



WESTERN COVENTRY FIRE DISTRICT

**1110 Victory Highway
Greene, Rhode Island 02827**

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www.wcfd.net

**Board of Directors Meeting
Wednesday, 6 March, 2013, 7:00 P.M.**

MINUTES

Members Present

Chairman Humble

Robert Hevey

Jonathan Farnum

Richard Holt

WCS Mays, Moderator

Glenn Underwood, Treasurer

Captain Gardner

Deputy Chief Guastini

Cheryl Wilcox, Clerk

William Harsch, Legal Counsel

Members Excused

Robert Guastini

Chief Quattrini

Kendra Miller, Southern RI Newspaper

- 1. *Call to Order and Attendance*** – The Chairman called the meeting to order at 7:00 p.m.
- 2. *Confirmation of required meeting posting and quorum*** – The Chairman confirmed that a quorum is present and the meeting has been posted in all required locations.
- 3. *J. William W. Harsch, Esq., 2013-2014 service proposal and consideration*** – Attorney Harsch distributes his proposal, not to exceed \$4,800 or \$400 per month. He doesn't see any problems within the District as long as this structure stays in place. From what he sees now with the people involved, this offer could be renewed for a number of years.
- 4. *Memorandum of Understanding, holiday compensatory time off for full time employees*** – The present SAP isn't clear if a holiday falls on a day off. The Captains and Deputy Chief have signed a Memorandum of Understanding that states in brief that employees will receive a comp-day for holidays that occur on days they are not on duty that will be used in the same fiscal year and by the Chief's discretion.
- 5. *Pump house electrical usage update*** – there may be a problem with a jockey pump. There will be an update at the next meeting.
- 6. *Rescue Recovery Fund schedule*** – the schedule includes the chainsaw, command vehicle and radios and possible resolutions to be presented to the taxpayers. Leases are

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not included. The goal is to update monthly any money coming in and going out. Captain Gardner has provided estimates on a tanker. Mr. Holt would like a more detailed vehicle report with a schedule of age, hour meter and odometer readings. The Board will keep this as a working document. There is no financial incentive to sell the old rescue. It is preferred to keep it as a back-up.

Discussion of a training schedule that includes hose testing. Captain Gardner will find cost of equipment to do the testing.

Deputy Chief Guastini presents specifications of the new rescue that the District hopes to purchase. It is a 2014 International. \$236,372. Because of the great construction, the box will be able to be re-used at the time when this cab and chassis needs to be replaced. At that time the cost will be half of what a new rescue would cost. This model will give a better ride to the patients. There will be a demo truck at the Annual Meeting. A vote will take place at the next meeting.

7. ***DEM Fire Fighter Property Program agreement authorization*** – discussion of requirements of the program. The Department has to get the vehicle at a location not to be more than 500 miles away. It has to be put into services within 120 days of receiving it. The cost to outfit the vehicle will be minimal. We have a light bar and the Chief has found someone that will paint the vehicle. The budget will include the \$12,000 request for a command vehicle. If we get this vehicle the money will be used to equip it. If we don't get this vehicle it will be used to purchase another vehicle. If the taxpayers don't approve the money, we will have to back out of the program. Attorney Harsch opines that this motion is giving the Chief authorization to enter into an agreement. The terms are not specified. The Board amends the motion as follows:

A motion was made and seconded on March 6, 2013 to authorize Steven M. Quattrini, Chief, to enter into an agreement with the State of Rhode Island, Department of Environmental Management, Division of Forest Environment, for the purpose of acquiring from excess federal property under the Department of Defense Fire Fighter Program (FFP), a 4-wheel drive SUV at no cost other than transporting the SUV from a transfer location within a radius no greater than 500 miles and to place this SUV in full service within the budget constraints of the Western Coventry Fire District for its intended use as a Western Coventry Fire District Command Vehicle and to provide such additional information needed and required to execute such an agreement.

Motion made by Mr. Hevey, seconded by Mr. Farnum. All four members voted aye. Motion carried.

8. ***2013-2014 budget preparation and 2013 Annual Meeting preparation continuation*** – A motion is made by Mr. Holt and seconded by Mr. Farnum to correct the proposed budget as discussed. All voted aye. Motion carried.

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9. ***New Business*** – oaths will be discussed at the next meeting. The By-laws will be included on the agenda and in the meeting packet. Mr. Hevey will distribute to members prior to the next meeting.

10. ***Open Forum*** – n/a

11. ***Schedule next meeting*** – the next meeting will be held on March 14, 2013.

12. ***Adjournment*** – a motion is made by Mr. Farnum and seconded by Mr. Holt to adjourn the meeting at 10:00 p.m. All voted aye. Motion carried.

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