



WESTERN COVENTRY FIRE DISTRICT

**1110 Victory Highway
Greene, Rhode Island 02827**

Phone (401) 397-7520

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www.wcfd.net

Board of Directors Meeting

Thursday, 17 January, 2013, 7:00 P.M.

MINUTES

Members Present

Chairman John Humble

Robert Hevey

Richard Holt

Robert Guastini

Johnathan Farnum

Glen Underwood, Treasurer

Chief Steven Quattrini

Clerk Cheryl Wilcox

Edward Blanchette

Members Excused:

WCS Mays III

Joan Smith, Tax Collector

1. ***Call to Order and Attendance*** – The Chairman called the meeting to order at 7:02 p.m.
2. ***Confirmation of required meeting posting and quorum*** – The Chairman confirmed that there was a quorum present and the meeting was posted in all required locations.
3. ***Acceptance of BOD meeting minutes of December 13, 2012 and January 10, 2013*** – A motion is made by Mr. Guastini and seconded by Mr. Farnum to accept the minutes of 12/13/12 and 1/10/13. Discussion: 12/13 minutes, item 3 take * out; page 3 – remove ‘votes may be taken’; 1/10 minutes, correct next meeting date; paragraph 3- it’s Representative Chippendale; move Mays over with District Officers. All voted aye. Motion carried.
4. ***Chief’s Report*** – There were six fires in December, 31 rescues, 3 mutual aid calls out of 7. There was a problem with the air valve on rescue 8 that Lt. Gardner repaired. Rescue 6 was borrowed for the evening. Two members were involved in a fire instructor program, 1 in EMT-b classes, and there was training for Weaver Hill Fire critique.

Nathan Pomfret returned his gear; DOT will get back to the Chief regarding the flashing light on Rt 102; a Truck Committee has been formed and will meet this month; a Firefighter 1 and 2 class is being held in-house; FEMA payout received will be approximately \$1,000. Discussion of response times.

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There are two vehicles that can be donated to the department or one sold for \$200 to the Department. Metro Honda will do paint and body work for free. The Chief and Lt Gardner will be looking at all three vehicles. Discussion of the need for a SUV. The Chief cannot command a fire scene without a vehicle. Mr. Guastini will check with people he knows to see if an affordable SUV can be found.

The Coventry/West Greenwich Lions Club will be honoring Deputy Chief Kelly Guastini in March as Firefighter of the Year. The Chief is looking for ideas of adding an office for the Deputy Chief.

The Pinewood Derby will be held on March 9th at the Station.

Ed Blanchard makes a presentation of training programs.

A motion is made by Mr. Farnum and seconded by Mr. Holt to accept the Chief's report. All voted aye. Motion carried.

5. ***Treasurer's Report*** – the \$1,733 DHS grant was received. Discussion of the amount of vacation members can sell and carry forward. A motion is made by Mr. Hevey and seconded by Mr. Guastini to accept the Treasurer's report. All voted aye. Motion carried.
6. ***Tax Collector's Report*** – a motion is made by Mr. Farnum and seconded by Mr. Holt to accept the Tax Collectors report. All voted aye. Motion carried.
7. ***Clerk's Report*** – n/a
8. ***Attorney General's 8 Jan. 2013 Open Government Summit review*** – the Clerk will apply to be certified with the AG's office.
9. ***SAP Committee Report*** – the Committee is working on the SAP for contracts.
 - a. ***Full time employee contract renewal preparation update*** – n/a
10. ***Fire Alarm communications maintenance fee*** – n/a
11. ***Amended Charter status*** – *nothing new*
12. ***Harassment & Discrimination Prevention Training*** – a CD is available for members to review.
13. ***Legal counsel proposal consideration*** – an unsolicited proposal has been received from Gorham & Gorham for legal services. Mr. Humble will let Attorney Harsch know and find out from Attorney D'Agostino what 'all inclusive' includes.

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14. 2013-2014 budget preparation continuation –

Compensation – 1.7% COLA applies to all pay. New numbers for Captain Mann, \$53,230. New numbers for the Deputy Chief, \$54,380.

Uniform allowance – from \$600 to \$700.

Legal - \$700 covers one meeting for stenographer.

Fuel – the price went up 20 cents per gallon in last month's bill.

Office supplies - \$750.

Telephone – Kelly is working to reduce the cost of telephones.

Electricity – the electric bill at the pump house has increased since last year. The Chief will check with the Captain to see why it has increased.

Fire prevention - \$1,000.

Truck maintenance - \$16,500 to \$25,000 for an aggressive maintenance program for vehicle number 18, 9 and 8.

Discussion of what rescue recovery can be used for.

Anything under a 2% increase is within the comfort level to send to the taxpayers.

15. New Business – n/a

16. Open Forum – n/a

17. Schedule next meeting – the next meeting will be held on February 21, 2013.

18. Adjournment – a motion is made by Mr. Holt and seconded by Mr. Hevey to adjourn the meeting. All voted aye. Motion carried.

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