chief Guastini</i>

*Taxpayer, Sean Doyle, 411 Carr's Trail*

*Taxpayer, Maria Doyle, 411 Carr's Trail*

- 1. Call to Order and Attendance** – The Chairman called the meeting to order at 7:00 p.m.
- 2. Confirmation of required meeting posting and quorum** – The Chairman confirmed that there is a quorum present and the meeting was posted in all required locations.
- 3. Acceptance of BOD meeting minutes of:**
  - a. 13 February, 2013** - #7 – change to allowance for; #16 change to a one cent decrease
  - b. 27 February, 2013\***
  - c. 6 March, 2013**-paragraph 2, page 2 doesn't read correctly. Add stand alone pump.
  - d. 14 March, 2013** – tabled.A motion was made by Mr. Hevey and seconded by Mr. Farnum to accept the minutes of 2/27/13 as written and the minutes of 2/13/13 and 3/6/13 as amended. All voted aye. Motion carried.
- 4. Affirmation of Chief's appointment** – a motion was made by Mr. Holt and seconded by Mr. Farnum to affirm the appointment of Chief Quattrini as permanent part time Chief of the Western Coventry Fire District. Discussion: Mr. Hevey does not agree that this needs to be done to satisfy one resident. Mr. Mays agrees, but feels we should just get on with it. A motion is made by Mr. Holt to amend the motion to add the words and select after the word appointment, motion

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*Board of Directors*

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*District Officers*

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seconded by Mr. Farnum. Mr. Humble, aye; Mr. Holt, aye; Mr. Farnum, aye; Mr. Hevey, nay.  
Vote 3-1. Motion carried.

5. **Chief's Report** – there were 13 fire runs in February and 26 rescue calls, 12 calls for mutual aid, 474 for the year which is down 22 calls from the previous year. Deputy Chief Guastini and Captain Gardner completed the NFPA 1041 Fire Instructor Program. The Western Coventry Fire Academy will be starting on April 8, 2013 at Station 2. The program will run for 15 weeks. 10 members are enrolled in the program. The Chief has been offered a trade of 500 feet of 4 inch hose for a command vehicle from Anthony fire station. The topic will be on the next meeting agenda for the Board to vote on. A motion is made by Mr. Hevey and seconded by Mr. Holt to accept the Chief's report. All voted aye. Motion carried.
6. **Treasurer's Report** – There were 53 Thursdays of payroll which is why it appears to be put over budget. \$350 was written off for Firefighter 1 participants who did not complete or reimburse the department. A motion is made by Mr. Holt and seconded by Mr. Farnum to accept the Treasurers Report. All voted aye. Motion carried.
7. **Tax Collector's Report** – total uncollected \$219,663.75; payments \$67,548.10; penalties \$4,114.41. 65 properties will be put up in the May 9<sup>th</sup> tax sale. A motion is made by Mr. Holt and seconded by Mr. Hevey to accept the Tax Collectors report. All voted aye. Motion carried.
8. **Clerk's Report** – n/a
9. **SAP Committee Report** – n/a
10. **Charter/By-Laws Committee Report** – the by-laws are printed and reviewed by one member. There is no update from the vote on the Charter at the State House. The revised by-laws will be placed on the website. A motion is made by Mr. Holt and seconded by Mr. Farnum to accept the Charter/By-laws Committee report. All voted aye. Motion carried.
11. **Attorney General's 8 Jan. 2013 Open Government Summit review** – Mr. Holt reviewed information he gained at the Summit. The Moderator does not make a quorum; there is no requirement to post minutes on the Secretary of State's website; it is okay to refer open records requests to information on our website as long as they don't ask for hard copies; reports can be sent to members by members as long as they don't respond; a consensus between Board members without a vote does constitute a vote, but the item must be on the agenda; agenda items must be clear enough to give the reader an idea of what is going to be discussed.
12. **CCFD status and any possible WCFD response/action items** – nothing new to report. This district is aware of the situation but is not committed to any plan. We will respond to mutual aid as usual.
13. **Pump house electrical usage update** – an estimate was given to repair pump of \$6,000 and it appears to now be \$1,400. Glen will make a motion at the Annual Meeting to change the amount of the Resolution.

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**14. 2013-2014 budget preparation and 2013 Annual Meeting preparation continuation** – corrections in the packet are made. There is discussion of amending the resolution for sprinkler and it is decided that Glen will motion to amend at the meeting.

**15. New Business** – n/a

**16. Open Forum** – Sean Doyle, 411 Carr’s Trail – he believes that the CCFD problem is not ours and he believes that we are being used for political coverage. We need to get it out that there is not a plan, because taxpayers believe that if they vote the CCFD budget down, it will be taken care of.

**17. Schedule next meeting** – the next meeting will be held on March 28<sup>th</sup>.

**18. Adjournment** – a motion is made by Mr. Farnum and seconded by Mr. Hevey to adjourn the meeting at 9:08 p.m. All voted aye. Motion carried.

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